



Roberto Clemente Charter School

Board of Trustees

July 19, 2022

7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 6/21/22 Minutes (Motion)
3. Public Input
4. CEO's Office
 - Assistive Technology Policy (Motion)
 - Updated 2022-23 Master Calendar (Motion)
 - 2021-22 Charter School Annual Report (Motion)
 - 2022-23 Emergency Instructional Time Template (Motion)
 - Acting Pay Recommendation (Motion)
5. Human Resources
 - HR Report
 - Hires/Appointments (Motion)
 - Resignations/Terminations (Motion)
6. Business Office
 - July Business Report
 - June Payment List (Motion)
 - 2022-23 Fresh Fruit & Vegetable Program Application (Motion)
 - 2022-23 Consolidated Application (Motion)
 - All City Management Services Contract (Motion)
 - Success For All Foundation Contract (Motion)
7. New Business:
 - Board Seat Vacancy-Parental Community
8. Adjourn:
 - ***Reminder: 8/16/22 Meeting In-Person!**

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
June 21, 2022**

Attendees: John Bassler, Dr. Lynn Columba, Dr. Kathy Dolgos, Agustín García, Rev. Nelson Quiñones, Dr. Jill Sperandio

Excused: Alex Rolón

RCCS Staff: Charles Boger, Arkadiusz Kadzielawski, Alyssa Mace, Krista Maugle, Michael Rodríguez, Cory Snyder

Invited Guests: Julie Harakal, Taren Kobyra, Raymond Lahoud

EXECUTIVE SESSION:

The Board entered executive session at 6:05 p.m. to discuss personnel matters, legal issues, and the annual Safety & Security Report. The Board left executive session at 6:37 p.m.

Dr. Columba called the meeting to order at 7:04 p.m.

MINUTES:

The minutes of the May 17, 2022 BoT meeting were reviewed. A motion to approve the May minutes was made by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's OFFICE:

The 2022 – 2025 Comprehensive Plan was submitted by Mrs. Mace for review at the May BoT meeting and publicly posted for 28 days thereafter. A motion to approve the plan was made by Dr. Sperandio and seconded by Dr. Dolgos. The motion carried unanimously.

The 2022 – 2025 Professional Development Plan was submitted by Mrs. Mace for review at the May BoT meeting and publicly posted for 28 days thereafter. A motion to approve the plan was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

The Assistive Technology Policy was presented to the Board for its First Reading. Further action will be taken at the July BoT meeting.

A motion to approve acting pay compensation per the RCCS Acting Services Pay Policy for Mrs. Mace for 40 days as the acting Secondary School Principal was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Maugle presented their respective reports for the elementary and secondary schools.

HUMAN RESOURCES REPORT:

Mr. Rodríguez presented the Human Resources Report.

A motion to approve the new hires as presented in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the summer school contracts as presented in the HR Report was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the resignations as presented in the HR Report was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

The Probationary Period Policy was presented to the Board for review at the May BoT meeting. A motion to approve the policy was made by Dr. Sperandio and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the Employee Performance Review Procedure was made by Mr. Bassler and seconded by Rev. Quiñones. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of June was presented by Mr. Boger. The May 2022 Financial Report, and the May 2022 payment list were presented by Mr. Boger for discussion.

A motion to approve the May 2022 payment list was made by Mr. García and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve a one-year contract with Brokerage Concepts LLC, dba HealthNow for third-party healthcare plan administrative services was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve a one-year agreement with Lehigh Carbon Community College for dual enrollment services was made by Mr. Bassler and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve opening a new bank account for health insurance claims payouts was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

The 2022-2023 School Budget was presented by Mr. Boger for review at the May BoT meeting. A motion to approve the budget was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

NEW BUSINESS:

The Board established the meeting schedule and format for the 2022-2023 school year. Meetings will be held the third Tuesday of every month at 7:00 p.m. The July meeting will be conducted virtually following the current registration procedures.

Beginning in August, the meetings will resume in-person at the Administration Building located at 131 W. Hamilton Street. A hybrid format will be established to allow Board Trustees and Administrators to attend the meeting remotely in the event they cannot attend in person. Members of the public who wish to address the Board will be required to attend in-person.

A motion to approve the meeting schedule and format for the 2022-2023 school year was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve Mr. Raymond G. Lahoud, Esq. as a Board of Trustee member was made by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

One board seat remains open for a member of the parental community. More information can be found on the school’s website or by contacting the administrative offices at 610-439-5814.

There being no further business, Mr. Bassler moved to adjourn the meeting, seconded by Mr. García. The motion carried unanimously.

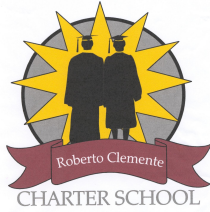
The RCCS Board meeting was adjourned at 7:57 p.m. **The next regular Board meeting will be July 19, 2022, at 7:00 p.m.**

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



Roberto Clemente Charter School

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Board of Trustees Policy

Assistive Technology (AT) Policy and Procedures

The Board of Trustees of the Roberto Clemente Charter School (“Charter School”) recognizes that Assistive Technology devices and/or services may be essential factors in meeting the educational needs of children with disabilities.

Both federal and state special education laws explicitly define Assistive Technology to include both Assistive Technology devices and/or services, the purpose of which are to improve the functional capabilities of a student with a disability. Such Assistive Technology must be provided for a child with a disability, at no cost to parents, if determined by the IEP team to be necessary for the student to receive a free appropriate public education (FAPE). Such services may be required as part of special education, related services, or supplementary aids and services required to enable a child to be educated in the least restrictive environment.

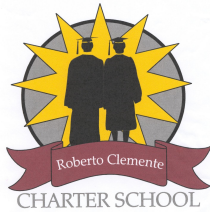
The Board further recognizes that the IEP team is responsible for determining if an Assistive Technology device and/or service is necessary for a child with a disability to receive FAPE. It is important to remember that Assistive Technology devices and/or services are not always enough by themselves. The IEP team should focus on whether or not Assistive Technology devices and/or services are necessary for the eligible child to meet educational demands and therefore receive FAPE.

