



Board of Trustees

June 20, 2023

7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 5/16/23 Minutes (motion)
3. Public Input
4. CEO Office
 - CEO Report
 - Employee Recognition
 - Ruth Velez Font, 21 years of service
 - Compulsory School Attendance, Unlawful Absences, and School Attendance Improvement Conferences Policy (first reading)
 - Title IX Complaint Procedures (motion)
 - School Safety & Security Coordinator (motion)
 - 2023-2024 Board Meeting & Committee Meeting Dates (motion)
5. Principals' Offices
 - Secondary School Report
 - Elementary School Report
6. Human Resources
 - HR Report
 - Hires/Appointments (motion)
 - Resignations/Terminations (motion)
7. Business Office
 - June Business Report
 - May Financial Report
 - May Payment List (motion)
 - Assigned Funds
 - Technology Replacement Fund (motion)
 - New School Building (motion)
 - 2023-24 School Budget (motion)
8. New Business
9. Adjourn (motion)

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
May 16, 2023**

Attendees: John Bassler, Dr. Lynn Columba, Dr. Kathy Dolgos, Agustín García, Alex Rolón, Dr. Jill Sperandio

RCCS Staff: Charles Boger, Taren Kobyra, Alyssa Mace, Krista Mauge, Arkadiusz Kadzielawski, Michael Rodríguez, Cory Snyder, Brendon Zapata

EXECUTIVE SESSIONS:

The Board entered executive session at 6:02 PM to discuss personnel and legal issues. The Board left the executive session at 6:43 PM.

Dr. Columba called the meeting to order at 7:00 PM.

MINUTES:

The minutes of the April 2023 Board of Trustees (BoT) meeting were reviewed. A motion to approve the April minutes was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

A motion to approve the 2023–2024 Contract Renewal List as presented with the CEO's Report was made by Mr. García and seconded by Mr. Rolón. The motion carried unanimously.

A motion to approve the RCCS Flexible Instructional Day Plan Application for the years 2023–2026 was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Kobyra presented their respective elementary and secondary school reports.

HUMAN RESOURCES REPORT:

Mr. Rodríguez submitted the Human Resources Report.

A motion to approve the new hires as submitted in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the employment agreement addendum as submitted in the HR Report was made by Dr. Dolgos and seconded by Mr. García. The motion carried unanimously.

A motion to approve the resignations/terminations as presented in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the change in contract for Judah Rose was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the appointments for Summer Employment and Curriculum Developers was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the Protections for Pregnant and Nursing Workers Policy was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of May was presented by Mr. Boger. The April 2023 Financial Reports and the April 2023 payment list were presented by Mr. Boger for discussion.

A motion to approve the April 2023 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve renewing the contract with Valley Youth House was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve renewing the contract with Success for All Foundation was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve the Asset Capitalization Procedure was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

The 2023-2024 Preliminary Budget was presented by Mr. Boger for its first reading. Further actions will be taken at the June BoT meeting.

The IRS Form 990 was submitted as planned.

NEW BUSINESS:

The RCCS BoT invites any parent to consider applying to become a Board member.

There being no further business, Mr. Bassler moved to adjourn the meeting, seconded by Mr. Rolón. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:51 PM.

The next regular BoT meeting will be at the RCCS Administration Building on June 20, 2023, at 7:00 PM.

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



CEO Report

Tuesday, June 20, 2023

Mrs. Alyssa Mace

1. Employee Recognition
 - Ruth Velez Font- 21 years of service
2. Policies
 - Compulsory School Attendance, Unlawful Absences, and School Attendance Improvement Conferences Policy (first reading)
 - Highlighted update (page 2)
 - Title IX Complaint Procedures (motion)
 - Highlighted update (page 4)
3. School Safety & Security Coordinator (motion)
4. 2023-2024 Board of Trustees & Committee Meetings Schedule (motion)
5. Professional Development
 - Leading for Success & the Goal Focused Process
 - Wednesday, June 14, 2023
 - Principals, Assistant Principals & CEO



Board of Trustees Policy

COMPULSORY SCHOOL ATTENDANCE, UNLAWFUL ABSENCES, AND SCHOOL ATTENDANCE IMPROVEMENT CONFERENCES POLICY

The Roberto Clemente Charter School (the “Charter School”) believes that good attendance is essential if students are to achieve and reach their potential. Each day is important for learning. Parents are required to ensure their son/ daughter maintains good attendance.

The Charter School administration is tasked with creating attendance and enrollment procedures consistent with this policy and must allow the school to determine when a student who is enrolled has an unexcused absence. Procedures must also be implemented to determine whether there is a possibility that a child is truant or chronically absent due to a disability or a medical condition. Copies of this policy and those procedures must be provided to parents at the beginning of each year and to all new enrollees upon enrollment in the Charter School. It must also be posted on the Charter School’s website.

Compulsory Attendance Requirements

In Pennsylvania, compulsory school age is defined as the period of a child’s life from the time the child enters school, which may be no later than six (6) years of age, until the age of eighteen (18) or graduation from a high school, whichever occurs first.

The term “compulsory attendance” refers to the mandate that all children of compulsory school age having a legal residence in Pennsylvania must attend a day school in which the subjects and activities prescribed by the standards of the State Board of Education are taught in the English language, except in the following situations found in sections 1327, 1327.1, and 1330 of Pennsylvania’s Public School Code (School Code):

1. Attendance at a private trade school or private business school continuously through the entire term congruent with the school term of the resident school district and that meets the requirements set forth by the State Board of Education or the State Board of Vocational Education when:
 - a. The child is 15 and has approval from the district superintendent and the Secretary of Education, or
 - b. The child is 16 and has approval from the district superintendent.
2. Attendance at a school operated by a bona fide church or other religious body which provides a minimum of 180 days of instruction or 900 hours of instruction per year at the elementary level or 990 hours per year of instruction at the secondary level.
3. Privately tutored or home-schooled students provided a minimum of 180 days of instruction or 900 hours of instruction per year at the elementary level or 990 hours per year of instruction at the secondary level.
4. Enrollment in a day or boarding school which is accredited by an accrediting association approved by the State Board of Education.
5. Children who are 16 and regularly engaged in useful and lawful employment during the school session with a valid employment certificate. Regularly engaged means 35 or more



hours per week of employment.

6. Children who have been examined by an approved psychological professional and identified to be unable to profit from further public school attendance and excused by the school board.
7. Children who are 15 who hold a permit approved by the school district to engage in farm work or domestic service in a private home.
8. Children who are 14 and satisfactorily completed the equivalent of the highest grade of elementary school in their district who hold a permit recommended by the district and approved by the Secretary of Education to engage in farm work or domestic service in a private home.

Truancy - Overview

A child is “truant” if they have three (3) or more school days of unexcused absence during the current school year. An unexcused absence is any absence from school without an acceptable excuse (as articulated in the Charter School’s Student/Parent Handbook), or without any reason at all. This also includes any student who leaves class without the permission of the teacher. An out of school suspension shall be considered an excused absence. **The Charter School will allow ten (10) days of lawful absences verified by parental notification in one school term. For all absences beyond ten (10) days, the Charter School will require an excuse from a physician in order for an absence to be considered lawful.**

A child is “habitually truant” if they have six (6) or more school days of unexcused absences during the current school year.

A child is not considered truant if they are absent from school due to not meeting the immunization, exemption or provisional admission requirements of the Department of Health, at 28 Pa. Code Chapter 23, Subchapter C (relating to immunization), or the student has not received from the CEO or his/her designee a medical or religious exemption from immunization under 28 Pa. Code § 23.84 (relating to exemption from immunization). 22 Pa. Code. Chapter 11.20.

When a child demonstrates truant behavior, the Charter School will schedule a school/family conference to discuss the cause of the child’s truancy and develop a mutually agreed upon Student Attendance Improvement Plan (“SAIP”) to resolve truant behavior. The plan can include a myriad of options that are mutually agreed upon by the participants.

For the first and second unexcused absences, the Charter School will send the parent/guardian a notice of the unexcused absence as well as attach a copy of the legal penalties for violation of compulsory attendance requirements. In addition to stating the legal consequences, the name and telephone number of a school contact person will be included.

For the third unexcused absence, the Charter School will send the parent/guardian notice within 10 school days of the child’s third unexcused absence that the child has been truant. This



notice may be sent via certified mail for tracking purposes. This notice shall 1) include a description of the consequences that will follow if the child becomes habitually truant in the future; 2) will be in the mode and language of communication preferred by the person in parental relation; and 3) include the offer of an Attendance Improvement Conference.

Procedure when child is habitually truant:

- Habitually truant children under fifteen (15) years of age:
The Charter School will refer the child to either: 1) a school-based or community-based attendance improvement program; or 2) the county children and youth agency (CYS) for services or possible disposition as a dependent child under the Juvenile Act. A school-based or community-based attendance program is a program designed to improve school attendance by seeking to identify and address the underlying reasons for a child's absences. It may include an educational assignment in an alternative education program but may not include an assignment in an Alternative Education for Disruptive Youth Program.

Additionally, the Charter School may file a citation against the parent/guardian of a habitually truant child under fifteen (15) years of age in a magisterial district court. The venue of the filing shall be based on the location of the school in which the child is enrolled or shall be enrolled.

- Habitually truant children fifteen (15) years of age and older:
The Charter School will either: 1) refer the child to a school-based or community-based attendance improvement program; or 2) file a citation against the student or parent/guardian in the appropriate magisterial district court. The venue of the filing shall be based on the location of the school in which the child is enrolled or shall be enrolled. If a habitually truant child aged fifteen (15) or older incurs additional absences after a school refers that child to an attendance improvement program or the child refuses to participate in an attendance improvement program, the Charter School may refer the child to the local CYS agency for possible disposition as a dependent child.

In all cases, regardless of age, where the Charter School refers a habitually truant child to a magisterial district court or CYS, the Charter School will provide verification that it convened and held an Attendance Improvement Conference.

Students will not receive exclusionary consequences for truant behavior.

Students that are absent from school for ten (10) or more consecutive days without appropriate documentation will be removed from the Charter School's rolls unless one of the following:

- 1) The Charter School has been provided with evidence that absence may be legally excused;
- 2) Compulsory attendance prosecution has been or is being pursued;



The Charter School will report unexcused absences directly to PDE through the Pennsylvania Information Management System (PIMS).

Children who are habitually truant from school while subject to compulsory school attendance are subject to an assessment to determine if there is a need for general protective services. Children will not be referred to the county children and youth agency for assessment as possibly needing services until after the Charter School has made a formal effort to involve the family and child in resolving the cause of the truant behavior.

Students with Disabilities

A student who is truant or chronically absent for health-related reasons may be eligible for protections under IDEA or Section 504. If a student with a disability is truant or chronically absent, the school should convene the student's IEP team to determine whether revisions to the student's IEP are necessary or appropriate. In those instances, the administrator responsible for handling truancy-related matters should be a participating member of the IEP team process. A student with a disability who is truant or chronically absent for health-related reasons must still produce a valid excuse for any absence, which may include a written excuse from a physician.

However, schools must recognize that students' disabilities may present unique circumstances that might require consideration of other statutory or regulatory provisions or attendance policies. That is, students' federal and state law rights, such as those provided under IDEA, Section 504, or the ADA, may require the school to otherwise diverge from its general attendance policy in order to ensure that all students with a disability are provided a free and appropriate public education (FAPE).

School Attendance Improvement Conference and the Attendance Improvement Plan

A SAIC is a conference where the child's absences and reasons for the absences are examined in order to improve attendance, with or without additional services. All of the following individuals must be invited to the conference:

- 1) The child
- 2) The child's person in parental relation
- 3) Other individuals identified by the person in parental relation who may be a resource
- 4) Appropriate school personnel
- 5) Recommended service providers

There is no legal requirement for either the child or person in parental relation to attend a SAIC. However, schools and nonpublic schools should make every attempt to conduct the SAIC with the person in parental relationship present.

