



Board of Trustees
January 16, 2024
7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 12/19/23 Minutes (motion)
3. Public Input
4. CEO Office
 - CEO Report
5. Principals' Offices
 - Secondary School Report
 - Elementary School Report
6. Human Resources
 - HR Report
 - Hires/Appointments (motion)
 - Paid Time Off Policy (motion)
 - Unpaid Leave of Absence Policy (motion)
7. Business Office
 - January Business Report
 - December Financial Reports
 - December Payment List (motion)
 - Contracts & Agreements
 - Staffing Agency (motion)
 - 8th Grade Bank Account (motion)
8. Board Officer Elections (motion)
9. Public Input
10. New Business
11. Adjourn (motion)

**Roberto Clemente Charter School
Board of Trustees (BoT) Meeting Minutes
December 19, 2023**

BoT Attendees: Dr. Lynn Columba, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Esq., Rev. Nelson Quiñones, Alex Rolón, Dr. Jill Sperandio, Ruth Vélez-Font

RCCS Staff: Charles Boger, José Molina, Jr., Taren Kobyra, Alyssa Mace, Krista Maugle, Brendon Zapata

EXECUTIVE SESSIONS:

The Board entered executive session at 6:04 PM to discuss personnel and legal issues. The Board left the executive session at 6:53 PM.

Dr. Columba called the meeting to order at 7:03 PM.

MINUTES:

The minutes of the November 2023 Board of Trustees meeting were reviewed. A motion to approve the November minutes was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

A motion to approve The Home Visitation Policy was made by Mrs. Vélez-Font and seconded by Mr. Lahoud. The motion carried unanimously.

PRINCIPALS' REPORTS:

Mr. Zapata and Ms. Kobyra presented their respective elementary and secondary school reports.

HUMAN RESOURCES REPORT:

Mr. Rodríguez submitted and presented the Human Resources Report.

A motion to approve the new appointments and hires as presented in the HR Report was made by Mr. García and seconded by Mrs. Vélez-Font. The motion carried unanimously.

The Unpaid Leave of Absence Policy was presented for its first reading. A formal action will be taken at the January BoT meetings.

The Paid Time Off Policy was revised and presented for its first reading. A formal action will be taken at the January BoT meetings.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of December was presented by Mr. Boger. The November Financial Reports and the November payment list were presented by Mr. Boger for discussion.

A motion to approve the November 2023 payment list was made by Dr. Dolgos and seconded by Mr. Lahoud. The motion carried unanimously.

The 2022/2023 Annual Financial Report (PDE-2057) was presented to the Board as an informational item.

A motion to approve the contract with Flynn O’Hara for student uniforms was made by Dr. Sperandio and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve the contract with St. Luke’s Network, Inc. for athletic trainer services for the basketball program was made by Dr. Sperandio and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve the agreement with Project Lead the Way was made by Mr. Lahoud and seconded by Dr. Sperandio. The motion carried unanimously.

NEW BUSINESS:

No new business.

There being no further business, Mr. Rolón moved to adjourn the meeting and seconded by Rev. Quiñones. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:40 PM.

The next regular BoT meeting will be at the RCCS Administration Building on January 16, 2024, at 7:00 PM.

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



CEO Report
Tuesday, January 16, 2024
Mrs. Alyssa Mace

1. Enrollment

Grade	# of Students
K	50
1	50
2	50
3	50
4	50
5	50
6	50
7	50
8	51
9	46
10	50
11	38
12	45
Total	630

2. Education Committee

- January 8, 2024
 - Continued student/parent handbook alignment project.

3. School Safety & Security

- ACT 55 Training Requirements
 - Secondary Trauma Awareness will be released to all staff on January 22, 2024, satisfying the required annual school safety training.
- K-12 Threat Assessment Team meeting
 - Wednesday, January 17, 2024
- Preliminary PAYS data released for grades 6, 8, 10, 12

4. School Leadership Support Day

- Monday, January 29, 2024

5. State of the City Address- Mayor Tuerk

- Thursday, January 11, 2024, at The Waterfront



**Principal's Report
Middle High School
January 16, 2024**

Attendance – December 2023

Grade	Daily Attendance %
6	93
7	89
8	92
9	92
10	87
11	88
12	94
AVG	91

Academic Achievement

- Winter Keystone Exams, WIDA Exams, and Semester 1 Senior Project Presentations took place from January 4 – January 11

Discipline: December 2023

Level	Number of Incidents
1	148
2	75
3	22
4	4

Consequences	Total
Afterschool Detention	38
Lunch Detention	15
ISS	17
OSS	18
Student Conference	84
Parent Contact	64
Loss of Privilege	1
Removal from Class/Activity	7
Referral to Counselor	3
Peer Mediation/Conflict Resolution	3

College & Career Update

- 24 Students accepted to 4-year Colleges
 - Multiple students with 10+ acceptances
- 2 Students accepted to Trade School (Automotive Training Center)
- Middle School Grade Level Projects:
 - 6th Grade: Career Research and Reading Body Language
 - 7th Grade: Appropriate Workplace Behaviors
 - 8th Grade: Individualized Career Plans
 - All MS students have completed Interest Profile
- Middle School Career Fair is scheduled for Friday, April 19, 2024

Other Important Updates/Events/Activities

- Fourteen family members attended FAFSA + College Night on January 8.

Upcoming Events

- Professional Learning Days: January 17 & 22
- Family Trivia Night: Monday, February 5, 6 – 8 pm

Elementary Principal's Report
Tuesday, January 16, 2024
Mr. Cory Snyder and Mr. Brendon Zapata

➤ **Attendance (12.1.23 to 12.31.23)**

Grade	Attendance
Kindergarten	93.73%
Grade 1	92.93%
Grade 2	95.35%
Grade 3	92.80%
Grade 4	95.60%
Grade 5	94.40%
Total	94.13%

➤ **Academic Achievement**

- Marking Period 2 Benchmark Testing
 - Reading Benchmark Testing occurred between 1.5.24 through 1.11.24.
 - Math Benchmark Testing is scheduled for 1.12.24 through 1.19.24.

➤ **Discipline Data (12.1.23 to 12.31.23)**

Handbook Infraction Levels	Incident Total
Level 1	25
Level 2	4
Level 3	2
Level 4	0
Total Number of Incidents	31

Discipline Consequences	Total
Conference with Student	30
Revoking Privileges	6
Detention (Lunch)	6
In School Suspension (ISS)	1
Out of School Suspension (OSS)	1
Referral to Counselor	0

➤ **College & Career Activities/Events/Information**

- Attorney General's Office
 - Social Media Presentation to students in grades 3 and 4 on 1.11.24.





DUAL LANGUAGE PROGRAM - COLLEGE: IT'S WHAT WE DO!



- Career Speakers
 - Looking to schedule Career Speakers/Presenters in the upcoming months.