DEFINITIONS:

Assistive Technology device- As defined in both federal and state law, this means any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve the functional capabilities of children with disabilities. Assistive Technology devices range from a simple switch for a child with particular physical limitations to a sophisticated vocal output augmentative communication device for a child with severe speech impairment. The term does not include a medical device that is surgically implanted, or the replacement of such device.

Assistive Technology service- As defined in both federal and state law, this means any service that directly assists a child with a disability in the selection, acquisition, or use of an Assistive Technology device. Assistive Technology services are those that are necessary to enable the student and/or IEP Team to use any Assistive Technology services specified in the IEP. Such services may include:

- A) The evaluation of the needs of a child with a disability, including a functional evaluation of the child in the child’s customary environment;
- B) Purchasing, leasing, or otherwise providing for the acquisition of Assistive Technology devices by children with disabilities;



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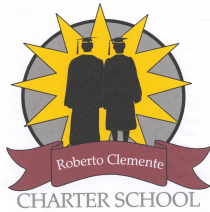
- C) Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing Assistive Technology devices;
- D) Coordinating and using other therapies, interventions, or services with Assistive Technology devices, such as those associated with existing education and rehabilitation plans and programs;
- E) Training or technical assistance for a child with a disability or, if appropriate, that child's family;
- F) Training or technical assistance for professionals (including individuals providing education or rehabilitation services), employers, or other individuals who provide services to, employ, or are otherwise involved in the major life functions of that child.

By virtue of these expansive definitions, an exhaustive yet specific list of what constitutes Assistive Technology devices and/or services does not exist.

GUIDELINES:

Consideration of Assistive Technology, in the context of IEP development, review or revision, is intended to be a collaborative process in which team members determine whether AT devices or services are needed for the student to access the general education curriculum or meet IEP goals. Consideration may necessitate that the IEP team include (or have access to) someone who has knowledge about Assistive Technology or who can guide the Team in considering Assistive Technology in the context of what they know about the student. Team members who are considering Assistive Technology should examine available data and observations about the student and ask whether the student may need Assistive Technology:

- A) To be in the LRE;
- B) To meaningfully participate in the general education curriculum;
- C) To participate in activities;
- D) To access educational/print materials, including textbooks;
- E) To access auditory information;
- F) For written communication/computer access;
- G) For augmentative communication;
- H) To participate in state and local assessments.



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Therefore, to the extent that Assistive Technology devices and/or services may be required as part of special education, related services, or supplementary aids or services, a child's IEP must include a statement describing the full extent of devices (e.g., no, low, and high technology and back-up strategies) and service(s) as well as the amount of such service(s). When describing the Assistive Technology needed by the student, it is considered best practice to describe the features rather than the brand name, because most devices and software have multiple features, not all of which may be required by the student to have FAPE. The provision of Assistive Technology devices and/or services may not be made conditional on subsequent approval by entities outside the IEP process (i.e., IU availability, Medical Access Reimbursement, etc.).

All procedural safeguards and timelines set forth in federal and state laws for completing multidisciplinary evaluations, reevaluations, and developing and implementing IEPs are fully applicable to Assistive Technology devices and/or services when they are necessary to ensure eligible children receive FAPE.

It is the Charter School's responsibility to provide Assistive Technology devices and services when included as part of a student's IEP. State and federal law do not require that the Charter School purchase Assistive Technology as needed in the IEP. However, it is appropriate for the Charter School to purchase, rent or borrow Assistive Technology or utilize Assistive Technology that is acquired through the student's insurance. The Charter School may not require the family to utilize insurance or any other funding source. The Charter School remains responsible for any costs related to repair, maintenance, or replacement of required Assistive Technology that is specified in the IEP.

The CEO or his/her designee is directed to seek any necessary assistance from the Commonwealth regarding the purchase and payment for Assistive Technology. According to PDE, the CEO or his/her designee should inform the family not to assume the device will be billed to Medical Assistance (MA), even if a child's MA number is provided on an equipment acquisition form. If the device is billed to MA, the CEO or his/her designee will notify the parents by sending a transfer of ownership letter. When the parents are in receipt of the transfer of ownership letter, the billing process has begun. If the billing is ultimately rejected by MA, the parents will be informed by letter. The CEO or his/her designee may not delay or deny a student's receipt of Assistive Technology while it attempts to secure MA funding and is directed to comply with any applicable procedures as modified by PDE.

The CEO or his/her designee is charged with implementing procedures to ensure that devices are properly maintained and functioning, including hearing aids and external components of surgically implanted medical devices. The Charter School will coordinate with local service providers, such as the Carbon Lehigh Intermediate Unit #21, regarding the maintenance and function of hearing aids and external components of surgically implanted medical devices.



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Routine checks and tests of those devices will be administered and results logged or otherwise noted when necessary. The CEO or his/her designee is directed to implement a process to address: the need for AT, effective maintenance of all AT devices, the selection of age and developmentally appropriate AT devices, review of recommendations from qualified personnel including speech language pathologists regarding AT, and the maintenance of AT by the Charter School. All AT devices are to be maintained in a manner deemed appropriate for their intended use and purpose as directed by the manufacturer to the maximum extent possible.

The need for AT services and devices are to be identified with specificity in students' IEPs and AT services and devices are to be reviewed at least annually in the course of an IEP team meeting, or as requested by the IEP team and/or parent.

The CEO or his/her designee is directed to have AT devices promptly repaired when needed and in the interim a device or back up plan is to be in place while the device is being repaired/maintained.

The CEO or his/her designee is further directed to have a plan in place to provide AT services without interruption.