The school or nonpublic school must hold the SAIC conference even if the person in parental relation declines to participate or fails to attend after the school or nonpublic school provides advance written notice and makes attempts to communicate with the individual via telephone.



Additionally, the school or nonpublic school must invite recommend service providers to the SAIC. However, the SAIC shall not be delayed pending a response from the service provider(s).

The school or nonpublic school must document the outcome of any SAIC in a written school attendance improvement plan (SAIP). The SAIP should include accessing academic and social/health supports from the school and community organizations, an outline of family/parent and student responsibilities, and levels of performance monitoring that include rewards and consequences. School and nonpublic schools must use the School Attendance Improvement Plan Form created by PDE or a similar form to document the SAIP (Please visit: <https://www.education.pa.gov/Schools/safeschools/resources/Pages/Pennsylvania-School-Attendance-Improvement-and-Truancy-Reduction-Toolkit.aspx>).

Schools may not expel or suspend (out-of-school) a student, or reassign or transfer a student to an alternative education for disruptive youth (AEDY) program, for truant behavior and these actions may not be included in a SAIP. An in-school suspension is not considered a disciplinary reassignment. Additionally, schools may not initiate truancy proceedings (e.g., the filing of a truancy citation) until after a SAIC is held. Nonpublic schools may expel a student for truant or habitually truant behavior if expulsion is included in the nonpublic school's attendance policy as a potential consequence in response to a determination that the student is truant or habitually truant.

Homeless Students

The McKinney-Vento Homeless Assistance Act requires states and schools to work to remove barriers to the education of homeless children and youth, including barriers to enrollment and retention due to absences. Compulsory attendance laws can be such barriers, particularly when they result in court involvement. Frequently, students in homeless situations will miss school due to their living situations. However, absences caused by homelessness must not be counted as unexcused absences, as this would create a barrier to enrollment and retention in school.

As part of a SAIC, schools and nonpublic schools should work to identify the root cause of students' absenteeism and the SAIP should address those issues, which may include homelessness and lack of transportation to and from school.

If a student is a homeless student, the school should clarify which entity (school of origin, school of residence, etc.) is responsible for complying with the compulsory attendance laws.

In addition, schools should consider whether it is appropriate to file citations against a person that may merely be "acting as a parent" or hosting an unaccompanied youth. These individuals often agree to provide a temporary place for a youth to sleep and may not have control over whether the child is attending school. Instead, the school could contact the county children and youth agency and attempt to eliminate barriers to attendance through that route.



TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE CHARTER SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

ADOPTED this _____ day of _____, 2023

President

Secretary



Title IX Complaint Procedures

Once a formal complaint is filed, the student may seek either an informal or formal resolution of his or her complaint:

A. Informal

When a Title IX Coordinator receives a complaint, the Title IX Coordinator may offer an informal resolution process. An informal resolution process is only appropriate if each party enters the process voluntarily and the respondent is a student. The Charter School will not force, threaten, or require any party, complainant or respondent, into participating in informal resolution.

The Charter School will provide a facilitator to oversee the informal resolution process who is free from conflicts of interest or bias, and who has received special training.

The Charter School will provide both complainants and respondents with notice of the allegations, notice of their rights, information about whether an informal process is confidential, and about withdrawing from the process.

Any party, at any time, can decide to stop participating in an informal resolution process and instead go to a formal process.

B. Formal

A formal complaint is an official document alleging sexual harassment. Any student (or any parent of a student) who believes that his or her Title IX rights have been violated may file a complaint requesting a formal investigation into the allegations. Formal complaints shall be taken in writing by the Title IX Coordinator and signed by the complainant. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail at the Title IX Coordinator's posted contact information on the Charter School's website.

In cases where an alleged victim does not file a formal complaint, a Title IX Coordinator might file a complaint and initiate grievance procedures where discipline is appropriate.

A thorough and complete investigation shall be conducted by the Title IX Coordinator.



This investigation shall determine: (1) whether or not the conduct occurred; (2) whether the conduct constitutes a violation of this policy, and, (3) if the conduct was a violation, what actions the Charter School will take to end the violation.

To the extent possible and allowed by law, confidentiality shall be maintained within the confines of the investigation of the alleged prohibited behavior. All parties will be treated with dignity and due process. The Charter School is not allowed to access a party's personal records if they are maintained by a physician, psychiatrist, psychologist, or other professional for the purpose of treatment to the party, without consent.

C. Dismissals:

The Charter School **must** dismiss a complaint:

- That does not describe conduct that meets the definition of sexual harassment;
- That alleges sexual harassment that did not occur in the Charter school's educational program or activity;
- That alleges sexual harassment that did not occur in the United States.

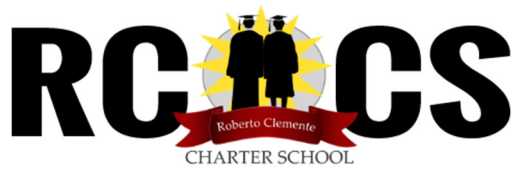
The Charter School **may** dismiss a complaint:

- If the complainant notifies the Title IX Coordinator in writing that the complainant wishes to withdraw the formal complaint or some of its allegations;
- If the respondent is no longer enrolled or employed by the Charter school;
- If specific circumstances prevent the Charter school from gathering specific evidence sufficient to reach a determination about the allegation.

When the Charter School dismisses a formal complaint, or any allegations in it, the Charter School must promptly send written notice of the dismissal to the parties. That notice must also clearly state the reasons. The Charter School can still address dismissed Title IX complaints under the Student Code of Conduct, even if the misconduct is not sexual harassment under Title IX.

D. Conducting Investigations

The Title IX Coordinator receiving a complaint, including a Title IX complaint, shall take the details of the complaint in writing and have the complainant sign it. All Title



IX complaints against a student shall be received, investigated and disposed of in accordance with the procedures set forth in this Policy.

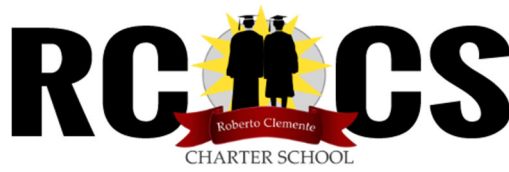
- Upon receipt of the complaint, the Title IX Coordinator must provide the parties with written notice including the names of the parties, the date and location of the alleged misconduct, and a description of the alleged misconduct. The notice must further:
 - Provide the allegations and facts that would constitute sexual harassment
 - State the presumption of innocence
 - A statement that the parties are entitled to an advisor of their choice
 - A statement that the parties can request to inspect and review certain evidence
 - Provide information regarding the Charter School's Code of Conduct and penalties for false statements.
 - If additional allegations come to light, notice must be supplemented.
- The Title IX Coordinator shall meet with every complainant and respondent. The complainant may have his or her Parent(s) present during any such meeting. The respondent, if he or she is a student, shall also have the right to have his or her parent(s) present at any meetings with the Title IX Coordinator as well.
- The Charter School shall provide written notice of the date, time, location, participants, and purpose of all interviews, or other meetings, with sufficient time for the party to prepare.
- The Respondent is presumed not responsible during the investigation.
- From these meetings, the Title IX Coordinator will conduct an adequate, reliable, and impartial investigation of complaint(s), which includes interviewing and obtaining statements from any witnesses of both the complainant and alleged perpetrator, and the review of all evidence presented. Parties will be provided updates until a determination is made in writing.
- No information protected by a legal privilege, such as the attorney-client privilege, or the doctor-patient privilege, can be used during an investigation unless the person holding that privilege has waived it.
- After gathering evidence, the Charter School must prepare an investigative report on the allegations of the formal complaint. The report, along with physical evidence (including written witness statements), must be provided to



the parties. The Charter School will give each party ten (10) days to respond to the evidence in writing. The Charter School will review and consider the response of any party before making a final determination. After allowing time for a response, the Charter School will then finalize the report and submit it to the parties at least ten (10) days prior to any determination of responsibility or a hearing.

E. Hearings/Final Determination of Responsibility

- Final Determinations of Responsibility will only be provided after a Hearing.
- For the purposes of this Policy, a Hearing is defined as either a live hearing or the opportunity for both parties to submit written questions prior to the issuance of a Final Determination.
- The Charter School has the option to hold a live hearing. If a live hearing is held, the complainant can request that he/she be in a separate room from the respondent, with technology allowing everyone to see/hear each other. A court reporter will be present at a live hearing and a transcript will be provided to all parties at the conclusion of the hearing.
- The Charter School shall provide written notice of the date, time, location, participants, and purpose of the hearing, with sufficient time for the party to prepare.
- If a live hearing is held, the Charter School must provide each party with an advisor, of the Charter school's own choosing, free of charge, solely for the purpose of conducting cross examination on that party's behalf. **No party is ever allowed to personally cross examine anyone.** Live cross examination must only be done through an attorney or advisor provided by the Charter School.
- In the absence of a live hearing, the Charter School will provide the parties equal opportunity to submit relevant, written questions to each other, before the Charter School reaches a determination of responsibility. If a party refuses to answer any questions, the party must state the reasons why.
 - Questions and evidence about the complainant's prior sexual history are not relevant, except:
 - Where such information is offered to prove that someone other than the respondent committed sexual harassment



- Where it relates to sexual behavior between the complainant and respondent and if offered to prove consent.
- If a party or witness chooses not to appear at a live hearing, or not to answer cross examination questions, the decision-maker excludes that party or witness's statements and evaluates any evidence that does not include those statements.
- A neutral decision maker, who did not prepare the investigatory report, will preside over the hearing and make the final determination of responsibility.
- The neutral decision maker will not make inferences about the determination regarding responsibility based on the fact that a party or witness did not come to the hearing or submit answers to cross examination.
- The neutral decision maker will make a determination on whether the respondent is responsible within sixty (60) days of the receipt of a complaint unless good cause is shown. Good cause can include law enforcement activities, the absence of a party or witness, the absence of a party's advisor of choice, or the need to provide language assistance or accommodation of a disability.
- The complaint will be decided using a preponderance of the evidence standard (*i.e.*, it is more likely than not that sexual harassment or violence occurred).
- The determination will be in writing, and include:
 - The Charter School Policies that were violated
 - Standard of proof used
 - A description of the procedural steps that were taken by the Charter school
 - A findings of fact section
 - A section that draws conclusions after applying the facts to the applicable portions of the Charter school's policies
 - A statement and rationale for the ultimate determination of responsibility
 - Disciplinary sanctions that the Charter school will impose on the respondent
 - Possible remedies for the complainant (see supportive measures above)
 - A statement of the remedies provided to the complainant and rationale, addressing how those remedies will restore or preserve equal access
 - The right and procedure for each party to file an appeal.



- The determination will be provided to both parties simultaneously.
- Both parties have ten (10) days to file an appeal.
- Discipline for a respondent found responsible for sexual harassment can include but not be limited to in-school suspension, out-of-school suspension, or expulsion. If the Title IX Coordinator or the CEO believes that expulsion against an accused student may be appropriate, then a formal hearing shall be held pursuant to the Pennsylvania Code of Regulations, 22 Pa.Code §12.6 and §12.8. The formal disciplinary procedures contained in the Charter School's Code of Conduct shall be followed for such hearings to assure due process protection for the respondent.
- Even though FERPA limits disclosure of certain information in disciplinary proceedings, the Charter School will disclose information to the complainant about the sanction imposed on the perpetrator when the sanction directly relates to the complainant. This could include an order that the perpetrator stay away from the complainant, or that the perpetrator is prohibited from attending the Charter School for a period of time, or is transferred to other homeroom/classes in the Charter School building.
- The Title IX Coordinator is responsible for carrying out the remedies contained in the written decision.