➤ **Other Information/Updates/Events/Activities**

- Mobile Dentist
 - Completed 55 dental visits for students in grades K-5 between 1.5.24 and 1.9.24.
- Positive Office Referrals

Month	Total
August	1
September	6
October	40
November	17
December	6

➤ **Upcoming Calendar of Events**

- 1.17.24—1:00 Dismissal
- 1.22.24—School Closed (Professional Development)
- 2.15.24—Parent Teacher Conferences
- 2.16.24 and 2.19.24—School Closed (President's Day)



Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

Human Resources Report

January 16, 2024

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Location	Job Title	Date	Status
Jasmin Mendez	ES	Instructional Assistant	1/9/2024	Full-time

b. Personnel Resignations and Dismissals

Name	Location	Job Title	Date	Status
None				

c. Employment Agreement Addendums – *Substitute Stipend for Instructional Assistant*

- Zahra Sabounji
- DeShaun Newland
- Jasmin Mendez

II. Current and Future Job Postings:

Title	Location
Special Education Teacher	Elementary School
Special Education Teacher	Middle/High School
Building Substitute Teacher – Full-time	Middle/High School
Long-term Substitute - English	Middle/High School
Instructional Assistant – Part-time	Middle/High School

III. Policies (for approval)

- Unpaid Leave of Absence Policy**
- Paid Time Off Policy – *revision***



Roberto Clemente Charter School

Paid Time Off Policy

Effective Date	7/1/2022
PURPOSE	
To provide a policy on employee paid time off eligibility and use. This policy is only applicable to covered employees of RCCS and those not eligible for Paid Time Off.	
Applicable to	Full-time and Part-time (>30 hrs./wk.) employees
Eligibility Requirements:	
<p>1. Full and part-time employees who normally work a minimum of 30 hours a week are eligible. Part-time employees who normally work less than thirty (30) hours a week and on-call employees are not eligible.</p> <p>2. Full-time and part-time employees will earn paid time off in accordance with the following eligibility tables:</p>	
Salaried Employees: 12-month Contract, full-time	
Amount Earned (fiscal year July to June)	Roll-Over (fiscal year July to June)
20 days vacation; new hires after 3 months of service.	NONE – Must be used by June 30th
10 days sick; new hires after 3 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 3 months of service.	NONE – Must be used by June 30th
*1 day if hired after February 1 st .	
Salaried Employees: 10-month Contract, full-time	
Amount Earned (academic year)	Roll-Over (academic year)
10 days sick; new hires after 2 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 2 months of service.	NONE – Must be used by the last day of school
*1 day if hired after February 1 st .	



Roberto Clemente Charter School

Hourly Employees: 12-month Contract, full-time

Amount Earned (fiscal year July to June)	Roll-Over (fiscal year July to June)
10 days vacation; new hires after 3 months of service.	NONE – Must be used by June 30th
10 days sick; new hires after 3 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 3 months of service. *1 day if hired after February 1st.	NONE – Must be used by June 30th

Hourly Employees: 10-month, full-time

Amount Earned (academic year)	Roll-Over (academic year)
4 days sick; new hires after 2 months of service.	Accumulated time may not exceed 30 days
8 days personal; new hires after 2 months of service. *1 day if hired after February 1st.	NONE – Must be used by the last day of school

Hourly Employees: 12-month, part-time (>30 hrs./wk.)

Amount Earned (semiannually on July 1 and Jan. 1)	Roll-Over (fiscal year July to June)
3 days sick; new hires after 3 months of service.	NONE – Must be used by June 30th

Hourly Employees: 10-month, part-time (>30 hrs./wk.)

Amount Earned (semiannually at the beginning of the Academic Semesters)	Roll-Over (academic year)
3 days sick; new hires after 2 months of service.	NONE – Must be used by the last day of school

3. For purposes of determining length of continuous service, the following will apply:

a. Leaves of absence will not be considered as interruptions in service; however, paid time off will not be earned during such periods of unpaid absence as permitted by state and federal law.

b. Paid time off hours will be earned in accordance with the eligibility table



Roberto Clemente Charter School

above. Employee service must cover a full month (up to and including the anniversary day of hire) before that month's increment is earned. Example: Hired on June 16; must work through the 16th of any month to earn that month's increment.

c. Employees who reclassify from on-call to part- or full-time employment will be credited with continuous service from their original hire date for purposes of determining annual accrual amounts.

4. Paid time off hours may be used as they are earned, except as follows:
 - a. New employees may not use paid time off until they have been employed for the minimum period stated above. At that time, they may use the time they have earned. Exempt employees requesting time off before it is granted will be required to take a full day of unpaid leave. Non-exempt employees will take the amount of time absent unpaid.
 - b. Employees placed on furlough status may not substitute paid time off during the furlough period.
 - c. Employees will not be eligible to take any paid sick, vacation or personal days after a resignation notice has been given.

Procedure:

1. Vacation paid time off schedules must be approved by a manager with at least a two (2) weeks' notice. Conflicts in paid time off scheduling will be resolved by management giving priority based on seniority, work performance and no pending disciplinary actions.
2. Paid time off must be used in increments of at least fifteen (15) minutes. A day's paid time off will equal the number of hours the employee is scheduled to work.

If an employee takes paid time off on a day they are scheduled to work a ten (10) or twelve (12) hour shift, they must record ten (10) or twelve (12) hours respectively as paid time off on their request.

Exempt employees will only be required to use up to forty hours of paid time off in a work week even if they regularly work more than forty hours.

3. Employees are not permitted to use paid time off on a day in which they have worked their full scheduled shift.
4. Paid time off pay will be computed at the straight-time hourly rate for each hour of paid time off used. Paid time off taken during the workweek will not be considered as time worked in the computation of overtime.
5. Paid time off hours cannot be converted into payment in lieu of actually taking paid time off.
6. Unused accrued paid time off hours will be forfeited under the following reasons:
 - a. Termination (Voluntary or Involuntary; with or without notice)



Roberto Clemente Charter School

- b. After June 30th for 12-month contract employees and after the last day of school for 10-month contract employees.
 - c. If a full-time or benefit-earning part-time employee reclassifies to an on-call or part-time employee regularly scheduled to work less than thirty (30) hours per week, thus losing eligibility for paid time off benefits and any unused accrued paid time off as of the date of reclassification.
7. Vacation and Personal Top-Off: Employees may not carry over the amount of paid time off earned during the year to the next year. Any paid time off hours which an employee qualifies for must be used by no later than the cut-off of June 30th for 12-month contract employees or by the last day of school for 10-month contract employees. If all excess hours are not used by that date, any hours remaining will be topped-off and the employee's balance adjusted down to their allowed annual accrual for the upcoming fiscal/academic year.
 8. Special Extension Requests for Paid time off Use - Special extension requests to allow an employee to use excess paid time off hours beyond the top-off date (based on work-related reasons preventing the use of excess paid time off time) must be requested and approved by the CEO in writing and prior to May 1st of each year to be exempt from the annual top-off.
 9. Unless prohibited by law, if a leave of absence is required by an employee, they must use all earned sick and paid time off hours. This constitutes a paid leave of absence. Once this paid leave time is exhausted, the employee will be put on an unpaid leave of absence.
 10. Short-term and long-term disability insurance benefit eligible employees will be required to utilize disability insurance in accordance with policy eligibility guidelines and will not be permitted to combine that income with paid time off offered by RCCS.
 11. Management Administration reserves the right to schedule earned paid time off during a facility shutdown or holiday period.
 12. Continuous application of this policy is subject to the continuation of and the availability of funding.
 13. Paid time off may not be requested during required induction and orientation activities. Instructional Employees may not request paid time off during the first ten (10) instructional days of the school year or the last ten (10) instructional days of the school year.
 14. Exempt employees requesting time off after paid time off is depleted, will be required to take a full day of unpaid leave. Non-exempt employees will take the amount of time absent unpaid.

Paid time Off restitution

The Roberto Clemente Charter School reserves the right to prorate the use of paid time off to recover paid benefits offered to any employee who separates from their job before the end of their year contract.



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Severe Weather/Emergency Cancellations

1. All full-time employees will be paid for cancellation workdays due to inclement weather or emergencies if no other PTO have previously been approved by the supervisor.
2. Part-time employees working 30 or more hours per week, will receive pay for any cancelled time beyond the second day of events, need not be consecutive, on an academic year period.

Board Approval Date

5/17/2022

Revision Approval Date

Approval Signatures on file

Dr. Lynn Columba, President
Mr. Alex Rolón, Secretary

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE CHARTER AND/OR APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL.

The above policy update will replace/update former related policies and procedures per RCCS Policies and Procedures Manual of 2011-2012 and the Personnel Guidelines and Procedures of August 21, 2018.