The CEO or his/her designee is charged with making personnel aware of the availability of AT resources.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

ADOPTED this __22__ day of __June____, 2021

DR. LYNN COLUMBA

President

ALEX ROLÓN

Secretary

K-12

AUGUST 2022						
S	M	T	W	Th	F	S
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- 18, 19 New Teacher Induction
- 22, 23, 24 All Staff Orientation
- 29 First Day of School

FEBRUARY 2023						
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- 15 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*
- 16 Parent/Teacher Conferences
**Grades K-5 Do Not Report*
- 17, 20 School Closed - Presidents' Day Holiday

SEPTEMBER 2022						
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- 2, 5 School Closed Labor Day Holiday
- 21 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*

MARCH 2023						
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- 10 School Closed Professional Development
- 15 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*

OCTOBER 2022						
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- 10 School Closed Professional Development
- 19 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*

APRIL 2023						
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- 6, 7, 10 School Closed- Spring Holiday
- 19 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*
- 24-28 PSSA ELA Grades 3-8

NOVEMBER 2022						
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- 8 School Closed Professional Development
- 16 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*
- 22 Parent/Teacher Conferences
**Grades K-5 Do Not Report*
- 23 School Closed Professional Development
- 24, 25, 28 School Closed Thanksgiving Holiday

MAY 2023						
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- 1-12 PSSA Math & Science Grades 3-8
- 15-26 Keystone Testing
- 17 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*
- 29 School Closed - Memorial Day

DECEMBER 2022						
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- 23-30 School Closed Winter Holiday
- 21 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*

JUNE 2023						
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- 8 Last Day of School
- 9 Teacher Record Day
- 19-30 Summer School/ESY

JANUARY 2023						
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- 2 School Closed - Winter Holiday
- 16 School Closed - MLK Jr. Day
- 18 Early Dismissal 12:00 p.m.
**Grades 6-12 ONLY*
- 23 School Closed Professional Development

JULY 2023						
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- 3-14 Summer School/ESY
- 4 School Closed- 4th of July

If necessary, make-up days for students due to emergency school closings will occur on February 17, April 6 & April 10

K-12

AGOSTO 2022						
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- 18, 19 Orientación de Nuevo Personal
- 22, 23, 24 Orientación de Personal
- 29 Primer Día de Clases

FEBRERO 2023						
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- 15 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12
- 16 Conferencias de Padre y Familia
*Grados K-5 No se reportan
- 17, 20 Escuela Cerrada -
Conmemoración de Presidentes

SEPTIEMBRE 2022						
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- 2, 5 Escuela Cerrada - Día Laboral
- 21 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12

MARZO 2023						
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- 10 Escuela Cerrada - Desarrollo de Personal
- 15 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12

OCTUBRE 2022						
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- 10 Escuela Cerrada - Desarrollo de Personal
- 19 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12

ABRIL 2023						
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- 6, 7, 10 Escuela Cerrada- Vacaciones de Primavera
- 19 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12
- 24-28 PSSA ELA Grados 3-8

NOVIEMBRE 2022						
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- 8 Escuela Cerrada - Desarrollo de Personal
- 16 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12
- 22 Conferencias de Padre y Familia
*Grados K-5 No se reportan
- 23 Escuela Cerrada - Desarrollo de Personal
- 24, 25, 28 Escuela Cerrada - Día de Acción de Gracias

MAYO 2023						
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- 1-12 PSSA Matemáticas y Ciencia Grados 3-8
- 15-26 Exámenes de Keystone
- 17 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12
- 29 Escuela Cerrada Observación de Conmemoración

DICIEMBRE 2022						
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- 23-30 Escuela Cerrada - Vacaciones de Invierno
- 21 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12

JUNIO 2023						
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- 8 Ultimo Día de Clases
- 9 Registro de Maestro
- 19-30 Escuela de Verano/ESY

ENERO 2023						
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- 2 Escuela Cerrada - Vacaciones de Invierno
- 16 Escuela Cerrada - Conmemoración de MLK Jr.
- 18 Salida Temprana 12:00 p.m.
*SOLO Grados 6-12
- 23 Escuela Cerrada - Desarrollo de Personal

JULIO 2023						
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- 3-14 Escuela de Verano/ESY
- 4 Escuela Cerrada- Día de Independencia EE.UU

Si es necesario, los días de recuperación para los estudiantes debido a los cierres escolares de emergencia se realizarán el 17 de febrero, el 6 de abril y el 10 de abril

Roberto Clemente CS
Charter Annual Report
07/01/2021 - 06/30/2022

School Profile

LEA Name	AUN	
Roberto Clemente CS	121393330	
Address 1		
131 W Hamilton St		
Address 2		
City	State	Zip Code
Allentown	PA	18101
Chief Administrator Name		
Mrs Alyssa Mace		
Chief Administrator Email		
anewman@myrccs.com		
Chief Administrator Phone	Extension	
(610)439-5181-144		
City	State	Zip Code
Allentown	PA	18101
Principal Name		
Cory Snyder		
Principal Email		
csnyder@myrccs.com		
Principal Phone	Extension	
610-351-4310	357	

Authorizing District(s)

AUN	LEAD District (LEA) Name
121390302	Allentown City SD
Start Year	End Year
Superintendent Name	
Dr John D Stanford	
Superintendent Email	
stanfordj@allentownsd.org	
Superintendent Phone	Extension
(484)765-4235	

Governance and Staff

Board of Trustees Members

Name	Office	New Member?
Dr. Lynn Columba	President	
Dr. Kathy Dolgos	Vice President	
Agustin Garcia		
Dr. Jill Sperandio		
John Bassler	Treasurer	
Alex Rolon	Secretary	
Nelson Quinones		
Audree Chase-Mayoral		
Rev. Fransisco Francheschi		

Explanation of Board of Trustees Changes

Rev. Fransisco Francheschi and Aubree Chase-Mayoral resigned from the Board of Trustees effective July 20, 2021.

There were no Board of Trustee Changes.

