

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes (BoT)
March 18, 2025**

Board Attendees: Dr. Lynn Columba, John Bassler, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Alex Rolón, Ruth Vélez-Font

RCCS Staff: Charles Boger, Joshua Burak, José Molina, Jr., Taren Kobyra, Alyssa Mace, Michael Rodríguez, Cory Snyder, Brendon Zapata

EXECUTIVE SESSION I:

The Board entered Executive Session at 6:07 PM to discuss personnel, student discipline, and legal issues. The Board left the Executive Session at 6:59 PM.

EXECUTIVE SESSION II:

On February 18, 2025, the Board entered Executive Session at 7:37 PM to discuss a student related issue. The Board left the Executive Session at 7:40 PM.

Dr. Columba called the meeting to order at 7:09 PM.

MINUTES:

The minutes of the February 2025 Board of Trustees meeting were reviewed. A motion to approve the February minutes was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT I:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

A motion to approve acting services pay for Jennifer Michaylira, 5th Grade Teacher, and Melissa Miller, Cook, was made by Mr. Lahoud and seconded by Mr. García. The motion carried unanimously.

A motion to approve the letters of agreement between RCCS and Eastern and Kutztown Universities was made by Mrs. Vélez-Font and seconded by Mr. Lahoud. The motion carried unanimously.

The Student & Employee Immigration Policy was presented to the Board for its first reading. Further actions will be taken at the April BoT meeting.

The Anti-Bullying & Anti-Hazing Policy was presented to the Board for its three-year review. No further actions will be taken.

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Kobyra presented their respective elementary and secondary school reports.

HUMAN RESOURCES REPORT:

Mr. Rodríguez presented the Human Resources Report.

A motion to approve the new hire as presented in the HR Report was made by Mr. Lahoud and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the termination as presented in the HR Report was made by Mr. Lahoud and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve the resignation as presented in the HR Report was made by Mr. Lahoud and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the probationary dismissal as presented in the HR Report was made by Mr. Lahoud and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the employment agreement addendum for Zahra Sabounchi was made by Mr. Bassler and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve The Hazardous Materials – Worker’s Right to Know Policy was made by Mr. Lahoud and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve The Tobacco Use Policy was made by Mr. Lahoud and seconded by Mrs. Vélez-Font.. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of March, and the February Financial Report were presented for discussion by Mr. Boger.

A motion to approve the February 2025 Payment List was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the 2025/2026 USDA Commodities Grant was made by Mrs. Vélez-Font and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve submitting the 2025/2026 Fresh Fruit & Vegetable Program Application was made by Mr. Bassler and seconded by Mrs. Vélez-Font. The motion carried unanimously.

A motion to approve the 2025/26 Inter-Entity Agreement with Carbon Lehigh IU 21 for Special Education Support Services was made by Mr. Lahoud and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve an agreement with Alloy 5 LLC for a building feasibility study was made by Mr. Lahoud and seconded by Mr. García. The motion carried unanimously.

PUBLIC COMMENT II:

No public input.

NEW BUSINESS:

Dr. Columba called on the RCCS parents to consider applying to become part of the RCCS Board of Trustees. Interested parents should visit the RCCS Website and fill out the online questionnaire.

There being no further business, Mr. Lahoud moved to adjourn the meeting, and it was seconded by Mr. Rolón. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:49 PM.

The next Board of Trustees meeting is scheduled for April 15, 2025, at 7:00 PM, in the RCCS Administration Building.



Dr. Lynn Columba, President



Date



Mr. Alexander Rolón, Secretary



Date