Roberto Clemente Charter School

Board of Trustees Policy

UNPAID LEAVE OF ABSENCE

The Board of Trustees of the Roberto Clemente Charter School (“Charter School”) recognize the need of employees to have leaves of medical, family, civic and personal absence for a variety of reasons.

The Chief Executive Officer (“CEO”) is authorized to develop regulations with approval by the Board of Trustees in accordance with the guidelines of this policy and provide each work location with a copy of the regulations.

The CEO shall continually evaluate the effectiveness of this policy, particularly in light of situations that arise, and make appropriate recommendations to the Board of Trustees for any needed revision or addition.

The Board of Trustees reserves the right to specify the conditions under which uncompensated leave may be taken.

Guidelines for Leave

There shall be printed regulations defining types of leaves, time limits for absence, permissible activities during leave, benefits, and salary, if applicable.

Proof of need for a leave of absence such as a physician's signed certification of illness or disability shall be presented by the employee as permitted by applicable law.

Any employee on leave shall be denied approval for engaging in any remunerative activity. Non-compliance of this provision will be a basis for employee dismissal from service.

Uncompensated Leave

The Board recognizes that in certain instances, an employee may request extended leave for personal reasons and the Charter School would benefit from the return to service of the employee. Requests for such leave shall be made in writing and submitted to the

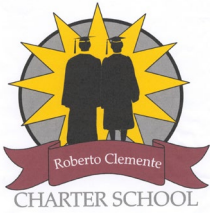
CEO who will make a recommendation to the Board of Trustees for approval or disapproval. The Board of Trustees shall make the final decision in each case.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

ADOPTED this _____ day of _____, 2023

President

Secretary



Roberto Clemente Charter School

Business Report: January 16, 2024

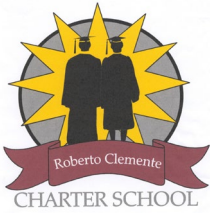
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Financial Activity (12/1-12/31/23)

- Finance Committee meeting (Jan-12).
- 626 Students: Non-Special Ed (557), Special Ed (69)
Allentown SD (590), Bethlehem Area SD (10), Catasauqua Area SD (3), East Penn SD (5), Panther Valley SD (1), Parkland SD (4), Southern Lehigh SD (3), Salisbury Township SD (3), Saucon Valley SD (2), Whitehall/Coplay SD (5)
- Allentown SD 2023/24 Form 363:
 - NonSpecial Ed- \$11,317.97/student (+\$537/student)
 - Special Ed- \$29,526.67/student (+\$2,252/student)
- Whitehall/Coplay SD 2023/24 Form 363:
 - NonSpecial Ed- \$13,005.28/student (+\$1,337/student)
 - Special Ed- \$31,368.64/student (+\$2,348/student)
- Total grant funds spent: Mental Health and Safety & Security grant/CARES (\$86,474 of \$140,000).
- Total grant funds spent: ESSER III (\$2,037,856 of \$3,403,099).
- Food Supply Chain Assistance funds (\$19,195).
- Submitted a redirection request to PDE for Panther Valley SD balance due.
- 12/1 Pay date (\$192,143) deposited on 11/30 released on 12/1.
- Health plan credits/refunds fully exhausted (\$301,194).
- Staffing agency deposit (\$12,015).
- First Quarter state pension employer contributions submitted (\$158,899).
- Right To Use payments through 12/31 applied to liability obligations (\$400,064).
- Un-Assigned General Fund balance \$1,458,952 / 12.4% of the operating budget.
- \$1,170,518 Total monthly disbursements.
- Payment on curriculum licenses and materials. -*Curriculum Associates LLC*
- Winter maintenance contract installment 2 of 4 paid. -*DMC Snow*
- 1st Quarter state pension employer contributions. -*PSERS*

Grants, Donations, & Reports

- Certified (Dec-15) 2024/25 state pension employer contribution rate (33.9%).
- Received (Dec-15) 20/21 IDEA satisfactory determination letter.
- Certified (Dec-19) 2022/23 ARP ESSER Local Maintenance of Equity Requirements.
- Submitted (Dec-20) 2022/23 PDE 2057 Audit Certification.
- Filed (Dec-20) 2022/23 Title IV Final Expenditure Report.
- Filed (Dec-20) 2022/23 Child Nutrition Financial Report.



Roberto Clemente Charter School

Business Report: January 16, 2024

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Grants, Donations, & Reports (continued)

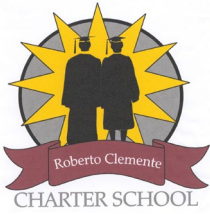
- Approved (Dec-27) 2023/24 Consolidated Application.
- Submitted (Jan-3) 2022/23 Consolidated Application Performance Goals update.
- Submitted (Jan-8) 2022/23 MHSS Grant Fiscal Report for the period ending 12/31/23.
- Submitted (Jan-8) 2021/22 ESSER III, Set-Aside, Homeless C&Y grant Cash Reconciliation Reports for the period ending 12/31/23.
- Updated (Jan-11) 2024 E-rate EPC data.

Contracts & Agreements

- Staffing agency. -*Soliant Health LLC*
 - In-person special education teacher.
 - 1/17/24-6/10/24
 - \$86-\$90/hr; 40hr/week minimum
 - Deposit (upon teacher selection)- greater of 1 month billing or \$5,000
 - Non-exclusive; 30-day termination notice

Technology Update

- Department management meeting (12/19).
- 156 Service tickets received between 12/10-1/10.
- New copiers installed at the Elementary School. Technical issues are ongoing and are currently being addressed with the vendor's technicians.
- Replaced damaged digital signage in the Secondary School cafeteria.
- Increased wireless network capacity in the Secondary School cafeteria.
- Outdoor signage at the Elementary School is undergoing repairs.
- Performed testing on server upgrades.
- Chromebook fleet update testing performed with no capacity issues and minor hardware issues.
- Sapphire module training scheduled.
- Acquiring information on the next Chromebook fleet replacement cycle.
- Implemented improvements to website security on code repository and currently researching improvements to performance, accessibility, and maintainability.
- Collaborating with the Facilities Dept to relocate and replace security equipment.
- Developing an in-house, organization-wide tech inventory and equipment lifecycle tracking system.
- Environmental sensors under development.



Roberto Clemente Charter School

Business Report: January 16, 2024

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Facilities Update

- Department management meeting (12/19).
- 71 Service tickets received between 12/10-1/10.
- Secondary School iron fence repaired.
- Elementary School elevator inspections conducted.
- Routine school facility inspection conducted by the Bureau of Health at the Secondary School (12/15).
- Broken window replaced at the Secondary School.
- Modified and installed new steam table in the cafeteria at the Elementary School.
- Air purifiers serviced schoolwide.

Food Service Update

- Department management meeting (12/19).
- Catered movie night at the Secondary School (12/4).
- Student of the Month breakfast at the Elementary School.
- Routine retail food facility inspection conducted by the Bureau of Health at the Secondary School (12/15).
- A/R review corrective action responses submitted (12/22).