Board of Trustees Meeting Schedule

Name	Office	New Member?
Roberto Clemente Charter School- Virtual	2022-06-21	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-07-20	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-08-17	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-09-21	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-10-19	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-11-16	7:00 p.m.
Roberto Clemente Charter School- Virtual	2021-12-21	7:00 p.m.
Roberto Clemente Charter School- Virtual	2022-01-18	7:00 p.m.
Roberto Clemente Charter School- Virtual	2022-02-15	7:00 p.m.
Roberto Clemente Charter School- Virtual	2022-03-15	7:00 p.m.
Roberto Clemente Charter School- Virtual	2022-04-19	7:00 p.m.
Roberto Clemente Charter School- Virtual	2022-05-17	7:00 p.m.

Upload Board Minutes

21-22 RCCS Board Minutes.pdf

Board Meeting Link.pdf

Leadership Team

Name	Title/Position	Check if New Member
Alyssa Mace	Chief Executive Officer	
Charles Boger	Business Manager	
Michael Rodriguez	Human Resource Officer	
Mitza Morales	Principal	
Krista Maugle	Assistant Principal	true
Cory Snyder	Principal	true
Brigid Abbott McDonnell	Assistant Principal	
Ralph Andrews	Principal	

Explanation of Leadership Changes

Effective July 1, 2021, Alyssa Mace was promoted from elementary principal to Chief Executive Officer. Ralph Andrews was promoted from middle/high school assistant principal to elementary principal effective July 1, 2021. He resigned from the elementary principal position effective August 2, 2021. Krista Maugle was hired as the middle/high school assistant principal effective August 16, 2021. Cory Snyder was promoted from elementary teacher to elementary principal effective September 20, 2021. Mitza Morales resigned from middle/high school principal position effective April 11, 2022. Brigid Abbott McDonnell resigned from the Elementary Assistant Principal position effective April 27, 2022.

There were no Leadership Changes

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	1	0	0	1
Chief Administrative Officer	0	0	0	0	0	0
Principal	2	2	0	0	0	2
Assistant Principal	2	2	0	0	0	2
Classroom Teacher (including Master Teachers)	30	29	0	0	0	30
Specialty Teacher (including Master Teachers)	18	17	0	0	0	18
Special Education Teacher (including	4	4	0	0	0	5

Master Teachers)						
Special Education Coordinator	1	1	0	0	0	1
Counselor	3	3	0	0	0	3
Psychologist	0	0	0	0	0	0
School Nurse	1	1	0	0	0	1
IT Director	1	0	0	0	0	1
Business Administrator	1	0	0	0	0	1
ISD, Curriculum Developers, Tech Support	3	0	0	0	0	3
HR Manager	1	0	0	0	0	1
Student Support Manager, Facilities Manager	1	0	0	0	0	1
Business Office, Administrative Support Staff, Teaching Assistants	15	0	0	0	0	20
Totals	84	60	1	0	0	90

Explanation of Substantial Differences

There were no substantial differences.

true

Fiscal Matters

Major Fundraising Activities

There were no major fundraising activities held during the school year. School clubs conduct most minor activities.

Fiscal Solvency Policies

RCCS has made no changes to its policies and procedures ensuring and monitoring fiscal solvency. The school monitors and analyzes all fiscal activity through monthly, quarterly, and annual reports that include (but are not limited to) income statements, balance sheets, cash-flow statements, and disbursement lists. The Finance Committee meetings are held once per month.

Accounting System

RCCS has made no changes to its accounting system. It is an accrual-based system that follows generally accepted accounting principles (GAAP) in addition to all federal and state standards. The school utilizes Sage as its accounting platform and implements the chart of accounts established by the Commonwealth of PA for public schools.

Upload Financial/Policy Documents

21_22-Charter-Annual-Report_Statement-of-Revenues-and-Expenditures.pdf

Audit Firm

SD Associates PC

Explanation of the Report

The audit for the 2021-2022 school year is scheduled for the week of August 15, 2022.

Upload Financial Audit Document(s)

Federal Programs Consolidated Review Report 18-19.pdf2021_RCCS_Audit.pdf21_22-Charter-Annual-Report_Statement-of-Revenues-and-Expenditures.pdf

Financial Audit Citations Description

N/A

ResponseN/A

Federal Programs Consolidated Review Document(s)

No

Upload Available Federal Programs Consolidated Review Document(s)

Uploaded Files

Title I Status

Yes

Title I First Year Status

No

Date of Last Federal Programs Consolidated Review

2019-05-09

School Years Reviewed

2018-2019

Federal Programs Consolidated Review Report

Uploaded Files

Federal Programs Consolidated Review Report 18-19.pdf

Consolidated Review/Annual Report

N/A

Findings

N/A

Corrective Action(s) TakenN/A

Date of Last Audit

2021-12-15

Fiscal Year Last Audited

2020-2021

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Teacher's Aide	Roberto Clemente Charter School	6	6	7
Teacher's Aide	Roberto Clemente Charter School	4	5	6
Teacher's Aide	Roberto Clemente Charter School	24	12	14

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
Occupational Therapy	4 hours per week	CLIU #21	15
Hearing Support	2 hours per week	CLIU #21	2
School Psychologist	2 hours per week	Independent Contractor	15
Speech & Language Therapy	5 days per week	CLIU #21	37

Date of Last Special Education Cyclical Monitoring

2021-08-10

Upload Link to Report (Optional)

Uploaded Files

Special Education Cyclical Monitoring Report

Uploaded Files

Roberto_Clemente_CS_Initial_CAV_CS_2020 (4).pdf

Administrative Procedures for Internal Controls of IEP Development

Uploaded Files

Special Education Notice Website.pdf

Special Education Personnel Development

Autism

Description of Training			
ESY Determination			
Lead Person/Position		Year of Training	
Dee Wimmer/Special Education Coordinator		2022	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1	1	Dee Wimmer	Special Education Teachers

Training Date Complete

2022-05-18

ESY Determination Training 5.18.22.pdf

ESY Determination Training Attendees 5.18.22.pdf

Behavior Support

Description of Training			
De-Escalation Strategies			
Lead Person/Position		Year of Training	
Alyssa Mace/CEO		2022	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1	1	Safe Schools/Vector Training	All staff