F. Appeals

- Both the complainant and respondent are permitted to appeal a determination of responsibility.
- Appeals can be taken:
 - After a dismissal before the grievance process, whether mandatory or discretionary
 - At the end of the grievance process
- Grounds for Appeal
 - A procedural irregularity affected the outcome of the matter
 - New evidence has been discovered that was not reasonably available at the time of the determination on responsibility or dismissal



- A conflict of interest on the part of a Title IX Coordinator, an investigator who compiled evidence, or a decision maker, and the conflict of interest affected the outcome
- Appeals will be referred to the Charter School Board of Trustees, unless the Board has or is scheduled to preside over a formal disciplinary hearing pursuant to 22 Pa.Code §12.6 and §12.8. In those cases, the Charter School Board of Trustees will appoint a neutral hearing officer to hear appeals of a determination of responsibility who is 1) not an employee of the Charter school, 2) not the investigator of the complaint, and 3) not the neutral decision-maker who made the initial determination.
- Both parties will have equal opportunities to submit a written statement supporting or challenging the outcome to the Board of Trustees or neutral hearing officer
- After considering the parties' written statements, the Board of Trustees or neutral hearing officer must issue a written decision and send it to the parties simultaneously. This decision is final.



BOARD OF TRUSTEES

2023-2024 SCHEDULE

BOARD OF TRUSTEES 7:00 P.M.

EDUCATION COMMITTEE 1:00 PM

HR COMMITTEE 4:00 PM

FINANCE COMMITTEE 10:00 AM

July 18, 2023
 August 15, 2023
 September 19, 2023
 October 17, 2023
 November 21, 2023
 December 19, 2023
 January 16, 2024
 February 20, 2024
 March 19, 2024
 April 16, 2024
 May 21, 2024
 June 18, 2024

August 7, 2023
 September 11, 2023
 October 10, 2023*
 November 13, 2023
 December 11, 2023
 January 8, 2024
 February 12, 2024
 March 11, 2024
 April 8, 2024
 May 13, 2024

August 10, 2023
 September 14, 2023
 October 12, 2023
 November 16, 2023
 December 14, 2023
 January 11, 2024
 February 15, 2024
 March 14, 2024
 April 11, 2024
 May 16, 2024
 June 13, 2024

August 11, 2023
 September 15, 2023
 October 13, 2023
 November 17, 2023
 December 15, 2023
 January 12, 2024
 February 16, 2024
 March 15, 2024
 April 12, 2024
 May 17, 2024
 June 14, 2024

*Tuesday due to professional development on the 9th



Principal's Report
Middle High School
June 20, 2023

Enrollment

Grade	Enrollment
6	48
7	49
8	46
9	48
10	40
11	42
12	38
TOTAL	313

Attendance – May 2023

Grade	%
6	93
7	93
8	96
9	94
10	91
11	93
12	95
AVERAGE	93

Academic Achievement

- Mr. Valentine's after school Stock Market Club
 - Foundation for Free Enterprise Education
 - Lehigh Valley Regional Winner



Discipline

Infraction Level	Total
I	83
II	61
III	19
IV	1

Consequence	Total
Detention	0
ISS	4
OSS	22

College & Career Update

Class of 2023 Stats

- 15 students attending 4-year colleges
- 10 student attending 2-year colleges
- 4 students attending trade school
- 1 student entering military
- 8 students entering workforce

Other Important Updates/Events/Activities

Class of 2023 Graduation Photos: <https://digitalproofs.zenfolio.com/p293516627>

8th Grade Moving Up Ceremony Photos: <https://digitalproofs.zenfolio.com/p290220771>

Upcoming Events

- Summer School: June 19 – July 14



DUAL LANGUAGE PROGRAM - COLLEGE: IT'S WHAT WE DO!

Elementary Principal's Report
Tuesday, June 20, 2023
Mr. Cory Snyder and Mr. Brendon Zapata

➤ **Enrollment (As of 6.8.23)**

Grade	Enrollment
Kindergarten	50
Grade 1	50
Grade 2	50
Grade 3	50
Grade 4	50
Grade 5	50
Total	300

➤ **Attendance (5.1.23 to 6.8.23)**

Grade	Attendance
Kindergarten	93.29%
Grade 1	94.21%
Grade 2	92.64%
Grade 3	92.21%
Grade 4	95.14%
Grade 5	94.93%
Total	93.74%

➤ **Discipline Data (5.1.23 to 6.8.23)**

Handbook Infraction Levels	Incident Total
Level 1	74
Level 2	2
Level 3	0
Level 4	2
Total Number of Incidents	78

Discipline Consequences	Total
Conference with Student	51
Revoking Privileges	9
Detention (Lunch)	6
In School Suspension (ISS)	3
Out of School Suspension (OSS)	8
Referral to Counselor	3

➤ **Academic Achievement**

March 2023 (Reading) [MP3 Assessment]		May 2023 (Reading) [MP4 Assessment]	
Grade	Students At/Above Benchmark	Grade	Students At/Above Benchmark
K	33.0%	K	%
1 st	40.0%	1 st	44.0%
2 nd	26.0%	2 nd	32.0%
3 rd	20.0%	3 rd	20.0%
4 th	46.0%	4 th	28.0%
5 th	42.0%	5 th	36.0%

May 2023 (Math) [MP3 Assessment]		May 2023 (Math) [MP4 Assessment]	
Grade	Students At/Above Benchmark	Grade	Students At/Above Benchmark
1 st	50.0%	1 st	44.0%
2 nd	32.0%	2 nd	16.0%
3 rd	14.0%	3 rd	14.0%
4 th	36.0%	4 th	30.0%
5 th	16.0%	5 th	26.0%

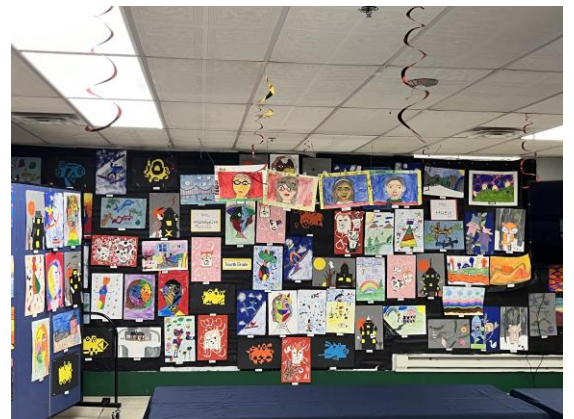
➤ Dual Language Activities/Events/Information

- Spanish Spelling Bee



➤ Other Information/Updates/Events/Activities

- Art Show (May 19, 2023)
 - Forty-one (41) parents came to the Art Show





□ Field Day (May 25, 2023)



- Talent Show (May 26, 2023)
 - Thirty-four (34) parents came to the Talent Show



- Ms. Robles and her 1st grade reading class.
Reading Roots to Reading Wings Ceremony



Upcoming Calendar of Events

- ❖ Summer School June 19, 2023, to July 14, 2023



Roberto Clemente Charter School

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Human Resources Report

June 20, 2023

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Location	Job Title	Date	Status
Allyson Byerly*	ELEM	Summer School IA	6/19/2023	Temp. PT
Alena Shields*	ELEM	Summer School IA	6/19/2023	Temp. PT
Skylar Eidem	MHS	English Teacher	8/15/2023	Full-time
Lauren Zielinski	ELEM	School Counselor	8/15/2023	Full-time

*Current employee Temp. PT = Temporary, Part-time

b. Personnel Resignations and Dismissals

Name	Location	Job Title	Date	Status
Jessica Rodriguez	MHS	Teacher Aide	6/13/2023	Termination

II. Current and Future Job Postings:

Title	Location
2 nd Grade Teacher	Elementary School
Instructional Assistant – Part-time	Elementary School
Instructional Assistant – Full-time	Elementary School
Special Education Teacher	Elementary School
Building Substitute Teacher – Full-time (2)	Middle/High School
Long Term Substitute – (1) Business/Computer	Middle/High School
Math Teacher	Middle/High School
Teacher Aide – Part-time (2)	Middle/High School
Special Education Teacher (2)	Middle/High School
Special Education Coordinator	Administration
Purchasing & Financial Assistant	Administration

III. Employment Agreements (for approval)



Roberto Clemente Charter School

Business Report: June 20, 2023

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Financial Activity (5/1-5/31/23)

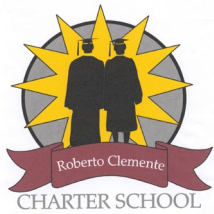
- Finance Committee meeting (Jun-16).
- 614 Students: Non-Special Ed (553), Special Ed (61)
Allentown SD (577), Bethlehem Area SD (7), Catasauqua Area SD (4), East Penn SD (5), Northampton Area SD (1), Parkland SD (4), Southern Lehigh SD (3), Salisbury Township SD (3), Saucon Valley SD (4), Whitehall/Coplay SD (6)
- Total grant funds spent: Mental Health and Safety & Security grant/CARES (\$49,097 of \$140,000).
- Total grant funds spent: ESSER II (\$960,927 of \$1,557,241); ESSER III (\$1,433,376 of \$3,403,099).
- 2022/23 Fresh Fruit & Vegetable Program funds fully spent. (*Elementary School*)
- \$2,415 Computer upgrade. (*IT Dept*)
- \$1,089 Office chair set. (*Secondary School*)
- \$1,716 Server upgrade. (*Financial Dept*)
- \$66,708 Accrued revenue received.
- Released \$295,844 advanced stop loss insurance proceeds.
- Restated Mr. P. Scholarship funds (\$4,020).
- \$2,175 Assigned funds released-Technology Replacement (student equipment upgrades).
- Un-Assigned General Fund balance \$1,130,258 / 10.2% of the operating budget.
- \$785,335 Total monthly disbursements.
- Classroom inventory purchases. (*Pearson Education Inc.*)

Grants, Donations, & Reports

- Approved (May-12) 22/23 Fresh Fruit & Vegetable Program funding adjustment.
- Approved (May-15) 20/21 Single Audit Report.
- Approved (May-18) FY 2023 E-rate Form 486.
- Submitted (May-18) PE 3/31/23 Mental Health and Safety & Security Program Report.

Technology Update

- 104 Service tickets received between 5/10-6/10.
- Support for Spring student testing complete.
- Provided support for the Elementary School Talent Show.
- Provided support for Kindergarten/5th/8th/12th/ grade graduation ceremonies. Ceremonies were livestreamed through Facebook.
- Started refurbishing staff and student device fleet.



Roberto Clemente Charter School

Business Report: June 20, 2023

Page 2 of 2

Facilities Update

- 52 Service tickets received between 5/8-6/8.
- Finished spring landscaping at all school buildings.
- Mounted video equipment in the Secondary School gym.
- Faucet replacement project in the Secondary School is ongoing.
- 2nd Floor window replaced at the Secondary School.
- 2 HVAC units repaired at the Elementary School.
- Provided support for Elementary School Field Day and Talent Show.
- Provided support for Kindergarten/5th/8th/12th/ grade graduation ceremonies.
- Started drywall repairs for summer painting at the Secondary School.

Food Service Update

- Food facility inspection conducted at the Secondary School. (May-1).
- Preparing for summer school meal services.
- New Food Service Manager undergoing training for Jul-1 transition.