General Updates

- 2022/23 LEA audit ongoing.
- PA Commission on Crime and Delinquency monitoring the period ending 3/31/23 of the 22/23 School Mental Health & Safety and Security grant.
- 1/4 Right To Know Request satisfied (Jan-4).
- Statement of Financial Interest Forms-**DUE 5/1/24**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current	2023-2024	Budget		2023-2024
	Month	Y-T-D	Y-T-D	Variance	Budget
Revenue-General Fund					
6000/9000 Local Sources & Other Sources					
6500 Interest	\$ 2,333.26	\$ 14,001.69	\$ 1,004.00	\$ 12,997.69	\$ 2,000.00
6700 Student Activities	460.90	969.50	4,040.00	(3,070.50)	10,100.00
6832 PassThru Federal Funds (IU)	10,860.52	28,709.52	24,299.60	4,409.92	60,749.00
6920 Other Local Grants & Contributions	0.00	500.00	0.00	500.00	1,505.00
6944 Regular Education Subsidies	655,313.33	3,246,988.89	3,329,898.00	(82,909.11)	6,659,796.00
6944 Special Education Subsidies	221,770.11	891,691.72	795,025.04	96,666.68	1,590,050.00
6990 Miscellaneous	35.80	2,020.50	849.96	1,170.54	1,700.00
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<i>Total Local Sources</i>	<i>890,773.92</i>	<i>4,184,881.82</i>	<i>4,155,116.60</i>	<i>29,765.22</i>	<i>8,325,900.00</i>
7000 State Sources					
7200 Specific Educational Programs	0.00	0.00	0.00	0.00	0.00
7320 Lease Reimbursement	0.00	0.01	0.00	0.01	104,556.00
7330 Health Services Reimbursement	0.00	0.00	0.00	0.00	11,000.00
7505 Ready To Learn Grant	465.84	17,861.78	11,418.40	6,443.38	28,546.00
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<i>Total State Sources</i>	<i>465.84</i>	<i>17,861.79</i>	<i>11,418.40</i>	<i>6,443.39</i>	<i>144,102.00</i>
8000 Federal Sources					
8514 Title I	37,389.39	180,410.60	232,385.20	(51,974.60)	548,818.00
8515 Title II	7,046.00	19,956.00	20,737.34	(781.34)	48,794.00
8516 Title III	8,858.72	16,771.89	11,160.00	5,611.89	27,900.00
8517 Title IV	2,624.79	21,483.67	14,820.00	6,663.67	35,700.00
8700 ESSER	120,439.65	729,580.09	851,289.36	(121,709.27)	1,948,056.00
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<i>Total Federal Sources</i>	<i>176,358.55</i>	<i>968,202.25</i>	<i>1,130,391.90</i>	<i>(162,189.65)</i>	<i>2,609,268.00</i>
Food Service					
6620 Sales	848.68	4,737.33	0.00	4,737.33	0.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	1,417.90	7,770.46	9,000.00	(1,229.54)	21,000.00
8531 Federal Sources	65,685.90	263,365.70	240,400.00	22,965.70	595,000.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Food Service</i>	<i>67,952.48</i>	<i>275,873.49</i>	<i>249,400.00</i>	<i>26,473.49</i>	<i>616,000.00</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue	1,135,550.79	5,446,819.35	5,546,326.90	(99,507.55)	11,695,270.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current	2023-2024	Budget	Variance	2023-2024
	Month	Y-T-D	Y-T-D		Budget
Expenses-General Fund					
Instructional Services					
1100-Regular Programs					
100 Salaries/Wages	\$ 264,211.50	\$ 1,157,442.99	\$ 1,305,669.60	(\$ 148,226.61)	\$ 2,901,488.00
200 Benefits	430,998.90	591,565.46	608,411.25	(16,845.79)	1,352,025.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	70.24	167.16	4,000.04	(3,832.88)	8,000.00
500 Other Services	2,274.00	2,274.00	2,400.00	(126.00)	6,000.00
600 Supplies/Books/Subscriptions	4,566.66	95,381.09	92,504.64	2,876.45	171,109.00
730 Capitalized Right To Use	1,945.18	11,443.20	11,280.00	163.20	22,560.00
800 Miscellaneous	0.00	375.40	2,000.00	(1,624.60)	5,000.00
<i>Total Regular Programs</i>	<i>704,066.48</i>	<i>1,858,649.30</i>	<i>2,026,265.53</i>	<i>(167,616.23)</i>	<i>4,466,182.00</i>
1200-Special Programs					
100 Salaries/Wages	27,404.81	108,547.32	183,203.95	(74,656.63)	402,231.00
200 Benefits	7,359.64	40,179.85	85,639.55	(45,459.70)	188,225.00
300 Contracted Professional & Technical Services	13,806.03	55,515.75	26,000.00	29,515.75	26,000.00
500 Other Services	0.00	0.00	250.04	(250.04)	500.00
600 Supplies/Books/Subscriptions	222.45	4,624.99	7,775.18	(3,150.19)	13,850.00
<i>Total Special Programs</i>	<i>48,792.93</i>	<i>208,867.91</i>	<i>302,868.72</i>	<i>(94,000.81)</i>	<i>630,806.00</i>
1400/1691/1700-Other Programs & Adult Education					
100 Salaries/Wages	10,100.75	72,776.75	151,512.00	(78,735.25)	273,780.00
200 Benefits	2,321.72	18,847.45	40,851.40	(22,003.95)	73,789.00
300 Contracted Professional & Technical Services	450.00	2,815.87	8,400.00	(5,584.13)	12,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	0.00	0.00	2,000.00	(2,000.00)	5,000.00
600 Supplies/Books/Subscriptions	222.45	8,347.01	8,000.00	347.01	14,000.00
<i>Total Other Programs & Adult Education</i>	<i>13,094.92</i>	<i>102,787.08</i>	<i>210,763.40</i>	<i>(107,976.32)</i>	<i>378,569.00</i>
Support Services					
2100-Student Support (Guidance/Social Svc/Child Accounting/Special Ed)					
100 Salaries/Wages	24,375.50	110,588.96	115,158.06	(4,569.10)	246,766.00
200 Benefits	5,926.37	44,266.66	58,471.27	(14,204.61)	123,540.00
300 Contracted Professional & Technical Services	10,170.10	20,911.53	33,920.00	(13,008.47)	84,800.00
336 Contracted Evaluations & Special Ed Services	8,950.00	15,593.75	32,000.00	(16,406.25)	200,000.00
500 Other Services	0.00	692.75	2,100.04	(1,407.29)	4,900.00
600 Supplies & Subscriptions	411.37	4,697.97	14,125.36	(9,427.39)	22,150.00
<i>Total Student Support</i>	<i>49,833.34</i>	<i>196,751.62</i>	<i>255,774.73</i>	<i>(59,023.11)</i>	<i>682,156.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current		2023-2024		Budget		2023-2024
	Month		Y-T-D		Y-T-D	Variance	Budget
2200-Instructional Support (Technology/Library/Curriculum/Staff Development)							
100 Salaries/Wages	\$ 26,751.21	\$	\$ 133,784.01	\$	\$ 138,999.52	(\$ 5,215.51)	\$ 286,499.00
200 Benefits	11,271.95		69,645.42		75,794.54	(6,149.12)	154,083.00
240 Tuition Reimbursement	0.00		1,800.00		12,000.00	(10,200.00)	24,000.00
300 Contracted Professional & Technical Services	0.00		0.00		10,982.02	(10,982.02)	21,964.00
360 Contracted Staff Development Services	4,499.99		21,524.99		45,228.00	(23,703.01)	77,730.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00		0.00		2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00		0.00		0.00	0.00	0.00
500 Other Services	0.00		0.00		3,049.02	(3,049.02)	5,148.00
600 IT Supplies & Subscriptions	435.29		5,169.62		11,400.14	(6,230.52)	18,800.00
600 Library Supplies & Subscriptions	0.00		0.00		13,813.14	(13,813.14)	15,788.00
600 Curriculum Supplies & Subscriptions	5,799.00		5,799.00		23,100.06	(17,301.06)	46,200.00
600 Staff Development Supplies & Subscriptions	10,533.95		18,889.84		9,336.06	9,553.78	14,108.00