Training Date Complete

2022-06-30

De-Escalation Strategies Agenda.pdf

De-Escalation Strategies Attendance 21-22.pdf

Paraprofessional

Description of Training			
Cultural Competence and Racial Bias			
Lead Person/Position	Year of Training		
Alyssa Mace/CEO	2022		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1	1	Safe Schools/Vector Training	Newly hired Teacher's Aides

Training Date Complete

2022-06-30

Cultural Competence and Racial Bias Agenda.pdf

Cultural Competence and Racial Bias Attendance 21-22.pdf

Transition

Description of Training			
Addressing Transition in the IEP			
Lead Person/Position	Year of Training		
Dee Wimmer/Special Education Coordinator	2022		
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1	1	Dee Wimmer	Special Education Teachers

Training Date Complete

2022-05-18

Addressing Transition in the IEP Training 5.18.22.pdf

Addressing Transition in the IEP Attendees 5.18.22.pdf

Science of Literacy

Description of Training				
Success for All Reading Roots 5				
Lead Person/Position		Year of Training		
Alyssa Mace/CEO		2021		
Hours Per Training		Number of Sessions	Provider	Who Participated (Audience)
3		1	Success for All	1st grade reading teachers

Training Date Complete

2021-08-24

SFAFSupportDay082421-377891.pdf

SFA Reading Roots 5 Training 8.24.21.pdf

Parent Training

Description of Training				
Obtaining Parental Consent				
Lead Person/Position		Year of Training		
Dee Wimmer/Special Education Coordinator		2022		
Hours Per Training		Number of Sessions	Provider	Who Participated (Audience)
1		1	Dee Wimmer	Special Education Teachers

Training Date Complete

2022-05-18

Obtaining Parental Consent Training 5.18.22.pdf

Obtaining Parental Consent Attendees 5.18.22.pdf

IEP Development

Description of Training			
IEP Development Overview			
Lead Person/Position		Year of Training	
Dee Wimmer/Special Education Coordinator		2022	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1	1	Dee Wimmer	Special Education Teachers

Training Date Complete

2022-05-18

IEP Development Overview Training 5.18.22.pdf

IEP Development Overview Attendees 5.18.22.pdf

Special Education Program Profile

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Elementary- Primary	Elementary	Full-time (1.0)	07/13/2022 11:36 AM

Building Name		
Roberto Clemente CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		15
Identify Classroom	Classroom Location	Age Range
School District	Elementary	5 to 8
Age Range Justification		FTE %
Students receive the majority of services in the general education setting.		0.3

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Elementary	Elementary	Full-time (1.0)	07/13/2022 11:35 AM

Building Name		
Roberto Clemente CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		12
Identify Classroom	Classroom Location	Age Range
School District	Elementary	8 to 11
Age Range Justification		FTE %
Students receive the majority of services in the general education setting.		0.24

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
High School	Secondary	Full-time (1.0)	07/13/2022 11:02 AM

Building Name		
Roberto Clemente CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		20
Identify Classroom	Classroom Location	Age Range
School District	Secondary	15 to 18
Age Range Justification		FTE %
Students receive the majority of services in the general education setting.		0.4

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Middle School	Secondary	Full-time (1.0)	07/13/2022 11:01 AM

Building Name		
Roberto Clemente CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		20
Identify Classroom	Classroom Location	Age Range
School District	Secondary	12 to 14
Age Range Justification		FTE %
Students receive the majority of services in the general education setting.		0.4

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
Building Upgrades & Equipment	Administration Building	\$ 341,843
Technology Infrastructure	Administration Building	\$ 2,140
Health/Safety/Security Upgrades & Equipment	Administration Building	\$ 42,992
Instructional Computers & Equipment	Elementary School	\$ 39,626
Building Upgrades & Equipment	Elementary School	\$ 9,040
Technology Infrastructure	Elementary School	\$ 7,270
Health/Safety/Security Upgrades & Equipment	Elementary School	\$ 9,954
Instructional Computers & Equipment	Secondary School	\$ 36,006
Building Upgrades & Equipment	Secondary School	\$ 17,343
Health/Safety/Security Upgrades & Equipment	Secondary School	\$ 5,973
Technology Infrastructure	Secondary School	\$ 8,199

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan

By renovating the Administration Building, the school is now able to move central staff offices out of the Secondary School, resulting in additional instructional space. The school's various committees are evaluating school goals, the future needs of the elementary school students and staff, and the viability of the current facility when it comes to meeting those needs and goals.

Memorandum of Understanding

Fixed Asset Description	Location
Allentown Police Department	To create and maintain a positive working relationship to ensure the safety and security of Roberto Clemente Charter School and its students according to all necessary rules and regulations.
Community Services for Children, Inc./Head Start Head Start of the Lehigh Valley/ Pre-K Counts	Community Services for Children, Inc./Head Start Head Start of the Lehigh Valley/ Pre-K Counts
Lehigh County Children & Youth Services	This agreement is to establish transportation procedures between the Roberto Clemente Charter School (LEA) and the Lehigh County Children and Youth Services (CCYA) to ensure the provision of transportation for foster care youth enrolled in the LEA when a best interest determination indicates that the student should remain in the school of origin, and alternative means of transportation to and from school have been fully explored and deemed unavailable.
Carbon Lehigh Intermediate Unit #21	Special education services
Valley Youth House	school-based mental health services

Upload of Memorandum of Understanding Document(s)

CSC RCCS Service Agreement.pdf

APD-RCCS MOU 2021-2022.pdf

21-22 Special Ed Services.pdf

VYH MOU 21-22.pdf

Charter School Management Survey

Charter School Name

Roberto Clemente CS

Point of Contact Information

Point of Contact Name	
Alyssa Mace	
Point of Contact Telephone Number	Extension
610-439-5814	554
Point of Contact Email	
anewman@myrccs.com	

As of the start of the 2021/2022 school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?	No
---	----

Is/was the Management Organization a:

Management Organization Name	Federal EIN (Employer Identification Number)		
Address 1			
Address 2			
City	State	Zip Code	Plus 4 Code

Signatures and Affirmation

Upload Board Affirmation Statement

Date of Approval

Charter School Annual Report Affirmation

Board President

Chief Executive Officer

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Chief Executive Officer

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Chief Executive Officer

Charter School Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Chief Executive Officer

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the “principal” of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Chief Executive Officer



Emergency Instructional Time Template

Section 520.1 - 2022-23 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 and 2021-22 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2022-23 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2022-23 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's May 23, 2022, guidance. Such LEAs must provide PDE with the following information specific to the 2022-23 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2022-23

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

3. The Chief School Administrator and Board President affirm the following:

The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.