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current Month	2022-2023 Y-T-D	Budget Y-T-D	Variance	2022-2023 Budget
Revenue-General Fund					
6000/9000 Local Sources & Other Sources					
6500 Interest	\$ 1,613.22	\$ 13,926.45	\$ 0.00	\$ 13,926.45	\$ 0.00
6700 Student Activities	334.84	6,233.41	9,090.00	(2,856.59)	10,100.00
6832 PassThru Federal Funds (IU)	4,529.19	70,842.31	71,330.40	(488.09)	79,256.00
6920 Other Local Grants & Contributions	0.00	2,250.00	0.00	2,250.00	0.00
6944 Regular Education Subsidies	512,949.38	5,638,638.81	5,858,160.00	(219,521.19)	6,390,720.00
6944 Special Education Subsidies	140,705.60	1,395,398.23	1,481,542.26	(86,144.03)	1,616,228.00
6990 Miscellaneous	219.74	7,063.59	1,558.15	5,505.44	1,700.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Local Sources</i>	<i>660,351.97</i>	<i>7,134,352.80</i>	<i>7,421,680.81</i>	<i>(287,328.01)</i>	<i>8,098,004.00</i>
7000 State Sources					
7200 Specific Educational Programs	0.00	0.00	0.00	0.00	0.00
7320 Lease Reimbursement	0.00	0.00	0.00	0.00	104,556.00
7330 Health Services Reimbursement	0.00	0.16	0.00	0.16	11,000.00
7505 Ready To Learn Grant	4,059.00	57,001.69	25,691.40	31,310.29	28,546.00
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<i>Total State Sources</i>	<i>4,059.00</i>	<i>57,001.85</i>	<i>25,691.40</i>	<i>31,310.45</i>	<i>144,102.00</i>
8000 Federal Sources					
8514 Title I	47,203.04	424,074.66	417,607.40	6,467.26	459,961.00
8515 Title II	5,134.83	29,866.04	45,925.80	(16,059.76)	50,024.00
8516 Title III	0.00	27,300.01	20,268.00	7,032.01	22,520.00
8517 Title IV	8,312.50	34,090.65	36,610.80	(2,520.15)	39,782.00
8700 ESSER	96,578.24	1,331,809.99	1,627,812.13	(296,002.14)	1,776,854.00
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<i>Total Federal Sources</i>	<i>157,228.61</i>	<i>1,847,141.35</i>	<i>2,148,224.13</i>	<i>(301,082.78)</i>	<i>2,349,141.00</i>
Food Service					
6620 Sales	0.00	0.00	720.00	(720.00)	800.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	2,120.32	17,556.98	19,000.00	(1,443.02)	21,000.00
8531 Federal Sources	68,546.73	590,396.71	462,752.50	127,644.21	513,725.00
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<i>Total Food Service</i>	<i>70,667.05</i>	<i>607,953.69</i>	<i>482,472.50</i>	<i>125,481.19</i>	<i>535,525.00</i>
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Total Revenue	892,306.63	9,646,449.69	10,078,068.84	(431,619.15)	11,126,772.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current		2022-2023		Budget		2022-2023
	Month		Y-T-D		Y-T-D	Variance	Budget
Expenses-General Fund							
Instructional Services							
1100-Regular Programs							
100 Salaries/Wages	\$ 241,090.44	\$	2,335,087.66	\$	2,663,281.30	(328,193.64)	\$ 2,803,454.00
200 Benefits	131,829.93		1,021,416.14		1,224,743.65	(203,327.51)	1,315,252.00
300 Contracted Professional & Technical Services	0.00		0.00		0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	1,869.46		24,785.00		24,236.68	548.32	26,440.00
500 Other Services	2,391.40		3,921.40		5,400.00	(1,478.60)	6,000.00
600 Supplies/Books/Subscriptions	27,882.62		189,377.81		166,046.76	23,331.05	175,987.00
800 Miscellaneous	(420.00)		2,362.35		2,700.00	(337.65)	3,000.00
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<i>Total Regular Programs</i>	<i>404,643.85</i>		<i>3,576,950.36</i>		<i>4,086,408.39</i>	<i>(509,458.03)</i>	<i>4,330,133.00</i>
1200-Special Programs							
100 Salaries/Wages	17,796.02		249,005.32		405,057.99	(156,052.67)	429,026.00
200 Benefits	6,193.82		100,035.13		193,500.19	(93,465.06)	206,429.00
300 Contracted Professional & Technical Services	25,748.25		178,931.25		20,300.00	158,631.25	22,000.00
500 Other Services	0.00		0.00		458.34	(458.34)	500.00
600 Supplies/Books/Subscriptions	850.44		5,066.27		13,206.69	(8,140.42)	14,480.00
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<i>Total Special Programs</i>	<i>50,588.53</i>		<i>533,037.97</i>		<i>632,523.21</i>	<i>(99,485.24)</i>	<i>672,435.00</i>
1400/1691/1700-Other Programs & Adult Education							
100 Salaries/Wages	9,692.50		137,131.25		186,432.00	(49,300.75)	200,480.00
200 Benefits	2,471.01		36,400.36		50,924.80	(14,524.44)	54,745.00
300 Contracted Professional & Technical Services	500.00		26,066.37		31,850.00	(5,783.63)	33,000.00
500 Other Services	0.00		0.00		0.00	0.00	0.00
566 Tuition/Higher Education	0.00		3,780.00		4,500.00	(720.00)	5,000.00
600 Supplies/Books/Subscriptions	0.00		8,662.52		18,400.00	(9,737.48)	20,000.00
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<i>Total Other Programs & Adult Education</i>	<i>12,663.51</i>		<i>212,040.50</i>		<i>292,106.80</i>	<i>(80,066.30)</i>	<i>313,225.00</i>
Support Services							
2100-Student Support (Guidance/Social Svc/Child Accounting/Special Ed)							
100 Salaries/Wages	15,252.00		150,742.65		175,397.76	(24,655.11)	192,343.00
200 Benefits	13,317.70		75,437.48		77,656.43	(2,218.95)	84,716.00
300 Contracted Professional & Technical Services	4,925.98		83,519.39		78,666.68	4,852.71	86,000.00
336 Contracted Evaluations & Special Ed Services	3,633.00		170,984.75		90,000.00	80,984.75	100,000.00
500 Other Services	0.00		0.00		3,975.00	(3,975.00)	4,400.00
600 Supplies & Subscriptions	858.07		10,526.62		14,400.02	(3,873.40)	15,100.00
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<i>Total Student Support</i>	<i>37,986.75</i>		<i>491,210.89</i>		<i>440,095.89</i>	<i>51,115.00</i>	<i>482,559.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current Month	2022-2023 Y-T-D	Budget Y-T-D	Variance	2022-2023 Budget
2200-Instructional Support (Technology/Library/Curriculum/Staff Development)					
100 Salaries/Wages	\$ 22,615.96	\$ 256,275.30	\$ 263,807.95	(7,532.65)	\$ 296,659.00
200 Benefits	10,377.99	121,568.99	153,159.40	(31,590.41)	169,798.00
240 Tuition Reimbursement	2,700.00	15,300.00	22,000.00	(6,700.00)	24,000.00
300 Contracted Professional & Technical Services	0.00	0.00	18,000.00	(18,000.00)	20,000.00
360 Contracted Staff Development Services	2,445.00	26,396.94	36,084.40	(9,687.46)	39,350.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00	0.00	2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	2,352.77	13,716.67	(11,363.90)	14,000.00
600 IT Supplies & Subscriptions	1,455.44	12,111.31	18,666.67	(6,555.36)	20,000.00
600 Library Supplies & Subscriptions	0.00	9,914.97	18,952.18	(9,037.21)	20,623.00
600 Curriculum Supplies & Subscriptions	12,157.50	18,640.86	28,416.67	(9,775.81)	31,000.00
600 Staff Development Supplies & Subscriptions	0.00	17,693.54	5,325.01	12,368.53	5,600.00
800 Miscellaneous	0.00	0.00	0.00	0.00	0.00
<i>Total Instructional Support</i>	<i>51,751.89</i>	<i>480,254.68</i>	<i>580,128.95</i>	<i>(99,874.27)</i>	<i>643,030.00</i>
2310/2360-Administration (Board/CEO's Office/Legal & Accounting)					
100 Salaries/Wages	9,252.88	102,244.32	110,687.50	(8,443.18)	120,750.00
200 Benefits	10,569.59	75,508.70	73,864.09	1,644.61	80,579.00
300 School Board Professional Development Services	0.00	0.00	1,833.33	(1,833.33)	2,000.00
330 Legal & Accounting Services	4,069.75	52,098.50	42,916.67	9,181.83	45,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	427.67	1,649.99	(1,222.32)	1,800.00
600 Supplies & Subscriptions	115.76	4,165.56	2,268.75	1,896.81	2,475.00
800 Dues/Miscellaneous	0.00	3,354.15	4,458.33	(1,104.18)	4,500.00
<i>Total Board/CEO's Office/Legal & Accounting</i>	<i>24,007.98</i>	<i>237,798.90</i>	<i>237,678.66</i>	<i>120.24</i>	<i>257,104.00</i>
2380-Administration (Principal's Office)					
100 Salaries/Wages	37,048.07	437,431.79	448,135.38	(10,703.59)	488,331.00
200 Benefits	14,183.78	150,794.09	270,788.13	(119,994.04)	295,331.00
400 Property Services-Maintenance/Repairs/Rentals	1,112.21	13,014.80	14,598.66	(1,583.86)	15,844.00
500 Other Services	130.30	1,076.78	4,583.34	(3,506.56)	5,000.00
600 Supplies & Subscriptions	2,364.50	12,656.52	11,275.02	1,381.50	12,300.00
800 Miscellaneous	1,314.09	3,413.10	2,750.00	663.10	3,000.00
<i>Total Principal's Office</i>	<i>56,152.95</i>	<i>618,387.08</i>	<i>752,130.53</i>	<i>(133,743.45)</i>	<i>819,806.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current		2022-2023		Budget		2022-2023
	Month		Y-T-D		Y-T-D	Variance	Budget
2400-Pupil Health							
100 Salaries/Wages	\$ 15,200.00	\$	\$ 147,905.00	\$	\$ 154,177.40	(6,272.40)	\$ 162,132.00
200 Benefits	24,745.54		114,343.00		103,207.30	11,135.70	108,569.00
300 Contracted Professional & Technical Services	0.00		19,720.25		2,700.00	17,020.25	3,000.00
500 Other Services	0.00		0.00		458.34	(458.34)	500.00
600 Supplies & Subscriptions	277.49		2,333.67		9,900.00	(7,566.33)	10,800.00
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<i>Total Pupil Health</i>	<i>40,223.03</i>		<i>284,301.92</i>		<i>270,443.04</i>	<i>13,858.88</i>	<i>285,001.00</i>
2500-Business							
100 Salaries/Wages	14,432.98		187,331.72		203,625.59	(16,293.87)	222,137.00
200 Benefits	7,102.46		93,440.98		116,226.92	(22,785.94)	126,793.00
300 Contracted Professional & Technical Services	2,656.76		21,119.72		25,791.67	(4,671.95)	27,500.00
400 Property Services-Maintenance/Repairs/Rentals	1,009.47		11,101.80		6,306.66	4,795.14	6,880.00
500 Other Services	37.10		933.14		2,016.67	(1,083.53)	2,200.00
600 Supplies & Subscriptions	422.62		5,759.52		5,683.34	76.18	6,200.00
800 Taxes/Fees/Miscellaneous	203.41		863.12		1,591.67	(728.55)	1,700.00
	<hr/>		<hr/>		<hr/>		<hr/>
<i>Total Business</i>	<i>25,864.80</i>		<i>320,550.00</i>		<i>361,242.52</i>	<i>(40,692.52)</i>	<i>393,410.00</i>
2600/2900-Plant Operations & Maintenance							
100 Salaries/Wages	26,057.61		271,906.55		301,956.42	(30,049.87)	329,407.00
200 Benefits	10,129.78		77,208.18		134,128.50	(56,920.32)	146,322.00
300 Contracted Professional & Technical Services	19,118.56		140,712.54		77,482.92	63,229.62	81,993.00
400 Property Services-Maintenance/Repairs/Rentals	5,808.79		176,042.15		136,750.10	39,292.05	141,700.00
441 Building Leases	58,276.19		641,038.09		641,039.68	(1.59)	699,316.00
500 Other Services	28.62		664.62		1,466.67	(802.05)	1,600.00
520 Property Insurance	3,590.23		39,507.92		39,783.34	(275.42)	43,400.00
538 Telecommunications	1,316.77		14,505.90		14,208.34	297.56	15,500.00
600 Supplies & Subscriptions	7,547.78		95,227.57		87,691.75	7,535.82	95,300.00
620 Utilities & Fuel	7,380.42		87,112.64		82,093.34	5,019.30	90,400.00
800 Miscellaneous	0.00		81.00		916.67	(835.67)	1,000.00
810 Property Taxes	0.00		0.00		0.00	0.00	0.00
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<i>Total Plant Operations & Maintenance</i>	<i>139,254.75</i>		<i>1,544,007.16</i>		<i>1,517,517.73</i>	<i>26,489.43</i>	<i>1,645,938.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current		2022-2023		Budget		2022-2023
	Month		Y-T-D		Y-T-D	Variance	Budget
2800-Central (Human Resources/Information & Data/Grant Administration)							
100 Salaries/Wages	\$ 5,545.24	\$	258,052.55	\$	261,391.09	(3,338.54)	\$ 267,363.00
200 Benefits	6,298.94		76,010.05		38,943.59	37,066.46	40,945.00
300 Contracted Professional & Technical Services	0.00		0.00		0.00	0.00	0.00
360 Contracted Staff Development Services	325.00		8,001.98		18,675.05	(10,673.07)	19,600.00
500 Other Services	934.12		6,742.56		23,862.07	(17,119.51)	24,837.00
600 Supplies & Subscriptions	5,905.86		50,666.29		51,514.05	(847.76)	54,500.00
800 Miscellaneous	0.00		1,036.00		916.67	119.33	1,000.00
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<i>Total Central (HR/Information & Data/Grants)</i>	<i>19,009.16</i>		<i>400,509.43</i>		<i>395,302.52</i>	<i>5,206.91</i>	<i>408,245.00</i>
Non-Instructional Services							
3200/3300/3400-Student Activities & Community Services							
100 Salaries/Wages	1,087.38		18,461.08		34,946.17	(16,485.09)	38,454.00
200 Benefits	445.09		7,034.21		11,462.07	(4,427.86)	13,121.00
300 Contracted Professional & Technical Services	1,000.00		1,000.00		0.00	1,000.00	0.00
500 Other Services	585.00		11,280.05		27,360.00	(16,079.95)	29,600.00
600 Supplies/Books/Subscriptions	1,557.36		12,113.24		17,900.01	(5,786.77)	19,500.00
800 Fundraisers/Fees/Miscellaneous	1,075.00		4,223.99		9,900.00	(5,676.01)	11,000.00
	<hr/>		<hr/>		<hr/>		<hr/>
<i>Total Student Activities & Community Services</i>	<i>5,749.83</i>		<i>54,112.57</i>		<i>101,568.25</i>	<i>(47,455.68)</i>	<i>111,675.00</i>
3100-Food Services							
100 Salaries/Wages	22,281.98		165,501.29		176,167.05	(10,665.76)	189,045.00
200 Benefits	7,688.86		93,738.75		45,818.82	47,919.93	49,519.00
300 Contracted Professional & Technical Services	865.00		4,925.00		6,863.64	(1,938.64)	7,500.00
400 Property Services-Maintenance/Repairs/Rentals	0.00		2,585.86		4,583.33	(1,997.47)	5,000.00
500 Other Services	852.00		852.00		916.67	(64.67)	1,000.00
600 Supplies & Subscriptions	7,289.51		37,934.85		48,643.33	(10,708.48)	53,000.00
630 Food & Dairy	26,692.24		257,838.55		314,662.50	(56,823.95)	347,625.00
800 Miscellaneous	0.00		0.00		175.00	(175.00)	175.00
	<hr/>		<hr/>		<hr/>		<hr/>
<i>Total Food Services</i>	<i>65,669.59</i>		<i>563,376.30</i>		<i>597,830.34</i>	<i>(34,454.04)</i>	<i>652,864.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