730 Capitalized Right To Use	0.00		0.00		0.00	0.00	0.00
800 Miscellaneous	0.00		0.00		250.04	(250.04)	500.00
<i>Total Instructional Support</i>	<i>59,291.39</i>		<i>256,612.88</i>		<i>345,952.54</i>	<i>(89,339.66)</i>	<i>666,820.00</i>
2310/2360-Administration (Board/CEO's Office/Legal & Accounting)							
100 Salaries/Wages	11,919.50		62,151.50		62,192.02	(40.52)	124,384.00
200 Benefits	8,552.67		38,602.08		39,822.52	(1,220.44)	79,645.00
300 School Board Professional Development Services	0.00		300.00		999.98	(699.98)	2,000.00
330 Legal & Accounting Services	0.00		28,534.00		44,000.02	(15,466.02)	65,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00		0.00		0.00	0.00	0.00
500 Other Services	0.00		268.19		1,049.96	(781.77)	1,800.00
600 Supplies & Subscriptions	260.95		902.01		2,127.52	(1,225.51)	4,255.00
800 Dues/Miscellaneous	140.92		3,240.92		4,249.98	(1,009.06)	4,500.00
<i>Total Board/CEO's Office/Legal & Accounting</i>	<i>20,874.04</i>		<i>133,998.70</i>		<i>154,442.00</i>	<i>(20,443.30)</i>	<i>281,584.00</i>
2380-Administration (Principal's Office)							
100 Salaries/Wages	48,179.31		255,128.13		253,265.58	1,862.55	500,250.00
200 Benefits	14,762.31		83,201.97		82,399.04	802.93	163,940.00
400 Property Services-Maintenance/Repairs/Rentals	1,989.81		3,362.87		999.96	2,362.91	2,000.00
500 Other Services	251.00		1,540.64		1,600.10	(59.46)	3,200.00
600 Supplies & Subscriptions	182.98		6,504.69		9,087.62	(2,582.93)	16,175.00
730 Capitalized Right To Use	1,140.00		6,728.84		6,900.00	(171.16)	13,800.00
800 Miscellaneous	568.39		943.16		1,500.00	(556.84)	3,000.00
<i>Total Principal's Office</i>	<i>67,073.80</i>		<i>357,410.30</i>		<i>355,752.30</i>	<i>1,658.00</i>	<i>702,365.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current	2023-2024	Budget	Variance	2023-2024
	Month	Y-T-D	Y-T-D		Budget
2400-Pupil Health					
100 Salaries/Wages	\$ 17,117.95	\$ 74,857.75	\$ 80,569.70	(\$ 5,711.95)	\$ 170,366.00
200 Benefits	8,335.34	53,372.06	44,667.80	8,704.26	96,447.00
300 Contracted Professional & Technical Services	0.00	550.00	1,200.00	(650.00)	3,000.00
500 Other Services	0.00	0.00	250.04	(250.04)	500.00
600 Supplies & Subscriptions	0.00	1,760.69	7,650.12	(5,889.43)	9,750.00
<i>Total Pupil Health</i>	<i>25,453.29</i>	<i>130,540.50</i>	<i>134,337.66</i>	<i>(3,797.16)</i>	<i>280,063.00</i>
2500-Business					
100 Salaries/Wages	21,758.17	106,688.84	114,382.04	(7,693.20)	228,764.00
200 Benefits	28,931.45	133,711.86	57,970.04	75,741.82	115,940.00
300 Contracted Professional & Technical Services	935.15	14,400.93	13,250.04	1,150.89	23,500.00
400 Property Services-Maintenance/Repairs/Rentals	70.31	4,157.32	5,200.00	(1,042.68)	10,400.00
500 Other Services	21.55	475.68	1,100.02	(624.34)	2,200.00
600 Supplies & Subscriptions	453.45	3,221.23	4,100.02	(878.79)	8,200.00
730 Capitalized Right To Use	319.47	1,916.82	1,950.00	(33.18)	3,900.00
800 Taxes/Fees/Miscellaneous	30.00	390.83	1,050.02	(659.19)	1,700.00
<i>Total Business</i>	<i>52,519.55</i>	<i>264,963.51</i>	<i>199,002.18</i>	<i>65,961.33</i>	<i>394,604.00</i>
2600/2900-Plant Operations & Maintenance					
100 Salaries/Wages	33,491.18	167,114.84	172,347.58	(5,232.74)	344,695.00
200 Benefits	11,794.90	62,296.83	73,607.54	(11,310.71)	147,215.00
300 Contracted Professional & Technical Services	16,920.88	60,166.69	88,890.10	(28,723.41)	180,280.00
400 Property Services-Maintenance/Repairs/Rentals	35,948.20	97,886.96	60,055.40	37,831.56	166,550.00
500 Other Services	92.22	636.53	800.02	(163.49)	1,600.00
520 Property Insurance	3,924.15	23,550.25	22,850.02	700.23	45,700.00
538 Telecommunications	1,321.91	7,916.58	8,250.00	(333.42)	16,500.00
600 Supplies & Subscriptions	4,476.91	38,156.16	70,000.52	(31,844.36)	117,400.00
620 Utilities & Fuel	7,994.46	39,778.65	48,240.04	(8,461.39)	104,400.00
730 Capitalized Right To Use	59,441.72	356,650.32	356,651.02	(0.70)	713,302.00
800 Miscellaneous	86.10	158.59	500.02	(341.43)	1,000.00
810 Property Taxes	0.00	0.00	0.00	0.00	0.00
<i>Total Plant Operations & Maintenance</i>	<i>175,492.63</i>	<i>854,312.40</i>	<i>902,192.26</i>	<i>(47,879.86)</i>	<i>1,838,642.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current	2023-2024	Budget	Variance	2023-2024
	Month	Y-T-D	Y-T-D		Budget
2800-Central (Human Resources/Information & Data/Grant Administration)					
100 Salaries/Wages	\$ 8,097.50	\$ 286,407.00	\$ 346,407.04	(\$ 60,000.04)	\$ 383,314.00
200 Benefits	9,714.20	64,094.45	43,549.54	20,544.91	56,728.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
360 Contracted Staff Development Services	0.00	2,045.00	22,889.72	(20,844.72)	36,349.00
500 Other Services	911.75	7,580.17	17,069.22	(9,489.05)	26,398.00
600 Supplies & Subscriptions	676.46	19,052.20	31,294.18	(12,241.98)	39,388.00
730 Capitalized Right To Use Payments	1,943.74	11,662.56	12,106.04	(443.48)	24,212.00
800 Miscellaneous	0.00	1,000.00	500.02	499.98	1,000.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Central (HR/Information & Data/Grants)</i>	<i>21,343.65</i>	<i>391,841.38</i>	<i>473,815.76</i>	<i>(81,974.38)</i>	<i>567,389.00</i>
Non-Instructional Services					
3200/3300/3400-Student Activities & Community Services					
100 Salaries/Wages	0.00	2,230.00	17,508.02	(15,278.02)	39,246.00
200 Benefits	0.00	948.07	5,897.44	(4,949.37)	13,003.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	3,341.46	6,005.46	7,360.00	(1,354.54)	18,400.00
600 Supplies/Books/Subscriptions	1,241.34	5,655.60	12,900.06	(7,244.46)	28,000.00
800 Fundraisers/Fees/Miscellaneous	0.00	0.00	4,700.00	(4,700.00)	14,505.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Student Activities & Community Services</i>	<i>4,582.80</i>	<i>14,839.13</i>	<i>48,365.52</i>	<i>(33,526.39)</i>	<i>113,154.00</i>
3100-Food Services					
100 Salaries/Wages	18,346.11	87,173.91	92,289.20	(5,115.29)	196,223.00
200 Benefits	6,491.66	28,906.68	28,320.70	585.98	58,576.00
300 Contracted Professional & Technical Services	1,120.00	3,220.00	3,681.84	(461.84)	7,500.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	740.00	2,600.02	(1,860.02)	5,200.00
500 Other Services	0.00	0.00	500.02	(500.02)	1,000.00
600 Supplies & Subscriptions	2,648.21	19,045.32	28,300.02	(9,254.70)	54,900.00
630 Food & Dairy	23,998.01	138,762.86	152,060.00	(13,297.14)	350,900.00
800 Miscellaneous	0.00	50.39	250.04	(199.65)	500.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Food Services</i>	<i>52,603.99</i>	<i>277,899.16</i>	<i>308,001.84</i>	<i>(30,102.68)</i>	<i>674,799.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

