

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
November 15, 2022**

Attendees: John Bassler, Dr. Lynn Columba, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Esq., Alex Rolón, Dr. Jill Sperandio

RCCS Staff: Charles Boger, Taren Kobyra, Alyssa Mace, Krista Maugle, Arkadiusz Kadzielawski, Michael Rodríguez, Cory Snyder, Brendon Zapata

EXECUTIVE SESSIONS:

The Board entered executive session at 6:28p.m. on 11/15 to discuss personnel and legal issues. The Board left the executive session at 7:01 p.m.

The Board entered executive session at 4:02 p.m. on 12/13 to discuss real estate and legal matters. The Board left executive session at 4:33 p.m.

Dr. Columba called the meeting to order at 7:08 p.m.

MINUTES:

The minutes of the October 2022 BoT meeting were reviewed. A motion to approve the October minutes was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

A motion to approve the Parent and Family Members Engagement Policy for Title I Requirements was made by Mr. Bassler and seconded by Mr. García. The motion carried unanimously.

A motion to approve payment of part-time staff for 11/10/2022 was made by Dr. Dolgos and seconded by Mr. García. The motion carried unanimously.

A motion to retain the law office of Fitzpatrick, Lentz & Bubba to represent RCCS on Real Estate matters and Building Projects was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Kobyra presented their respective elementary and secondary school reports.

HUMAN RESOURCES REPORT:

Mr. Rodríguez submitted the Human Resources Report.

A motion to approve the new hires as submitted in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to accept the resignations as presented in the HR Report was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the Use of Mobile Phone-Cell Phone Procedure was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

The Timekeeping Policy was tabled and sent back to the HR Committee for review and update. Further action will be taken at the December BoT meeting.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of November was presented by Mr. Boger. The October 2022 Financial Reports and the October 2022 payment list were presented by Mr. Boger for discussion.

A motion to approve the October 2022 payment list was made by Mr. Bassler and seconded by Mr. García. The motion carried unanimously.

A motion to approve the 2021/2022 PDE-2057/Annual Financial Report was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the Security Service Budget was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the purchase of metal detectors was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the Steam Trap Installation was made by Mr. Bassler and seconded by Mr. García. The motion carried unanimously.

A motion to approve the Carbon Lehigh Intermediate Unit #21 agreement was made by Dr. Sperandio and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the contract agreement with Doreen Cruz-Delgado (Bilingual Speech-Language Pathologist) was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the contract agreement with Anchor Fire Protection Co. for fire protection services was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

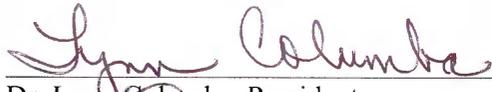
A motion to approve the contract agreement with Standing Stone Consulting, Inc. for security services was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve renewing the contract agreement with MBI HVAC Inc. for HVAC preventive maintenance services was made by Dr. Sperandio and seconded by Mr. Bassler. The motion carried unanimously.

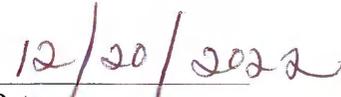
NEW BUSINESS:

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. García. The motion carried unanimously.

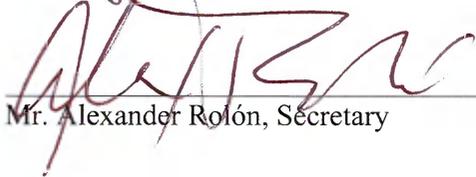
The RCCS Board meeting was adjourned at 8:22 p.m. **The next regular Board meeting will be at the RCCS Administration Building on December 20, 2022, at 7:00 p.m.**



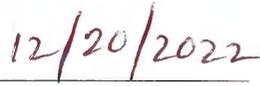
Dr. Lynn Columba, President



Date



Mr. Alexander Rolón, Secretary



Date