

**Roberto Clemente Charter School (RCCS)
Board of Trustees (BoT) Meeting Minutes
September 17, 2024**

BoT Attendees: Dr. Lynn Columba, John Bassler, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Alex Rolón, Dr. Jill Sperandio, Ruth Vélez-Font

RCCS Staff: Charles Boger, Joshua Burak, Arkadiusz Kadzielawski, Taren Kobyra, Alyssa Mace, Michael Rodríguez, Cory Snyder, Brendon Zapata

EXECUTIVE SESSIONS:

The Building Committee entered executive session at 4:00 PM on 9/13/2024 to discuss real estate matters. The committee left the executive session at 4:31 PM.

The Board entered executive session at 6:02 PM on September 17, 2024 to discuss personnel and legal issues. The Board left the executive session at 7:02 PM.

Dr. Columba called the meeting to order at 7:10 PM.

MINUTES:

The minutes of the August 2024 Board of Trustees meeting were reviewed. A motion to approve the August Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

PUBLIC COMMENT I:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

A motion to approve the Title IX Policy was made by Mr. Bassler and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve the Title IX Grievance Procedures was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the 2024-2030 New Educator Induction Plan was made by Mrs. Vélez-Font and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve an unpaid leave of absence for Glenys Rodríguez (8/26/2024 – 10/8/2024) was made by Mr. Lahoud and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the Organizational Chart was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

The ARP ESSER Health & Safety Plan was presented for informational purpose only. There were no changes to the plan.

RCCS entered into the following two (2) agreements:

- Lehigh Carbon Community College for pre-service teacher observation and experience.
- The Center for Humanistic Change for Student Assistance Program Liaison Services.

The following Policies were presented to the Board for its first reading. Further actions will be taken at the October BoT meeting.

- ESL Program Policy
- Graduation Requirements Policy
- Nondiscrimination Policy & Grievance Procedures
- Student Conduct and Discipline Policy
- Student Promotion and Retention Policy

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Kobyra presented their respective elementary and secondary school reports.

HUMAN RESOURCES REPORT:

Mr. Rodríguez submitted and presented the Human Resources Report.

A motion to approve the new hires and appointments as presented in the HR Report was made by Mrs. Vélez-Font and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the resignations as presented in the HR Report was made by Mr. Bassler and seconded by Mrs. Vélez-Font. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of September, the July and August Financial Reports, and the August Payment List were presented by Mr. Boger for discussion.

A motion to approve the August 2024 Payment List was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the application for the 2024-25 School Safety & Mental Health Grant was made Mr. Bassler and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve the purchase of a reach-in refrigerator at a cost not exceeding \$3,000 was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the agreement with TSS Photography for school photography services was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve extending the lease for the Elementary School building until 6/30/2028 was made by Mr. García and seconded by Mrs. Vélez-Font. The motion carried unanimously.


PUBLIC COMMENT II:

No public input.

NEW BUSINESS:

No new business. There being no further business, Mr. Rolón moved to adjourn the meeting, and it was seconded by Dr. Dolgos. The motion carried unanimously. The RCCS Board meeting was adjourned at 7:49 PM.

The next BoT meeting is scheduled for October 15, 2024 7:00 PM, at the RCCS Administration Building.



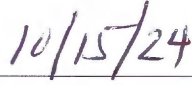
Dr. Lynn Columba, President



Date



Mr. Alexander Rolón, Secretary



Date