December 31, 2023

	Current	2023-2024	Budget	Variance	2023-2024
	Month	Y-T-D	Y-T-D		Budget
Other Expenditures & Financing Uses					
5110/5140/9200-Debt Service & Financing Uses					
700 Leases/Right To Use	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
770 Amortization	0.00	0.00	0.00	0.00	0.00
810 Fees	0.00	0.00	0.00	0.00	0.00
830 Interest	0.00	0.00	0.00	0.00	0.00
910 Principal	0.00	0.00	0.00	0.00	0.00
913 Lease Payments	0.00	0.00	0.00	0.00	0.00
914 Other Right To Use Payments	0.00	0.00	0.00	0.00	0.00
000 Proceeds	0.00	0.00	0.00	0.00	0.00
<i>Total Debt Service & Financing Uses</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Expenses	1,295,022.81	5,049,473.87	5,717,534.44	(668,060.57)	11,677,133.00
Net Operating Income (Loss)	(\$ 159,472.02)	\$ 397,345.48	(\$ 171,207.54)	\$ 568,553.02	\$ 18,137.00
Capital Outlay (450/700)					
1000 Instructional-Equipment & Furniture	0.00	21,332.20	0.00	21,332.20	0.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2300 Administrative-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2400 Health-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	0.00	9,535.27	8,000.00	1,535.27	8,000.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service- Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3200 NonInstructional Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlay</i>	<i>0.00</i>	<i>30,867.47</i>	<i>8,000.00</i>	<i>22,867.47</i>	<i>8,000.00</i>
Total Income (Loss)	(\$ 159,472.02)	\$ 366,478.01	(\$ 179,207.54)	\$ 545,685.55	\$ 10,137.00

ROBERTO CLEMENTE CHARTER SCHOOL
Financial Report for the Month Ending
December 31, 2023

ASSETS

Current Assets

Cash

Main Operating Account	\$ 1,715,321.90
Auxiliary Account	9,275.42
Payroll Account	282,341.98
HIC Account	73,194.12
Executive Account	913.85
Principals' Accounts	1,815.26
Money Market Accounts	1,647,294.59
Petty Cash	<u>900.00</u>

Total Cash 3,731,057.12

Accounts Receivable

School Districts	738,034.84
State Government	1,417.90
Federal Government	46,490.03
Other	<u>766.00</u>

Total Accounts Receivable 786,708.77

Other Current Assets

Deposits	12,015.75
Capital Contribution- Pareto	65,419.41
Accrued Revenue	399,200.47
PrePaid Expenses	40,378.63
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	<u>2,341.14</u>

Total Other Current Assets 519,355.40

Fixed Assets

Buildings & Equipment

131 Hamilton Street Building (Administration)	1,112,680.87
850 N 5th Street Building (Elementary School)	566,149.67
136 S 4th Street Building (Secondary School)	864,312.28
Construction In Progress	0.00
Computer Equipment	1,045,281.76
Furniture & Equipment	1,039,938.83
Accumulated Depreciation	(2,677,592.74)
Food Service Equipment & Furniture	59,796.71
Food Service Accumulated Depreciation	(46,126.94)
Building Leases	4,923,720.78
Equipment Leases	130,144.29
Other Right-To-Use Assets	129,764.36
Accumulated Amortization	<u>(1,332,736.33)</u>

Total Buildings & Equipment 5,815,333.54

Total Assets \$ 10,852,454.83

ROBERTO CLEMENTE CHARTER SCHOOL
Financial Report for the Month Ending
December 31, 2023

LIABILITIES AND CAPITAL

Liabilities

Current Liabilities

Short-Term Payables

Accounts Payable	\$	175,415.57
PSERS-Employer Contributions		173,303.74
403 B-Employer Contributions		73.99
Payroll Taxes & Deductions		(92.16)
Retirement-Employee Contributions		24,093.46

Total Short-Term Payables 372,794.60

Accrued Expenses & Other Current Liabilities

Accrued Salaries & Benefits		307,511.65
Other Accrued Expenses		2,426.90
Interfund Payable		201.07
UnEarned Revenue		53,791.53
Deposits		0.00
Scholarship Funds		3,015.00

Total Accrued Expenses & Other Current Liabilities 366,946.15

NonCurrent Liabilities

Lease Obligations-Buildings		3,583,919.01
Lease Obligations-Equipment		58,626.60
Other Right To Use Obligations		43,452.70

Total NonCurrent Liabilities 3,685,998.31

Total Liabilities 4,425,739.06

Capital

Assigned General Funds

Assigned Funds-Operating (Budget Impasse)		1,440,000.00
Assigned Funds-Capital Expenses & Projects		1,052,274.38
Assigned Funds-Technology Replacement		18,667.80
Assigned Funds-Scholarships & Awards		750.00
Assigned Funds-Budget Shortfall		222,000.00
Assigned Funds-Board Designated Emergency		50,000.00

Total Assigned Funds 2,783,692.18

Other Fund Balances & Net Positions

Non-Spendable		52,394.38
Net Investment In Capital Assets & Right To Use		2,129,335.23
Agency Funds (Students)		2,341.14
UnAssigned General Funds		1,092,474.83
Net Income (Loss)		366,478.01

Total Other Fund Balances & Net Position 3,643,023.59

Total Capital 6,426,715.77

Total Liabilities & Capital **\$ 10,852,454.83**

ROBERTO CLEMENTE CHARTER SCHOOL
Financial Report for the Month Ending
December 31, 2023

PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:

DEFERRED OUTFLOW OF RESOURCES

Deferred Outflow of Resources-PSERS	\$	921,013.15
Deferred Outflow of Resources-OPEB		107,608.00
Total Deferred Outflow of Resources		\$ 1,028,621.15

DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION

Deferred Inflow of Resources-PSERS		983,777.00
Deferred Inflow of Resources-OPEB		125,112.00
Long-Term Pension Liability		6,847,000.00
Long-Term OPEB Liability		283,000.00
Total Deferred Inflow of Resources/Liabilities		8,238,889.00
Pension Fund Net Position		(6,909,763.85)
OPEB Fund Net Position		(300,504.00)
Total Deferred Inflow of Resources/Liabilities & Net Position		\$ 1,028,621.15