The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.

The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)

The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)

Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.

The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.

The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.

Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency:

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting:

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.

Roberto Clemente Charter School

Sample Weekly Schedule K-12

Monday	Tuesday	Wednesday	Thursday	Friday
100% Virtual Learning *as needed due to classroom, grade level, or schoolwide closure due to COVID-19	100% Virtual Learning *as needed due to classroom, grade level, or schoolwide closure due to COVID-19	100% Virtual Learning *as needed due to classroom, grade level, or schoolwide closure due to COVID-19	100% Virtual Learning *as needed due to classroom, grade level, or schoolwide closure due to COVID-19	100% Virtual Learning *as needed due to classroom, grade level, or schoolwide closure due to COVID-19



Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

Human Resources Report

July 19, 2022

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Job Title	Date	Status
Kirsten Ybarra	Summer School Aide	6/27/2022	Current Employee – Part-time
Jose Figueroa	Custodian – Full-time, 2 nd Shift	7/1/2022	New Employee Agreement (Former PT Custodian)

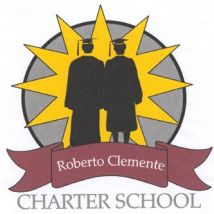
b. Personnel Resignations and Dismissals

Name	Job Title	Date	Status
Adrienne Boice	Science Teacher – Middle/High School	7/28/2022	Resignation
Laura Tarantella	ESL Teacher – Middle/High School	7/30/2022	Resignation
Sarah Hart	Guidance Counselor – Middle/High School	8/5/2022	Resignation
Jessica Kamber	School Counselor – Elementary School	8/9/2022	Resignation
Keila Cruz-Gonzalez	Spanish Teacher – Elementary School	8/14/2022	Resignation
Mackenzie McVicker	Science Teacher – Middle/High School	8/14/2022	Resignation

II. Current and Future Job Postings:

Title	Department
Maintenance 2 nd Shift – Full-time	Facilities
Teacher Aide - Part-time (2)	Elementary School
Kindergarten Teacher	Elementary School
Spanish Teacher	Elementary School
School Counselor	Elementary School
Registered Nurse/Substitute - Full-time	Health Services
Special Education Teacher (2)	Middle/High School
Teacher Aide – Part-time (3)	Middle/High School
English Teacher	Middle/High School
Science Teacher (2)	Middle/High School
Guidance Counselor	Middle/High School
Cafeteria Aide – Part-time (2)	Food Service

III. Employment Agreements (for approval)



Roberto Clemente Charter School

Business Report: July 19, 2022

Page 1 of 1

Financial Activity (6/1-6/30/22)

- \$705,926 Total disbursements.
- Payment for the mini-split unit replacement. (*MBI Heating & Air Conditioning*)
- Progress bill #5 for building renovations. (*Bracy Construction*)
- Student subsidy reimbursement. (*Parkland School District*)

Grants, Donations, & Reports

- 2022/23 Fresh Fruit & Vegetable Program Application.
 - Reimbursement for fresh produce-Elementary School
 - Funding amount pending; \$17,883 (21/22)
- 2022/23 Consolidated Application- \$569,431
 - Title I (\$467,246); Title II (\$44,179); Title III (\$26,348); Title IV (\$31,658)
 - Instructional Staff- \$431,105
 - Instructional Supplies & Curriculum- \$44,354
 - Library Supplies- \$10,500
 - Professional Development-\$83,472

Contracts & Agreements

- Crossing guard services. -*All City Management Services*
 - 7/1/22-6/30/23; automatic annual renewals.
 - 1 Guard at each school/ morning and afternoon.
 - \$25.06/hr per guard.
 - 6 Hour/day minimum.
 - 60 Day termination notice.
- On-site professional development services. -*Success for All Foundation*
 - 7/1/22-6/30/23; automatic one-year renewal.
 - \$2,400/day.
 - \$3,000 Tech support fee (annual)
 - 90 Day termination/non-renewal notice.