	Current Month	2022-2023 Y-T-D	Budget Y-T-D	Variance	2022-2023 Budget
Other Expenditures & Financing Uses					
5110/5140/9200-Debt Service & Financing Uses					
770 Amortization	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
810 Fees	0.00	0.00	0.00	0.00	0.00
830 Interest	0.00	0.00	0.00	0.00	0.00
910 Principal	0.00	0.00	0.00	0.00	0.00
913 Lease Payments	0.00	0.00	0.00	0.00	0.00
000 Proceeds	0.00	0.00	0.00	0.00	0.00
<i>Total Debt Service & Financing Uses</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Expenses	933,566.62	9,316,537.76	10,264,976.83	(948,439.07)	11,015,425.00
Net Operating Income (Loss)	(\$ 41,259.99)	\$ 329,911.93	(\$ 186,907.99)	\$ 516,819.92	\$ 111,347.00
Capital Outlay (450/700)					
1000 Instructional-Equipment & Furniture	0.00	31,412.30	76,000.00	(44,587.70)	76,000.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	2,415.29	2,415.29	0.00	2,415.29	0.00
2300 Administrative-Equipment & Furniture	1,089.00	1,089.00	0.00	1,089.00	0.00
2400 Health-Equipment & Furniture	0.00	1,295.00	0.00	1,295.00	0.00
2500 Business-Equipment & Furniture	1,716.36	1,716.36	0.00	1,716.36	0.00
2600 Plant Operations-Equipment & Furniture	0.00	67,999.73	43,400.00	24,599.73	43,400.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service- Equipment & Furniture	0.00	10,467.12	8,000.00	2,467.12	8,000.00
3200 NonInstructional Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	0.00	74,576.30	0.00	74,576.30	0.00
<i>Total Capital Outlay</i>	<i>5,220.65</i>	<i>190,971.10</i>	<i>127,400.00</i>	<i>63,571.10</i>	<i>127,400.00</i>
Total Income (Loss)	(\$ 46,480.64)	\$ 138,940.83	(\$ 314,307.99)	\$ 453,248.82	(\$ 16,053.00)

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****May 31, 2023****ASSETS****Current Assets***Cash*

Main Operating Account	\$	2,080,026.89	
Auxiliary Account		8,032.32	
Payroll Account		499,231.10	
HIC Account		40,119.12	
Executive Account		584.47	
Principals' Accounts		1,497.94	
Money Market Accounts		1,631,824.95	
Petty Cash		900.00	
		<hr/>	
<i>Total Cash</i>			4,262,216.79

Accounts Receivable

School Districts		673,040.93	
State Government		2,120.32	
Federal Government		92,701.83	
Other		0.00	
Food Service		0.00	
		<hr/>	
<i>Total Accounts Receivable</i>			767,863.08

Other Current Assets

Deposits		0.00	
Capital Contribution- Pareto		25,814.00	
Accrued Revenue		102,866.19	
PrePaid Expenses		32,445.31	
Food Service PrePaid Expenses & Accrued Revenue		0.00	
Agency Fund-Cash Accounts (Students)		2,107.46	
		<hr/>	
<i>Total Other Current Assets</i>			163,232.96

Fixed Assets*Buildings & Equipment*

131 Hamilton Street Building (Administration)		1,110,501.64	
850 N 5th Street Building (Elementary School)		566,149.67	
136 S 4th Street Building (Secondary School)		864,312.28	
Construction In Progress		0.00	
Computer Equipment		1,021,714.46	
Furniture & Equipment		999,120.31	
Accumulated Depreciation		(2,447,926.50)	
Food Service Equipment & Furniture		59,796.71	
Food Service Accumulated Depreciation		(41,723.59)	
Building Leases		4,923,720.78	
Equipment Leases		98,372.53	
Accumulated Amortization		(637,501.72)	
		<hr/>	
<i>Total Buildings & Equipment</i>			6,516,536.57

Total Assets**\$ 11,709,849.40**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

May 31, 2023

LIABILITIES AND CAPITAL

Liabilities

Current Liabilities

Short-Term Payables

Accounts Payable	\$	414,199.11
PSERS-Employer Contributions		111,519.34
403 B-Employer Contributions		0.00
Payroll Taxes & Deductions		(53.38)
Retirement-Employee Contributions		0.00

Total Short-Term Payables 525,665.07

Accrued Expenses & Other Current Liabilities

Accrued Salaries & Benefits		719,448.07
Other Accrued Expenses		0.00
Interfund Payable		0.00
UnEarned Revenue		49,156.39
Deposits		0.00
Scholarship Funds		4,020.00

Total Accrued Expenses & Other Current Liabilities 772,624.46

NonCurrent Liabilities

Lease Obligations-Buildings		4,449,994.61
Lease Obligations-Equipment		75,991.27

Total NonCurrent Liabilities 4,525,985.88

Total Liabilities 5,824,275.41

Capital

Assigned General Funds

Assigned Funds-Operating (Budget Impasse)		1,440,000.00
Assigned Funds-Capital Expenses & Projects		1,002,274.38
Assigned Funds-Technology Replacement		13,436.36
Assigned Funds-Scholarships & Awards		2,500.00
Assigned Funds-Budget Shortfall		222,000.00
Assigned Funds-Board Designated Emergency		50,000.00

Total Assigned Funds 2,730,210.74

Other Fund Balances & Net Positions

Non-Spendable		32,445.31
Net Investment In Capital Assets		2,131,944.98
Net Investment In Capital Leases		(141,394.29)
Agency Funds (Students)		2,107.46
UnAssigned General Funds		991,318.96
Net Income (Loss)		138,940.83

Total Other Fund Balances & Net Position 3,155,363.25

Total Capital 5,885,573.99

Total Liabilities & Capital \$ 11,709,849.40

ROBERTO CLEMENTE CHARTER SCHOOL
Financial Report for the Month Ending
May 31, 2023

PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:

DEFERRED OUTFLOW OF RESOURCES

Deferred Outflow of Resources-PSERS	\$	1,434,994.15
Deferred Outflow of Resources-OPEB		<u>144,865.00</u>
Total Deferred Outflow of Resources	\$	<u>1,579,859.15</u>

DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION

Deferred Inflow of Resources-PSERS		1,978,729.00
Deferred Inflow of Resources-OPEB		106,400.00
Long-Term Pension Liability		6,733,000.00
Long-Term OPEB Liability		<u>389,000.00</u>
Total Deferred Inflow of Resources/Liabilities		9,207,129.00
Pension Fund Net Position		(7,276,734.85)
OPEB Fund Net Position		<u>(350,535.00)</u>
Total Deferred Inflow of Resources/Liabilities & Net Position	\$	<u>1,579,859.15</u>