Roberto Clemente Charter School
Payment List
For the Period 12/1/23 through 12/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002781	12/1/23	HISPANIC AMERICAN ORG	<i>850 N 5th Street lease</i>	\$ 22,617.80	12/1/23	X
002782	12/1/23	HISPANIC AMERICAN ORG	<i>136 S 4th Street lease</i>	\$ 36,823.92	12/1/23	X
002783	12/1/23	All City Management Services, Inc	<i>Crossing guards</i>	\$ 1,810.20	12/1/23	X
002784	12/1/23	Bimbo Bakeries USA		\$ 502.32	12/1/23	X
002785	12/1/23	BLICK ART MATERIALS		\$ 67.08	12/1/23	X
002786	12/1/23	William Breiner	<i>Travel reimbursement</i>	\$ 56.71	12/1/23	X
002787	12/1/23	COMPASS MARK		\$ 325.00	12/1/23	X
002788	12/1/23	Derstine's	<i>Dairy/food</i>	\$ 5,409.55	12/1/23	X
002789	12/1/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 5,703.76	12/1/23	X
002790	12/1/23	Gold Star Foods		\$ 230.88	12/1/23	X
002791	12/1/23	Hershey Lodge	<i>Conference hotel reservations</i>	\$ 1,012.32	12/1/23	X
002792	12/1/23	Kegel's Produce		\$ 586.25	12/1/23	X
002793	12/1/23	MBI Heating & Air Conditioning	<i>HVAC maintenance</i>	\$ 4,265.00	12/1/23	X
002794	12/1/23	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 3,496.78	12/1/23	X
002795	12/1/23	EMILY MULCAHY	<i>HRA Payout</i>	\$ 4,705.64	12/1/23	X
002796	12/1/23	OVERGRAD	<i>Student information management license</i>	\$ 1,770.00	12/1/23	X
002797	12/1/23	PLAZA HARDWARE		\$ 305.91	12/1/23	X
002798	12/1/23	SCHINDLER ELEVATOR CORPORATION	<i>Contracted elevator maintenance services</i>	\$ 4,369.32	12/1/23	X
002799	12/1/23	SCHOOL NURSE SUPPLY		\$ 159.68	12/1/23	X
002800	12/1/23	SHANTHI PROJECT		\$ 500.00	12/1/23	X
002801	12/1/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,045.70	12/1/23	X
002802	12/1/23	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 1,943.42	12/1/23	X
002803	12/1/23	VIPER PEST SERVICES		\$ 200.00	12/1/23	X
002804	12/14/23	All City Management Services, Inc	<i>Crossing guards</i>	\$ 2,624.79	12/15/23	X
002805	12/14/23	Bimbo Bakeries USA		\$ 313.50	12/15/23	X
002806	12/14/23	Curriculum Associates LLC	<i>Curriculum licenses and supplies</i>	\$ 12,350.00	12/15/23	X
002807	12/14/23	Derstine's	<i>Dairy/food</i>	\$ 3,483.57	12/15/23	X
002808	12/14/23	DMC SNOW	<i>Contracted winter maintenance</i>	\$ 21,000.00	12/15/23	X
002809	12/14/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 3,350.00	12/15/23	X
002810	12/14/23	Kegel's Produce	<i>Fresh produce</i>	\$ 1,510.25	12/15/23	X
002811	12/14/23	MBI Heating & Air Conditioning	<i>HVAC maintenance</i>	\$ 1,035.00	12/15/23	
002812	12/14/23	Penn Jersey Paper Co.		\$ 50.09	12/15/23	X
002813	12/14/23	PETTY CASH		\$ 180.97	12/15/23	X
002814	12/14/23	Procure Therapy	<i>Contracted staffing service-deposit</i>	\$ 12,015.75	12/15/23	X
002815	12/14/23	Rittenhouse & Sons, Inc	<i>Plumbing services</i>	\$ 3,659.00	12/15/23	X
002816	12/14/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,805.56	12/15/23	X
002817	12/14/23	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,300.00	12/15/23	X
002818	12/14/23	United Electric Supply		\$ 448.90	12/15/23	X
002819	12/14/23	Valley Youth House	<i>Contracted student counseling</i>	\$ 7,998.91	12/15/23	X
002820	12/14/23	Venus Supplies and Services	<i>Food service/janitorial supplies</i>	\$ 2,850.18	12/15/23	X
002821	12/14/23	VERIZON CONNECT NWF, INC		\$ 76.00	12/15/23	X

Roberto Clemente Charter School
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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002822	12/22/23	ADAMS GLASS & ALUMINUM, INC		\$ 499.00	12/29/23	
002823	12/22/23	Anchor Fence Co.	<i>Fence repair</i>	\$ 1,895.00	12/29/23	
002824	12/22/23	Anchor Fire Protection Co., INC		\$ 645.00	12/29/23	
002825	12/22/23	APEX ELEVATOR INSPECTION		\$ 65.00	12/29/23	
002826	12/22/23	Lara Ashworth	<i>Tuition reimbursement</i>	\$ 1,215.37	12/29/23	
002827	12/22/23	Bimbo Bakeries USA		\$ 251.78	12/29/23	
002828	12/22/23	Derstine's	<i>Dairy/food</i>	\$ 1,025.94	12/29/23	
002829	12/22/23	DOMINION ELEVATOR INSPECTION SERVICES		\$ 104.00	12/29/23	
002830	12/22/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 4,086.03	12/29/23	
002831	12/22/23	Gold Star Foods		\$ 199.94	12/29/23	
002832	12/22/23	JP Mascaro & Sons	<i>Refuse/recycling</i>	\$ 1,896.06	12/29/23	
002833	12/22/23	Kegel's Produce		\$ 617.00	12/29/23	
002834	12/22/23	Taren Kobyra	<i>Tuition reimbursement</i>	\$ 2,400.00	12/29/23	
002835	12/22/23	Alyssa Mace	<i>Tuition reimbursement/travel reimbursement</i>	\$ 1,247.70	12/29/23	
002836	12/22/23	Kara McGill	<i>Travel reimbursement</i>	\$ 22.26	12/29/23	
002837	12/22/23	THE MCGRAW-HILL SCHOOL EDUCATION LLC		\$ 751.93	12/29/23	
002838	12/22/23	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 3,144.54	12/29/23	
002839	12/22/23	MONK'S SECURITY SYSTEMS		\$ 250.00	12/29/23	
002840	12/22/23	Norman's Bus Services Inc	<i>Bus services</i>	\$ 6,076.00	12/29/23	
002841	12/22/23	PETTY CASH		\$ 229.72	12/29/23	
002842	12/22/23	PLAZA HARDWARE		\$ 199.00	12/29/23	
002843	12/22/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,363.60	12/29/23	
002844	12/22/23	Valley Youth House	<i>Contracted student counseling</i>	\$ 10,170.10	12/29/23	
002845	12/22/23	VIPER PEST SERVICES		\$ 200.00	12/29/23	
002846V	12/22/23	HISPANIC AMERICAN ORG	<i>Incorrect date</i>	\$ 22,617.80	12/22/23	*Void Date
EFT						
100007102287	12/4/23	UGI UTILITIES, INC.		\$ 71.11	12/4/23	X
100007102516	12/4/23	UGI UTILITIES, INC.		\$ 226.88	12/4/23	X
3136052985	12/4/23	Toshiba Financial Services		\$ 319.47	12/4/23	X
100007102703	12/4/23	UGI UTILITIES, INC.		\$ 405.14	12/4/23	X
12042023	12/4/23	Unum Life Insurance Company of America	<i>STD/LTD/LI insurance</i>	\$ 3,251.32	12/4/23	X
410867027	12/4/23	US FOODS	<i>Food</i>	\$ 10,672.77	12/4/23	X
231204-124747	12/4/23	AMAZON CREDIT PLAN	<i>Classroom/office supplies</i>	\$ 1,127.35	12/4/23	X
zocpirqmcpnysy	12/4/23	Highmark Blue Shield		\$ 694.93	12/4/23	X
23120455	12/4/23	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 1,714.75	12/4/23	X
23120492	12/4/23	PPL ELECTRIC UTILITIES		\$ 33.25	12/4/23	X
249280388	12/4/23	UNIVERSAL PREMIUM FLEETCARD		\$ 188.47	12/4/23	X
23120498	12/4/23	PPL ELECTRIC UTILITIES		\$ 728.27	12/4/23	X
1211374977	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 703.00	12/4/23	X
1211392167	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 342.42	12/4/23	X

