

**Roberto Clemente Charter School (RCCS)  
Board of Trustees (BoT) Meeting Minutes  
May 21, 2024**

**BoT Attendees:** Dr. Lynn Columba, John Bassler, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Alex Rolón, Ruth Vélez-Font, Dr. Jill Sperandio, Rev. Nelson Quiñones

**RCCS Staff:** Charles Boger, Arkadiusz Kadzielawski, Jr., Taren Kobyra, Alyssa Mace, Michael Rodríguez, Cory Snyder, Brendon Zapata

**EXECUTIVE SESSIONS:**

The Finance Committee entered executive session on May 17, 2024, at 11 AM to discuss personnel matters regarding the budget. The executive session ended at 12:02 PM.

On May 21, 2024, the Board entered executive session at 6:05 PM to discuss personnel, student matters, and legal issues. The executive session ended at 6:58 PM.

Dr. Columba called the meeting to order at 7:04 PM.

**MINUTES:**

The minutes of the April 2024 Board of Trustees meeting were reviewed. A motion to approve the April minutes was made by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

**PUBLIC COMMENT:**

No public input.

**CEO's REPORT:**

Mrs. Mace presented the CEO's Report.

A motion to approve the 2024-2025 Contract Renewal List was made by Dr. Sperandio and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to accept the Pennsylvania Seal of Biliteracy for the 2024-2025 academic year presented to graduating students who meet the defined criteria demonstrating proficiency in two languages was made by Mr. Lahoud and seconded by Mr. García. The motion carried unanimously.

The Searches of Student, Locker, and Personal Property Policy was presented to the Board for its first reading. Further actions will be taken at the June BoT meeting.

**PRINCIPALS' REPORTS:**

Ms. Kobyra and Mr. Snyder presented their respective secondary and elementary school reports.

**HUMAN RESOURCES REPORT:**

Mr. Rodríguez submitted and presented the Human Resources Report.

A motion to approve the new hires and appointments as presented in the HR Report was made by Mr. García and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve the resignations/terminations as submitted in the HR Report was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve a new Employment Agreement Addendum for Joshua Burak as presented in the HR Report was made by Mr. Bassler and seconded by Rev. Quiñones. The motion carried unanimously.

**BUSINESS & FINANCIAL REPORTS:**

The Business Report for the month of May, the April Financial Report, and the April payment list were presented by Mr. Boger for discussion.

A motion to approve the April 2024 payment list was made by Mr. García and seconded by Mr. Lahoud. The motion carried unanimously.

The IRS Form 990 (2022) was filed on time and presented to the Board as an informational item.

A motion to allocate \$300 to the Petty Cash Fund for RCCS’s vehicle fuel was made by Mr. Lahoud and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the contract with Cybersoft Technologies Inc. for online payment services was made by Mr. Lahoud and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the agreement with Lincoln Financial Group as the Disability, Life, and Dental Insurance carrier was made by Rev. Quiñones and seconded by Mrs. Vélez-Font. The motion carried unanimously.

The 2024-2025 School Budget was presented to the Board for its first reading. Further action will be taken at the June BoT meeting.

**PUBLIC COMMENT:**

No public input.

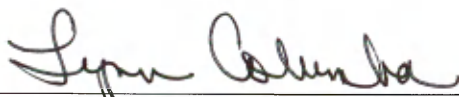
**NEW BUSINESS:**

No new business.


There being no further business, Mr. Lahoud moved to adjourn the meeting and seconded by Mr. Rolón. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:54 PM.

**The next BoT meeting is scheduled for 7:00 PM on June 18, 2024, at the RCCS Administration Building.**

  
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Dr. Lynn Columba, President

6/18/24  
Date

  
\_\_\_\_\_  
Mr. Alexander Rolón, Secretary

6/21/24  
Date