Roberto Clemente Charter School
Payment List
For the Period 6/1/22 through 6/30/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001732	6/1/22	HISPANIC AMERICAN ORG	<i>850 N 5th Street lease</i>	\$ 21,739.52	6/3/22	X
001733	6/1/22	HISPANIC AMERICAN ORG	<i>136 S 4th Street lease</i>	\$ 35,394.00	6/3/22	X
001734	6/1/22	Roba Bozakis	<i>Nutritionist</i>	\$ 210.00	6/3/22	X
001735	6/1/22	AGParts worldwide		\$ 778.50	6/3/22	X
001736	6/1/22	APEX ELEVATOR INSPECTION		\$ 60.00	6/3/22	X
001737	6/1/22	ATLAS BUILDING MAINTENANCE, INC.		\$ 759.24	6/3/22	X
001738	6/1/22	Bimbo Bakeries USA		\$ 965.90	6/3/22	X
001739	6/1/22	Charles Boger	<i>HRA payout</i>	\$ 28.61	6/3/22	X
001740	6/1/22	William Breiner	<i>Travel reimbursement</i>	\$ 78.44	6/3/22	X
001741	6/1/22	CDW GOVERNMENT, INC	<i>Projectors</i>	\$ 2,749.18	6/3/22	X
001742	6/1/22	Cedar Beach Basketball	<i>Summer league/tournament fees</i>	\$ 1,000.00	6/3/22	X
001743	6/1/22	Derstine's	<i>Dairy, food</i>	\$ 3,488.07	6/3/22	X
001744	6/1/22	Express Sign Outlet Inc		\$ 210.00	6/3/22	X
001745	6/1/22	Gold Star Foods	<i>Food warehouse fees</i>	\$ 1,341.86	6/3/22	X
001746	6/1/22	Kegel's Produce	<i>Fresh produce</i>	\$ 1,941.00	6/3/22	X
001747	6/1/22	Kona Ice		\$ 657.00	6/3/22	X
001748	6/1/22	MBI Heating & Air Conditioning	<i>Minisplit unit replacement</i>	\$ 5,850.00	6/3/22	X
001749	6/1/22	McMaster-Carr		\$ 62.04	6/3/22	X
001750	6/1/22	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 2,504.32	6/3/22	X
001751	6/1/22	Precision Human Resource Solutions	<i>Staffing agency-Custodians</i>	\$ 2,993.75	6/3/22	X
001752	6/1/22	Procare Therapy	<i>Staffing agency-RN</i>	\$ 5,467.00	6/3/22	X
001753	6/1/22	Renaissance Learning, Inc	<i>Classroom subscription</i>	\$ 10,200.00	6/3/22	X
001754	6/1/22	Monica Selliti	<i>HRA payout</i>	\$ 651.23	6/3/22	X
001755	6/1/22	Soliant Health, LLC	<i>Staffing agency-Special education</i>	\$ 12,830.00	6/3/22	X
001756	6/1/22	T-Mobile		\$ 20.00	6/3/22	X
001757	6/1/22	Rebecca Torres	<i>HRA payout</i>	\$ 1,916.14	6/3/22	X
001758	6/1/22	Valley Youth House	<i>School-based counseling services</i>	\$ 5,167.50	6/3/22	X
001759	6/1/22	VIPER PEST SERVICES		\$ 175.00	6/3/22	X
001760	6/1/22	HAJOCA Corporation		\$ 55.16	6/3/22	X
001761	6/15/22	Roba Bozakis	<i>Nutritionist</i>	\$ 420.00	6/17/22	X
001762	6/15/22	Susan Kamber	<i>Afterschool art program</i>	\$ 750.00	6/17/22	X
001763	6/15/22	AGParts worldwide		\$ 599.25	6/17/22	X
001764	6/15/22	Bimbo Bakeries USA		\$ 362.64	6/17/22	X
001765	6/15/22	Bracy Construction	<i>General contractor progress billing</i>	\$ 44,284.33	6/17/22	X
001766	6/15/22	BrainPop LLC	<i>Classroom subscription</i>	\$ 4,050.00	6/17/22	X
001767	6/15/22	William Breiner	<i>Travel reimbursement</i>	\$ 85.33	6/17/22	X
001768	6/15/22	Derstine's	<i>Dairy, food</i>	\$ 2,535.74	6/17/22	X
001769	6/15/22	DESALES UNIVERITY		\$ 225.00	6/17/22	X
001770	6/15/22	Gold Star Foods		\$ 394.54	6/17/22	X
001771	6/15/22	Infobase	<i>Library subscription</i>	\$ 3,809.77	6/17/22	X
001772	6/15/22	JP Mascaro & Sons	<i>Refuse/recycling</i>	\$ 1,753.00	6/17/22	X

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001773	6/15/22	Learning Ally, Inc	<i>Classroom subscription</i>	\$ 1,439.10	6/17/22	X
001774	6/15/22	LEHIGH VALLEY JANITORIAL SUPPLY		\$ 126.10	6/17/22	X
001775	6/15/22	Christopher J Lunsford II	<i>Travel reimbursement</i>	\$ 15.90	6/17/22	
001776	6/15/22	MBI Heating & Air Conditioning		\$ 686.25	6/17/22	X
001777	6/15/22	McKenna Snyder LLC		\$ 125.50	6/17/22	X
001778	6/15/22	Membean, Inc.	<i>Classroom subscription</i>	\$ 3,120.00	6/17/22	X
001779	6/15/22	MONK'S SECURITY SYSTEMS		\$ 660.00	6/17/22	X
001780	6/15/22	Newsela Inc	<i>Classroom subscription</i>	\$ 3,993.00	6/17/22	X
001781	6/15/22	PETTY CASH		\$ 131.22	6/17/22	X
001782	6/15/22	Precision Human Resource Solutions	<i>Staffing agency-Custodians</i>	\$ 3,537.50	6/17/22	X
001783	6/15/22	Procure Therapy	<i>Staffing agency-RN</i>	\$ 4,473.00	6/17/22	X
001784	6/15/22	Quality Services LLC	<i>Contracted janitorial services</i>	\$ 9,288.00	6/17/22	X
001785	6/15/22	RCN		\$ 413.68	6/17/22	
001786	6/15/22	Rittenhouse & Sons, Inc	<i>Contracted plumbing services</i>	\$ 4,333.78	6/17/22	
001787	6/15/22	SCENARIO LEARNING LLC	<i>Professional development subscription</i>	\$ 2,240.35	6/17/22	X
001788	6/15/22	THE SHERWIN-WILLIAMS CO	<i>Paint</i>	\$ 1,066.06	6/17/22	X
001789	6/15/22	Soliant Health, LLC	<i>Staffing agency-Special education</i>	\$ 8,270.00	6/17/22	X
001790	6/15/22	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,300.00	6/17/22	X
001791	6/15/22	TOSHIBA BUSINESS SOLUTIONS		\$ 465.72	6/17/22	X
001792	6/15/22	United Electric Supply		\$ 48.90	6/17/22	X
001793	6/15/22	USA GYM Supply		\$ 200.00	6/17/22	X
001794	6/15/22	Valley Youth House	<i>School-based counseling services</i>	\$ 1,527.50	6/17/22	X
001795	6/15/22	VERIZON CONNECT NWF, INC		\$ 38.00	6/17/22	X
001796	6/15/22	Wilford Antonio Lebaron	<i>Contracted speech therapist</i>	\$ 225.00	6/17/22	X
001797	6/15/22	PARKLAND SCHOOL DISTRICT	<i>Student subsidy reimbursement</i>	\$ 11,225.31	6/17/22	X
001798	6/15/22	Emmanuel Mendez	<i>Student award</i>	\$ 250.00	6/17/22	X
001799	6/15/22	VOID	<i>Misprint</i>	\$ -	6/15/22	*Void Date
001800	6/15/22	VOID	<i>Misprint</i>	\$ -	6/15/22	*Void Date
EFT						
179327068	6/2/22	STAPLES ADVANTAGE	<i>Classroom/office supplies</i>	\$ 2,181.56	6/2/22	X
3117303624	6/2/22	CAPITAL BLUE CROSS	<i>Health insurance</i>	\$ 53,225.65	6/2/22	X
qq6n7brhwskiffc	6/2/22	Highmark Blue Shield		\$ 469.02	6/2/22	X
22060248	6/2/22	PPL ELECTRIC UTILITIES		\$ 555.45	6/2/22	X
727824839	6/2/22	AMAZON CREDIT PLAN	<i>IT equipment/supplies, Classroom supplies</i>	\$ 3,791.50	6/2/22	X
22060237	6/2/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 1,263.37	6/2/22	X
47608386	6/2/22	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 113.22	6/2/22	X
47608387	6/2/22	PURCHASE POWER		\$ 188.47	6/2/22	X
060322	6/3/22	Unum Life Insurance Company of America	<i>STD/LTD/LI insurance</i>	\$ 2,415.94	6/3/22	X
100004990791	6/3/22	UGI UTILITIES, INC.		\$ 167.71	6/3/22	X
100004991222	6/3/22	UGI UTILITIES, INC.		\$ 268.65	6/3/22	X
100004991229	6/3/22	UGI UTILITIES, INC.		\$ 66.77	6/3/22	X