Roberto Clemente Charter School
Payment List
For the Period 5/1/23 through 5/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002400	5/1/23	HISPANIC AMERICAN ORG	136 S 4th Street lease	\$ 36,101.88	5/1/23	X
002401	5/1/23	HISPANIC AMERICAN ORG	850 N 5th Street lease	\$ 22,174.31	5/1/23	X
002402	5/4/23	All City Management Services, Inc	Crossing guards	\$ 1,202.88	5/5/23	X
002403	5/4/23	BANANARAMA		\$ 540.00	5/5/23	X
002404	5/4/23	Bimbo Bakeries USA		\$ 923.28	5/5/23	X
002405	5/4/23	Juliana Burke	HRA payout	\$ 5,000.00	5/5/23	X
002406	5/4/23	Derstine's	Dairy/food	\$ 4,968.89	5/5/23	X
002407	5/4/23	DOMINION ELEVATOR INSPECTION SERVICES		\$ 100.00	5/5/23	X
002408	5/4/23	Gold Star Foods		\$ 332.41	5/5/23	X
002409	5/4/23	Kegel's Produce	Fresh produce	\$ 3,061.85	5/5/23	X
002410	5/4/23	Alyssa Mace	Travel reimbursement	\$ 75.22	5/5/23	X
002411	5/4/23	MBI Heating & Air Conditioning		\$ 241.00	5/5/23	X
002412	5/4/23	MetLife-Group Benefits	Dental insurance	\$ 3,144.54	5/5/23	X
002413	5/4/23	EMILY MULCAHY	HRA payout	\$ 403.93	5/5/23	
002414	5/4/23	SCHOOL NURSE SUPPLY		\$ 207.16	5/5/23	X
002415	5/4/23	Monica Selliti	Supplies reimbursement	\$ 229.59	5/5/23	X
002416	5/4/23	THE SHERWIN-WILLIAMS CO		\$ 123.69	5/5/23	X
002417	5/4/23	Soliant Health, LLC	Contracted special ed services	\$ 10,072.50	5/5/23	X
002418	5/4/23	STANDING STONE CONSULTING INC	Contracted security	\$ 7,377.32	5/5/23	X
002419	5/4/23	Venus Supplies and Services	Janitorial supplies	\$ 5,394.45	5/5/23	X
002420	5/4/23	VIPER PEST SERVICES		\$ 175.00	5/5/23	X
002421	5/4/23	Microsoft	Licenses	\$ 2,280.00	5/5/23	X
002422	5/16/23	4imprint	Staff shirts	\$ 2,442.62	5/19/23	X
002423	5/16/23	All City Management Services, Inc	Crossing guards	\$ 1,353.24	5/19/23	X
002424	5/16/23	Arnold's Market		\$ 122.00	5/19/23	
002425	5/16/23	Bimbo Bakeries USA		\$ 537.90	5/19/23	X
002426	5/16/23	BLICK ART MATERIALS		\$ 180.11	5/19/23	X
002427	5/16/23	William Breiner	Travel reimbursement	\$ 73.14	5/19/23	X
002428	5/16/23	Cedar Beach Basketball	Basketball tournament registration	\$ 1,075.00	5/19/23	X
002429	5/16/23	Curriculum Associates LLC	Classroom supplies	\$ 2,117.50	5/19/23	X
002430	5/16/23	DELL MARKETING L.P.	Computer	\$ 2,415.29	5/19/23	X
002431	5/16/23	Derstine's	Dairy/food	\$ 6,396.05	5/19/23	X
002432	5/16/23	Gold Star Foods		\$ 99.56	5/19/23	X
002433	5/16/23	ID Wholesaler		\$ 288.99	5/19/23	X
002434	5/16/23	JONES SCHOOL SUPPLY CO INC		\$ 60.30	5/19/23	X
002435	5/16/23	JP Mascaro & Sons	Refuse/recycling	\$ 1,823.12	5/19/23	X
002436	5/16/23	Kegel's Produce		\$ 670.20	5/19/23	X
002437	5/16/23	Alyssa Mace	HRA payout	\$ 4,725.00	5/19/23	X
002438	5/16/23	PAFPC		\$ 100.00	5/19/23	
002439	5/16/23	PEARSON EDUCATION INC	Classroom supplies	\$ 30,520.77	5/19/23	X
002440	5/16/23	Limaris Ramos	Travel reimbursement	\$ 5.30	5/19/23	X

Roberto Clemente Charter School
Payment List
For the Period 5/1/23 through 5/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002441	5/16/23	RCN		\$ 418.33	5/19/23	X
002442	5/16/23	SCHOOL NURSE SUPPLY		\$ 272.77	5/19/23	X
002443	5/16/23	Soliant Health, LLC	<i>Contracted special ed services</i>	\$ 5,340.00	5/19/23	X
002444	5/16/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 6,132.07	5/19/23	X
002445	5/16/23	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,400.00	5/19/23	X
002446	5/16/23	Valley Youth House	<i>Student counseling</i>	\$ 4,925.98	5/19/23	X
002447	5/16/23	Venus Supplies and Services	<i>Cafeteria/janitorial supplies</i>	\$ 4,708.31	5/19/23	X
002448	5/16/23	VERIZON CONNECT NWF, INC		\$ 38.00	5/19/23	X
002449	5/16/23	Corin Watt	<i>Travel reimbursement</i>	\$ 135.04	5/19/23	X
002450	5/16/23	HAJOCA Corporation		\$ 20.64	5/19/23	X
EFT						
P-233615752	5/1/23	ZOOM		\$ 12.79	5/1/23	X
4426822	5/4/23	PHILADELPHIA INSURANCE COMPANIES	<i>Liability insurance package</i>	\$ 8,255.89	5/4/23	X
220888883	5/5/23	UNIVERSAL PREMIUM FLEETCARD		\$ 218.76	5/5/23	X
23050583	5/5/23	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 2,588.75	5/5/23	X
23050588	5/5/23	PPL ELECTRIC UTILITIES		\$ 33.90	5/5/23	X
3131635991	5/5/23	TFS Leasing A Program of De Lage		\$ 319.47	5/5/23	X
5013887448	5/5/23	T-Mobile		\$ 469.44	5/5/23	X
05012023 5/23	5/5/23	HealthNow Administrative Services	<i>Health insurance</i>	\$ 34,082.25	5/5/23	X
998347701	5/5/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 314.14	5/5/23	X
998349957	5/5/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 83.70	5/5/23	X
998368657	5/5/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 335.55	5/5/23	X
100006296055	5/5/23	UGI UTILITIES, INC.		\$ 829.34	5/5/23	X
100006296060	5/5/23	UGI UTILITIES, INC.		\$ 266.78	5/5/23	X
100006296405	5/5/23	UGI UTILITIES, INC.		\$ 603.55	5/5/23	X
100006296409	5/5/23	UGI UTILITIES, INC.		\$ 200.69	5/5/23	X
1093890	5/5/23	US FOODS	<i>Food</i>	\$ 6,774.90	5/5/23	X
0415740501202	5/5/23	Quality Behavioral Solutions	<i>Professional development</i>	\$ 3,500.00	5/5/23	X
0415780505202	5/5/23	Quality Behavioral Solutions	<i>Professional development</i>	\$ 1,750.00	5/5/23	X
2229064	5/8/23	NASSP		\$ 385.00	5/8/23	X
05102023	5/10/23	AMAZON CREDIT PLAN	<i>Classroom/IT/Office supplies</i>	\$ 2,609.88	5/10/23	X
05102024-1	5/10/23	AMAZON CREDIT PLAN		\$ 272.57	5/10/23	X
Reg. PVUVO3P	5/11/23	KALAHARI RESORTS & CONVENTIONS		\$ 213.00	5/11/23	X
3089999458/60	5/12/23	Unum Life Insurance Company of America	<i>STD/LTD/LI insurance</i>	\$ 6,537.51	5/12/23	X
0444505182023	5/18/23	School Nutrition Association		\$ 375.00	5/18/23	X
3131876587	5/18/23	TFS Leasing A Program of De Lage		\$ 581.77	5/18/23	X
13267236	5/18/23	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 2,399.90	5/18/23	X
1580360	5/18/23	US FOODS	<i>Food</i>	\$ 8,065.80	5/18/23	X
53471510	5/18/23	PURCHASE POWER		\$ 125.00	5/18/23	X
550770518	5/18/23	ReadyRefresh by Nestle		\$ 183.21	5/18/23	X

Roberto Clemente Charter School
 Payment List
 For the Period 5/1/23 through 5/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
601067356995E	5/18/23	HOME DEPOT CREDIT SERVICES	<i>Maintenance supplies</i>	\$ 2,022.53	5/18/23	X
6210673389274	5/18/23	STAPLES CREDIT PLAN		\$ 131.94	5/18/23	X
964305182023	5/18/23	GRAINGER		\$ 93.90	5/18/23	X
027105182023	5/18/23	ReadyRefresh by Nestle		\$ 68.27	5/18/23	X
222388718	5/18/23	STAPLES ADVANTAGE		\$ 300.97	5/18/23	X
116610	5/18/23	PenTeleData		\$ 429.00	5/18/23	X
307621587	5/18/23	Millersville University		\$ 45.00	5/18/23	X
05232023	5/23/23	AMAZON CREDIT PLAN	<i>IT/HR/Office supplies</i>	\$ 4,403.46	5/23/23	X
P-239366485	5/30/23	ZOOM		\$ 12.79	5/30/23	X
Health Insurance Claims (HIC)						
04262023M-4/1	5/1/23	HealthNow	<i>Health Claims-PE 4/25/23</i>	\$ 14,436.75	5/1/23	X
532023M-4/26-5	5/8/23	HealthNow	<i>Health Claims-PE 5/2/23</i>	\$ 34,227.41	5/8/23	X
5102023M-5/3-5	5/15/23	HealthNow	<i>Health Claims-PE 5/9/23</i>	\$ 24,419.20	5/15/23	X
5172023M-5/10	5/22/23	HealthNow	<i>Health Claims-PE 5/16/23</i>	\$ 16,940.38	5/22/23	X
5242023M-5/17	5/30/23	HealthNow	<i>Health Claims-PE 5/23/23</i>	\$ 2,827.59	5/30/23	X
Payroll						
AW PPE 4/29/2	5/5/23	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 188,137.55	5/5/23	X
51496625	5/5/23	Susan Kamber	<i>After school art program</i>	\$ 500.00	5/5/23	X
51496626	5/5/23	Fitzpatrick Lentz & Bubba, P.C		\$ 952.00	5/5/23	X
625010 PPE 4/2	5/5/23	VOYA Financial		\$ 422.51	5/5/23	X
000282 PPE 4/2	5/5/23	PA SCDU		\$ 293.54	5/5/23	X
000220 PPE 4/2	5/5/23	NYS Child Support Processing Center		\$ 200.00	5/5/23	X
18168533 PPE	5/10/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 14,044.57	5/10/23	X
51503201	5/18/23	McKenna Snyder LLC	<i>Legal services</i>	\$ 2,569.75	5/18/23	X
AW PPE 5/13/2	5/19/23	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 182,811.03	5/19/23	X
51503200	5/19/23	Roba Bozakis	<i>Nutritionist</i>	\$ 350.00	5/19/23	X
000282 PPE 5/1	5/19/23	PA SCDU		\$ 293.54	5/19/23	X
000220 PPE 5/1	5/19/23	NYS Child Support Processing Center		\$ 200.00	5/19/23	X
051923 PPE 5/1	5/22/23	VOYA Financial		\$ 309.34	5/22/23	X
18181077 PPE	5/22/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,376.23	5/22/23	X
632677900 PPE	5/23/23	ADP		\$ 556.34	5/23/23	X
144000312 5/23	5/24/23	P.S.E.R.S.EMPLOYEE # 9254	<i>EE State pension contributions</i>	\$ 12,167.10	5/24/23	X
633312352	5/30/23	ADP	<i>Payroll processing/equipment lease</i>	\$ 1,290.42	5/30/23	X
CEO's Account (Central Administration)						
053023-2	5/30/23	BJs	<i>Food for senior picnic</i>	\$ 316.93	5/30/23	X

Roberto Clemente Charter School
 Payment List
 For the Period 5/1/23 through 5/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
Principal's Account (Elementary School)						
05122023	5/19/23	Armando's Express Pizza	<i>Pizza for staff/students</i>	\$ 150.40	5/19/23	X
05192023	5/19/23	Armando's Express Pizza	<i>Pizza for staff/students</i>	\$ 45.20	5/19/23	X
Principal's Account (Secondary School)						
271532	5/5/23	3MB Trexlertown	<i>Bagels for staff</i>	\$ 74.40	5/5/23	X
				<u>\$ 785,335.71</u>		

Roberto Clemente Charter School
Budget
2023/2024

**Revenue
General Fund**

2022-2023 Budget	2023-2024 Budget	Variance
---------------------	---------------------	----------