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
1211397291	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 85.66	12/4/23	X
ch_30JcNQBB:	12/4/23	Montgomery County Intermediate #23		\$ 325.00	12/4/23	X
ch_30JcRZBB2	12/4/23	Montgomery County Intermediate #23		\$ 325.00	12/4/23	X
337769	12/4/23	PenTeleData		\$ 429.00	12/4/23	X
44910619	12/4/23	Momentive Inc. FKA Survey Monkey Inc		\$ 384.00	12/4/23	X
92442580	12/4/23	Webstaurantstore		\$ 689.00	12/4/23	X
26271507	12/4/23	4imprint	Staff shirts	\$ 1,564.61	12/4/23	X
12082023	12/8/23	ArbiterPay.com		\$ 688.00	12/8/23	X
12082023	12/8/23	HealthNow Administrative Services	Health insurance	\$ 42,639.83	12/8/23	X
231215-175238	12/15/23	AMAZON CREDIT PLAN		\$ 910.82	12/15/23	X
907246105	12/15/23	T-Mobile		\$ 469.62	12/15/23	X
548068751	12/15/23	US FOODS	Food	\$ 11,680.12	12/15/23	X
550997078	12/15/23	US FOODS	Food	\$ 2,775.94	12/15/23	X
66730932	12/15/23	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 113.22	12/15/23	X
6312497856697	12/15/23	HOME DEPOT CREDIT SERVICES	Maintenance/safety supplies	\$ 1,023.77	12/15/23	X
2504270-2563 1	12/15/23	TOSHIBA AMERICA BUSINESS SOLUTIONS		\$ 202.87	12/15/23	X
3136307546	12/15/23	Toshiba Financial Services		\$ 581.77	12/15/23	X
12182023	12/18/23	TOSHIBA AMERICA BUSINESS SOLUTIONS	Copier leases	\$ 2,017.14	12/18/23	X
121820231	12/18/23	ReadyRefresh by Nestle		\$ 5.97	12/18/23	X
80486807039	12/18/23	RCN		\$ 423.29	12/18/23	X
14641336	12/18/23	TOSHIBA FINANCIAL SERVICES	Copier leases	\$ 1,279.92	12/18/23	X
23121824	12/18/23	PPL ELECTRIC UTILITIES	Electric	\$ 2,555.76	12/18/23	X
44173125	12/18/23	ReadyRefresh by Nestle		\$ 53.40	12/18/23	X
632888106	12/28/23	US FOODS	Food	\$ 6,578.62	12/28/23	X
q5y1vxfczdr2aw	12/28/23	Highmark Blue Shield		\$ 574.71	12/28/23	X
1235651761	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 78.09	12/28/23	X
1235661035	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 248.45	12/28/23	X
12282023	12/28/23	ReadyRefresh by Nestle		\$ 3.98	12/28/23	X
66908598	12/28/23	PURCHASE POWER		\$ 251.00	12/28/23	X
231228-190410	12/28/23	AMAZON CREDIT PLAN	Classroom/maintenance/office supplies	\$ 2,513.46	12/28/23	X
1235636207	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 580.50	12/28/23	X
488283	12/28/23	PenTeleData		\$ 429.00	12/28/23	X
VP_2DBGR995	12/28/23	Vistaprint Netherlands B.V.		\$ 36.03	12/28/23	X
12292023	12/29/23	ZOOM		\$ 12.79	12/29/23	X
5027804173	12/29/23	TOSHIBA FINANCIAL SERVICES	Copier leases	\$ 1,223.49	12/29/23	X
Health Insurance Claims (HIC)						
122623	12/26/23	NEW TRIPOLI BANK		\$ 30.00	12/26/23	X
12222023M 12/	12/27/23	HealthNow	Health Claims-PE 12/19/23	\$ 7,241.88	12/27/23	X

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
Payroll						
111723 PPE111	12/1/23	VOYA Financial		\$ 668.96	12/1/23	X
111723 PPE111	12/1/23	VOYA Financial		\$ 4.00	12/1/23	X
0051591346	12/1/23	McKenna Snyder LLC	<i>Legal services</i>	\$ 784.00	12/1/23	X
AW PPE 11/25/	12/1/23	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 190,821.92	12/1/23	X
000220 PPE 11	12/1/23	NYS Child Support Processing Center		\$ 232.00	12/1/23	X
000282 PPE 11	12/1/23	PA SCDU		\$ 293.54	12/1/23	X
000498 PPE 11	12/1/23	Berkheimer		\$ 48.77	12/1/23	X
18397499 PPE1	12/1/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,881.95	12/1/23	X
18397499 PPE1	12/1/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,960.83	12/1/23	X
18399505 PPE1	12/2/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,842.79	12/2/23	X
342000261 11/2	12/8/23	P.S.E.R.S.EMPLOYEE # 9254	<i>EE State pension contributions</i>	\$ 10,996.93	12/8/23	X
120123 PPE 11	12/11/23	VOYA Financial		\$ 630.78	12/11/23	X
18411563 PPE1	12/12/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,437.57	12/12/23	X
AW PPE 11/25/	12/14/23	ADP		\$ 612.14	12/14/23	X
AW PPE 12/9/2	12/15/23	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 191,444.38	12/15/23	X
000220 PPE 12	12/15/23	NYS Child Support Processing Center		\$ 232.00	12/15/23	X
0002820 PPE 1	12/15/23	PA SCDU		\$ 293.54	12/15/23	X
000519 PPE 12	12/15/23	Berkheimer		\$ 121.75	12/15/23	X
000498 PPE 12	12/15/23	Berkheimer		\$ 42.73	12/15/23	X
121523 PPE 12	12/15/23	VOYA Financial		\$ 654.50	12/15/23	X
51598317	12/15/23	Susan Kamber	<i>Art program</i>	\$ 500.00	12/15/23	X
51598316	12/15/23	Roba Bozakis	<i>Contracted nutritionist</i>	\$ 630.00	12/15/23	X
51598318	12/15/23	McKenna Snyder LLC	<i>Legal services</i>	\$ 1,453.50	12/15/23	X
51598319	12/15/23	Janine M Wargo	<i>Special ed support services</i>	\$ 6,643.75	12/15/23	X
352000319 3rd	12/18/23	P.S.E.R.S.EMPLOYER# 9254	<i>ER State pension contributions (1st Qtr)</i>	\$ 158,899.15	12/18/23	X
18419049 PPE	12/18/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,748.89	12/18/23	X
649071118 PPE	12/19/23	ADP		\$ 323.01	12/19/23	X
AW PPE 12/23/	12/29/23	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 196,984.41	12/29/23	X
000220 PPE 12	12/29/23	NYS Child Support Processing Center		\$ 232.00	12/29/23	X
000282 PPE 12	12/29/23	PA SCDU		\$ 293.54	12/29/23	X
51604984	12/29/23	Susan Kamber	<i>Art program</i>	\$ 450.00	12/29/23	X
51604985	12/29/23	Janine M Wargo	<i>Special ed support services</i>	\$ 5,237.50	12/29/23	X
CEO's Account (Central Administration)						
88716	12/13/23	PHOEBE FLORAL	<i>Sympathy flowers</i>	\$ 140.92	12/13/23	X
12142023	12/14/23	SUPER 8	<i>Hotel for student with housing needs</i>	\$ 351.96	12/14/23	X
408430	12/15/23	WAWA, INC	<i>Gift card for student with housing needs</i>	\$ 100.00	12/15/23	X

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Principal's Account (Elementary School)						
121823	12/5/23	SAM'S CLUB MC/SYNCB	<i>Holiday supplies</i>	\$ 274.05	12/5/23	X
752129	12/5/23	Dollar Tree	<i>Holiday supplies</i>	\$ 113.75	12/5/23	X
Principal's Account (Secondary School)						
307230	12/5/23	ALDI	<i>Spirit week supplies</i>	\$ 25.83	12/5/23	X
034396	12/16/23	Dollar Tree	<i>Winter olympics supplies</i>	\$ 38.48	12/16/23	X
489062	12/17/23	Weis	<i>Winter olympics/student activity supplies</i>	\$ 53.37	12/17/23	X
				<u>\$ 1,170,518.71</u>		