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
075869	6/3/22	PenTeleData		\$ 429.00	6/3/22	X
1216389534	6/3/22	T-Mobile		\$ 469.44	6/3/22	X
06032022	6/3/22	US FOODS	<i>Food</i>	\$ 4,518.51	6/3/22	X
3125387114	6/3/22	TFS Leasing A Program of De Lage		\$ 579.70	6/3/22	X
3125387286	6/3/22	TFS Leasing A Program of De Lage		\$ 319.47	6/3/22	X
181098200	6/17/22	STAPLES ADVANTAGE		\$ 42.03	6/17/22	X
181102184	6/17/22	UNIVERSAL PREMIUM FLEETCARD		\$ 288.68	6/17/22	X
22061776	6/17/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 3,811.47	6/17/22	X
325687035	6/17/22	US FOODS	<i>Food</i>	\$ 6,738.53	6/17/22	X
11151566	6/17/22	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 1,176.41	6/17/22	X
11151567	6/17/22	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 1,223.49	6/17/22	X
47844181	6/17/22	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 99.00	6/17/22	X
6007770062921	6/17/22	HOME DEPOT CREDIT SERVICES		\$ 746.48	6/17/22	X
742440815	6/17/22	AMAZON CREDIT PLAN	<i>Classroom/IT/Maintenance supplies</i>	\$ 1,877.20	6/17/22	X
062122	6/21/22	ReadyRefresh by Nestle		\$ 199.63	6/21/22	X
062722	6/27/22	ReadyRefresh by Nestle		\$ 124.17	6/27/22	X
6697640-45 06/	6/28/22	PACKRAT		\$ 438.00	6/28/22	X
p-177080060	6/29/22	ZOOM		\$ 11.99	6/29/22	X
Payroll						
WO107699 PPE	6/3/22	VOYA Financial		\$ 286.55	6/3/22	X
AW PPE 5/28/2	6/3/22	JetPay HR & Payroll Services		\$ 21.95	6/3/22	X
AW PPE 5/28/2	6/3/22	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 166,681.22	6/3/22	X
50644	6/3/22	NYS Child Support Processing Center		\$ 200.00	6/3/22	X
50645	6/3/22	PA SCDU		\$ 293.54	6/3/22	X
17757219 PPE	6/3/22	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 10,384.58	6/3/22	X
AW PPE 6/11/2	6/17/22	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 176,126.53	6/17/22	X
AW PPE 6/11/2	6/17/22	JetPay HR & Payroll Services	<i>Payroll processing</i>	\$ 1,695.45	6/17/22	X
WO108962 PPE	6/17/22	VOYA Financial		\$ 342.05	6/17/22	X
50655	6/17/22	NYS Child Support Processing Center		\$ 200.00	6/17/22	X
50656	6/17/22	PA SCDU		\$ 293.54	6/17/22	X
17776507 PPE	6/20/22	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 11,030.05	6/20/22	X
172000378	6/21/22	P.S.E.R.S.EMPLOYEE # 9254	<i>EE PSERS contributions</i>	\$ 11,651.84	6/21/22	X
608497992	6/24/22	ADP		\$ 25.00	6/24/22	X
AW PPE 6/25/2	6/30/22	JetPay HR & Payroll Services		\$ 21.95	6/30/22	X
CEO's Account (Central Administration)						
<i>No Activity</i>						

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
Principal's Account (Elementary School)						
053122	6/3/22	Jack's Pizza	<i>Pizza for students</i>	\$ 59.98	6/3/22	X
6376	6/10/22	Dunkin Donuts	<i>Fund raising event</i>	\$ 49.29	6/10/22	X
Principal's Account (Secondary School)						
<i>No Activity</i>						
				<u>\$ 705,926.96</u>		