6000 Local Sources

6500	Interest	\$ -	\$ 2,000	\$ 2,000
6700	Student Activities	\$ 10,100	\$ 10,100	\$ -
6832	Pass-Through Federal Funds	\$ 79,256	\$ 60,749	\$ (18,507)
6920	Other Local Sources-Grants & Contributions	\$ -	\$ 1,505	\$ 1,505
6944	Regular Education Subsidies	\$ 6,390,720	\$ 6,659,796	\$ 269,076
6944	Special Education Subsidies	\$ 1,616,228	\$ 1,590,050	\$ (26,178)
6990	Miscellaneous	\$ 1,700	\$ 1,700	\$ -
Total Local Sources		\$ 8,098,004	\$ 8,325,900	\$ 227,896

7000 State Sources

				\$ -
7320	Lease Reimbursement	\$ 104,556	\$ 104,556	\$ -
7330	State Health Services Reimbursement	\$ 11,000	\$ 11,000	\$ -
				\$ -
7505	Block Grants	\$ 28,546	\$ 28,546	\$ -
				\$ -
Total State Sources		\$ 144,102	\$ 144,102	\$ -

8000 Federal Sources

		\$ -	\$ -	\$ -
8514	Title I	\$ 459,961	\$ 548,818	\$ 88,857
8515	Title II	\$ 50,024	\$ 48,794	\$ (1,230)
8516	Title III	\$ 22,520	\$ 27,900	\$ 5,380
8517	Title IV	\$ 39,782	\$ 35,700	\$ (4,082)
8740	ESSER I/II/III	\$ 1,718,614	\$ 1,782,356	\$ 63,742
8750	ESSER III Set-Aside	\$ 58,240	\$ 165,700	\$ 107,460
Total Federal Sources		\$ 2,349,141	\$ 2,609,268	\$ 260,127

Enterprise Fund

Food Service

6620	Sales	\$ 800	\$ -	\$ (800)
6920	Other Local Grants & Contributions	\$ -	\$ -	\$ -
7600	Child Nutrition Program-State	\$ 21,000	\$ 21,000	\$ -
8531	Child Nutrition Program-Federal	\$ 513,725	\$ 595,000	\$ 81,275
Total Food Service		\$ 535,525	\$ 616,000	\$ 80,475

Total Revenue		\$ 11,126,772	\$ 11,695,270	\$ 568,498
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Roberto Clemente Charter School

**Budget
2023/2024**

Expenses-General Fund

Instruction

2022-2023 Budget	2023-2024 Budget	Variance
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1100 Regular Programs

100	Salaries/Wages	\$ 2,803,454	\$ 2,901,488	\$ 98,034
200	Benefits	\$ 1,315,252	\$ 1,352,025	\$ 36,773
300	Contracted Professional & Technical Services	\$ -	\$ -	\$ -
400	Property Services-Maintenance/Repairs/Rentals	\$ 26,440	\$ 30,560	\$ 4,120
500	Other Services	\$ 6,000	\$ 6,000	\$ -
600	Supplies/Books/Subscriptions	\$ 175,987	\$ 171,109	\$ (4,878)
800	Student Fees/Other	\$ 3,000	\$ 5,000	\$ 2,000
Total Regular Programs		\$ 4,330,133	\$ 4,466,182	\$ 136,049

1200 Special Programs

100	Salaries/Wages	\$ 429,026	\$ 402,231	\$ (26,795)
200	Benefits	\$ 206,429	\$ 188,225	\$ (18,204)
300	Contracted Professional & Technical Services	\$ 22,000	\$ 26,000	\$ 4,000
500	Other Services	\$ 500	\$ 500	\$ -
600	Supplies/Books/Subscriptions	\$ 14,480	\$ 13,850	\$ (630)
Total Special Programs		\$ 672,435	\$ 630,806	\$ (41,629)

1400/1691/1700 Other Programs & Adult Education

100	Salaries/Wages	\$ 200,480	\$ 273,780	\$ 73,300
200	Benefits	\$ 54,745	\$ 73,789	\$ 19,044
300	Contracted Professional & Technical Services	\$ 33,000	\$ 12,000	\$ (21,000)
500	Other Services	\$ 5,000	\$ 5,000	\$ -
600	Supplies/Books/Subscriptions	\$ 20,000	\$ 14,000	\$ (6,000)
Total Other & Adult Ed Programs		\$ 313,225	\$ 378,569	\$ 65,344

Support Services

2100 Student Support Services

100	Salaries/Wages	\$ 192,343	\$ 246,766	\$ 54,423
200	Benefits	\$ 84,716	\$ 123,540	\$ 38,824
300	Contracted Professional & Technical Services	\$ 186,000	\$ 284,800	\$ 98,800
500	Other Services	\$ 4,400	\$ 4,900	\$ 500
600	Supplies/Subscriptions	\$ 15,100	\$ 22,150	\$ 7,050
Total Student Support Services		\$ 482,559	\$ 682,156	\$ 199,597

2200 Instructional Staff Support Services-Technology/Library/Curriculum & Development

100	Salaries/Wages	\$ 296,659	\$ 286,499	\$ (10,160)
200	Benefits	\$ 193,798	\$ 178,083	\$ (15,715)
300	Staff Development Services & Fees/Curriculum	\$ 59,350	\$ 99,694	\$ 40,344
400	IT Equipment-Maintenance/Repairs/Rentals	\$ 2,000	\$ 2,000	\$ -
500	Other Services	\$ 14,000	\$ 5,148	\$ (8,852)
600	IT Supplies/Subscriptions/Fees	\$ 20,000	\$ 18,800	\$ (1,200)
600	Library Supplies/Books/Subscriptions	\$ 20,623	\$ 15,788	\$ (4,835)
600	Curriculum & Staff Development Supplies/Fees	\$ 36,600	\$ 60,308	\$ 23,708
800	Miscellaneous	\$ -	\$ 500	\$ 500
Total Instructional Staff Support Services		\$ 643,030	\$ 666,820	\$ 23,790

Roberto Clemente Charter School

Budget
2023/2024

Expenses-General Fund
Support Services

2022-2023 Budget	2023-2024 Budget	Variance
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2310-2360 Administration-Board/CEO/Legal & Accounting

100	Salaries/Wages	\$ 120,750	\$ 124,384	\$ 3,634
200	Benefits	\$ 80,579	\$ 79,645	\$ (934)
300	School Board Developmental Services & Training	\$ 2,000	\$ 2,000	\$ -
330	Legal & Accounting Services	\$ 45,000	\$ 65,000	\$ 20,000
400	Property Services-Maintenance/Repairs/Rentals	\$ -	\$ -	\$ -
500	Other Services	\$ 1,800	\$ 1,800	\$ -
600	Supplies/Books/Subscriptions	\$ 2,475	\$ 4,255	\$ 1,780
810	Dues/Fees/Other	\$ 4,500	\$ 4,500	\$ -
Total Board/CEO/Legal & Accounting		\$ 257,104	\$ 281,584	\$ 24,480

2380 Administration-Principal's Office

100	Salaries/Wages	\$ 488,331	\$ 500,250	\$ 11,919
200	Benefits	\$ 295,331	\$ 163,940	\$ (131,391)
400	Property Services-Maintenance/Repairs/Rentals	\$ 15,844	\$ 15,800	\$ (44)
500	Other Services	\$ 5,000	\$ 3,200	\$ (1,800)
600	Supplies/Books/Subscriptions	\$ 12,300	\$ 16,175	\$ 3,875
890	Miscellaneous	\$ 3,000	\$ 3,000	\$ -
Total Principal's Office		\$ 819,806	\$ 702,365	\$ (117,441)

2400 Pupil Health Services

100	Salaries/Wages	\$ 162,132	\$ 170,366	\$ 8,234
200	Benefits	\$ 108,569	\$ 96,447	\$ (12,122)
335	Contracted Medical & Dental Services	\$ 3,000	\$ 3,000	\$ -
500	Other Services	\$ 500	\$ 500	\$ -
600	Supplies/Fees/Subscriptions	\$ 10,800	\$ 9,750	\$ (1,050)
Total Pupil Health Services		\$ 285,001	\$ 280,063	\$ (4,938)

2500 Business Services

100	Salaries/Wages	\$ 222,137	\$ 228,764	\$ 6,627
200	Benefits	\$ 126,793	\$ 115,940	\$ (10,853)
300	Contracted Professional & Technical Services	\$ 27,500	\$ 23,500	\$ (4,000)
400	Property Services-Maintenance/Repairs/Rentals	\$ 6,880	\$ 14,300	\$ 7,420
500	Other Services	\$ 2,200	\$ 2,200	\$ -
600	Supplies/Fees/Subscriptions	\$ 6,200	\$ 8,200	\$ 2,000
810	Fees/Penalties	\$ 1,700	\$ 1,700	\$ -
Total Business Services		\$ 393,410	\$ 394,604	\$ 1,194

Roberto Clemente Charter School

**Budget
2023/2024**

**Expenses-General Fund
Support Services**

2022-2023 Budget	2023-2024 Budget	Variance
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2600/2900 Plant Operations, Maintenance Services, Taxes

100	Salaries/Wages	\$ 329,407	\$ 344,695	\$ 15,288
200	Benefits	\$ 146,322	\$ 147,215	\$ 893
350	Contracted Safety & Security Services	\$ 81,993	\$ 180,280	\$ 98,287
400	Property Services-Maintenance/Repairs/Water	\$ 141,700	\$ 166,550	\$ 24,850
441	Building Rentals	\$ 699,316	\$ 713,302	\$ 13,986
500	Other Services	\$ 45,000	\$ 47,300	\$ 2,300
538	Telecommunications	\$ 15,500	\$ 16,500	\$ 1,000
600	Supplies/Fees/Subscriptions	\$ 95,300	\$ 117,400	\$ 22,100
620	Energy-Utilities	\$ 90,400	\$ 104,400	\$ 14,000
800	Taxes & Other Fees	\$ 1,000	\$ 1,000	\$ -
Total Plant Operations & Maintenance Services		\$ 1,645,938	\$ 1,838,642	\$ 192,704

2800 Central Services-Human Resources/Information & Data/Grant Administration

100	Salaries/Wages	\$ 267,363	\$ 383,314	\$ 115,951
200	Benefits	\$ 40,945	\$ 56,728	\$ 15,783
300	Contracted Professional & Technical Services	\$ -	\$ -	\$ -
360	Staff Development Services	\$ 19,600	\$ 36,349	\$ 16,749
500	Other Services	\$ 19,337	\$ 20,898	\$ 1,561
540	Advertising & Public Relations	\$ 5,500	\$ 5,500	\$ -
600	Supplies/Fees/Subscriptions	\$ 54,500	\$ 63,600	\$ 9,100
800	Other Fees	\$ 1,000	\$ 1,000	\$ -
Total Central Services		\$ 408,245	\$ 567,389	\$ 159,144

NonInstructional Services

3200-3400 Student Activities, Athletics & Community Services/Awards

100	Salaries/Wages	\$ 38,454	\$ 39,246	\$ 792
200	Benefits	\$ 13,121	\$ 13,003	\$ (118)
300	Contracted Professional & Technical Services	\$ -	\$ -	\$ -
500	Other Services	\$ 29,600	\$ 18,400	\$ (11,200)
600	Supplies/Fees/Subscriptions	\$ 19,500	\$ 28,000	\$ 8,500
800	Fees/Fundraising/Donations/Awards	\$ 11,000	\$ 14,505	\$ 3,505
Total Student Activities		\$ 111,675	\$ 113,154	\$ 1,479

Financing Uses & Other Expenditures

5100 Debt Service

810	Fees	\$ -	\$ -	\$ -
830	Interest	\$ -	\$ -	\$ -
910	Principal	\$ -	\$ -	\$ -
Total Debt Service		\$ -	\$ -	\$ -

Roberto Clemente Charter School

Budget
2023/2024

Expenses-Enterprise Fund
NonInstructional Services

2022-2023 Budget	2023-2024 Budget	Variance
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3100 Food Services

100	Salaries/Wages	\$ 189,045	\$ 196,223	\$ 7,178
200	Benefits	\$ 49,519	\$ 58,576	\$ 9,057
300	Contracted Professional & Technical Services	\$ 7,500	\$ 7,500	\$ -
400	Property Services-Maintenance/Repairs/Rentals	\$ 5,000	\$ 5,200	\$ 200
500	Other Services	\$ 1,000	\$ 1,000	\$ -
600	Non Food Supplies/Fees/Subscriptions	\$ 53,000	\$ 54,900	\$ 1,900
630	Food & Dairy	\$ 347,625	\$ 350,900	\$ 3,275
800	Other Fees	\$ 175	\$ 500	\$ 325
Total Food Service		\$ 652,864	\$ 674,799	\$ 21,935

Total Expense		\$ 11,015,425	\$ 11,677,134	\$ 661,709
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Surplus (Deficit)		\$ 111,347	\$ 18,137	\$ (93,210)
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450/700 Capital Outlay

1000	Instructional-Equipment & Furniture	\$ 76,000	\$ -	\$ (76,000)
2100	Student Support-Equipment & Furniture	\$ -	\$ -	\$ -
2200	Instructional Staff Support-Equipment & Furniture	\$ -	\$ -	\$ -
2300	Administrative-Equipment & Furniture	\$ -	\$ -	\$ -
2400	Health-Equipment & Furniture	\$ -	\$ -	\$ -
2500	Business-Equipment & Furniture	\$ -	\$ -	\$ -
2600	Plant Operations-Equipment & Furniture	\$ 43,400	\$ 8,000	\$ (35,400)
2800	Central Services-Equipment & Furniture	\$ -	\$ -	\$ -
3100	Food Services-Equipment & Furniture	\$ 8,000	\$ -	\$ (8,000)
4000	Facilities-Acquisition/Construction/Improvement	\$ -	\$ -	\$ -
Total Capital Outlay		\$ 127,400	\$ 8,000	\$ (119,400)

Roberto Clemente Charter School
Budget
2023/2024

2023/2024 Budget Proposal Highlights

Final (Jun-20)

Revenue

No Changes

Expense

Eliminated (1) PT Custodian position
General updates to current staffing.
Health insurance open enrollment updates.

1st Reading (May-16)

Revenue

Local Sources

Federal Pass-Through funding- IDEA 611/ARP funds fully spent in 22/23.

Student Subsidies

Enrollment-627

Regular Ed-572 students

Special Ed-55 students

Rates

Compared to current year (22/23 rates):

Reg Ed/ +8%

Special Ed/ +6%

Federal Sources

Title 1-IV Funds-level funded

CARES Act

ESSER I funding ended 9/30/22.

School Health and Safety & Security Grant- \$89,904

ESSER II funding ends 9/30/23.

Expense

3% Schoolwide wage increase.

10% Increase in health insurance costs.

Eliminating the HRA program.

PSERS contribution rate decreased to 34.00%.

Adding (1) FT Foreign Language Teacher position. (Secondary School)

Adding (1) FT Social Worker position. (School-wide)

Eliminating (1) FT Special Ed Teacher position. (Secondary School)

Eliminating (1) FT Librarian position. (Secondary School)

Added an After School Program Staff incentive.

Increased ARP service award. (pre-approved)

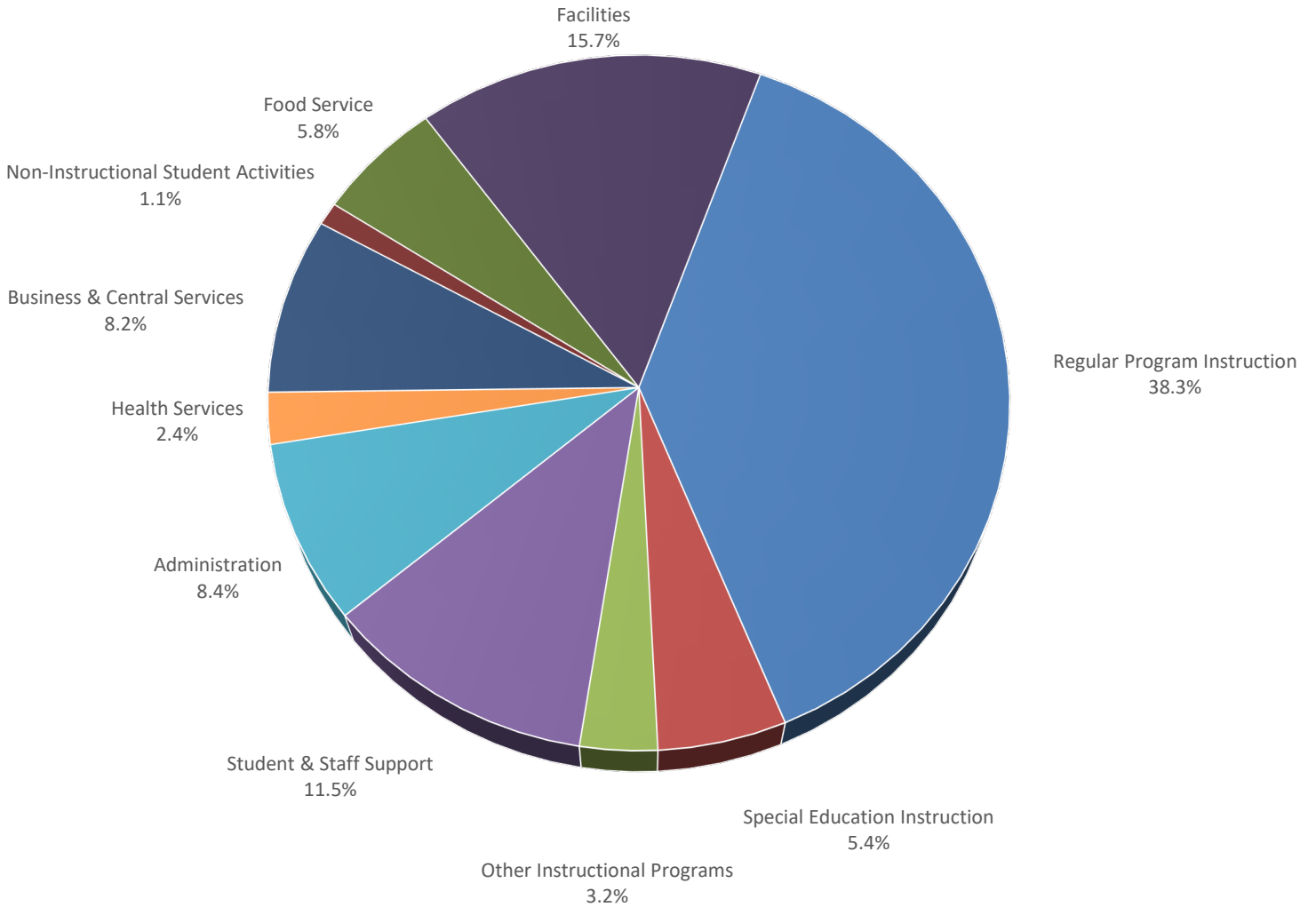
Increased Contracted Special Ed Support Services

Increased Contracted Security Services & Safety/Security supplies.

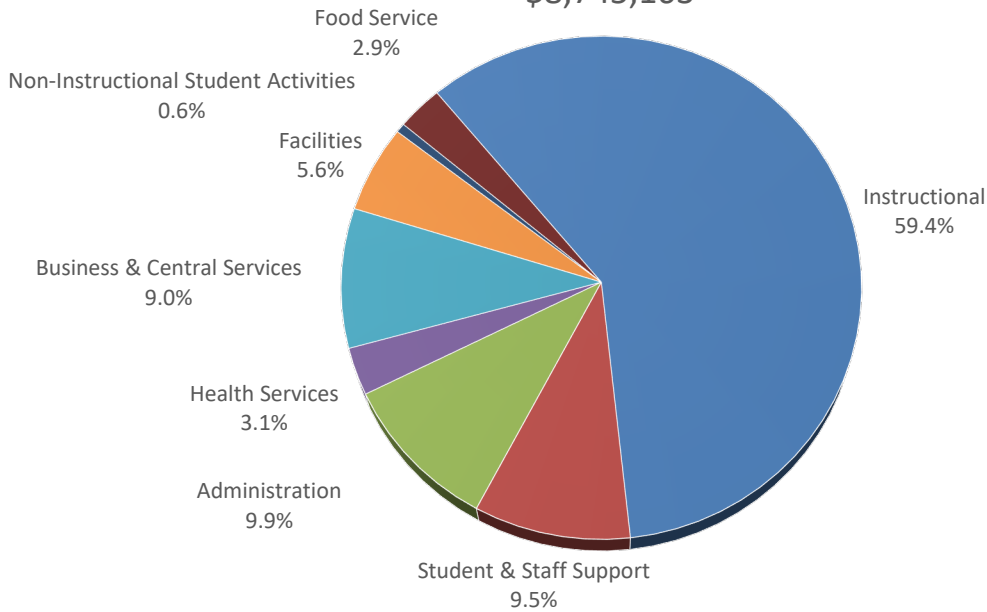
Building leases increase 2%.

Roberto Clemente Charter School
2023/2024 Budget

Total Expenses
\$11,677,134

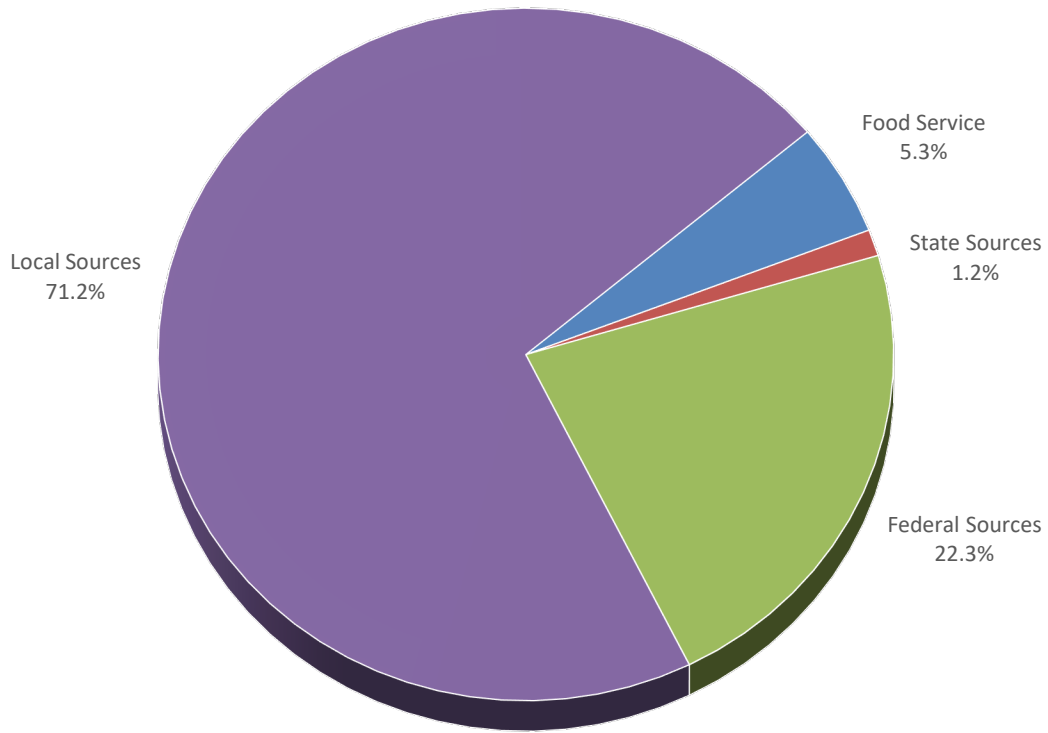


Salaries & Benefits
\$8,745,163



Roberto Clemente Charter School
2023/2024 Budget

Total Revenue
2023-2024



Total Revenue
2015-2020

