



Board of Trustees  
February 20, 2024  
7:00PM

## Agenda

1. Review of Agenda
2. Review of Minutes
  - 12/19/23 Minutes (motion)
3. Public Input
4. CEO Office
  - CEO Report
  - Acting Pay (motion)
  - Agreement
    - Transportation Plan: RCCS & LCCYA
5. Principals' Offices
  - Elementary School Report
  - Secondary School Report
6. Human Resources
  - HR Report
  - Hires/Appointments (motion)
  - Resignations/Terminations (motion)
  - Employment Agreement Addendums (motion)
  - Paid Time Off Policy (motion)
  - Unpaid Leave of Absence Policy (motion)
  - Inclement Weather Procedure (motion)
7. Business Office
  - January & February Business Reports
  - December & January Financial Reports
  - December Payment List (motion)
  - January Payment List (motion)
  - 2023-24 School Mental Health Grant Application (motion)
  - Contracts & Agreements
    - Soliant Health LLC (motion)
    - Delta-T Group (motion)
    - Kopus MedX (motion)
    - GHR Education (motion)



- Assigned Funds
  - New School Building (motion)
  - Administration Building Parking Lot (motion)
- 8th Grade Bank Account (motion)
  
- 8. Board Officer Elections (motion)
  
- 9. Public Input
  
- 10. New Business
  
- 11. Adjourn (motion)

**Roberto Clemente Charter School  
Board of Trustees (BoT) Meeting Minutes  
December 19, 2023**

**BoT Attendees:** Dr. Lynn Columba, Dr. Kathy Dolgos, Agustín García, Raymond Lahoud, Esq., Rev. Nelson Quiñones, Alex Rolón, Dr. Jill Sperandio, Ruth Vélez-Font

**RCCS Staff:** Charles Boger, José Molina, Jr., Taren Kobyra, Alyssa Mace, Krista Maugle, Brendon Zapata

**EXECUTIVE SESSIONS:**

The Board entered executive session at 6:04 PM to discuss personnel and legal issues. The Board left the executive session at 6:53 PM.

Dr. Columba called the meeting to order at 7:03 PM.

**MINUTES:**

The minutes of the November 2023 Board of Trustees meeting were reviewed. A motion to approve the November minutes was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

**PUBLIC COMMENT:**

No public input.

**CEO's REPORT:**

Mrs. Mace presented the CEO's Report.

A motion to approve The Home Visitation Policy was made by Mrs. Vélez-Font and seconded by Mr. Lahoud. The motion carried unanimously.

**PRINCIPALS' REPORTS:**

Mr. Zapata and Ms. Kobyra presented their respective elementary and secondary school reports.

**HUMAN RESOURCES REPORT:**

Mr. Rodríguez submitted and presented the Human Resources Report.

A motion to approve the new appointments and hires as presented in the HR Report was made by Mr. García and seconded by Mrs. Vélez-Font. The motion carried unanimously.

The Unpaid Leave of Absence Policy was presented for its first reading. A formal action will be taken at the January BoT meetings.

The Paid Time Off Policy was revised and presented for its first reading. A formal action will be taken at the January BoT meetings.

**BUSINESS & FINANCIAL REPORTS:**

The Business Report for the month of December was presented by Mr. Boger. The November Financial Reports and the November payment list were presented by Mr. Boger for discussion.

A motion to approve the November 2023 payment list was made by Dr. Dolgos and seconded by Mr. Lahoud. The motion carried unanimously.

The 2022/2023 Annual Financial Report (PDE-2057) was presented to the Board as an informational item.

A motion to approve the contract with Flynn O’Hara for student uniforms was made by Dr. Sperandio and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve the contract with St. Luke’s Network, Inc. for athletic trainer services for the basketball program was made by Dr. Sperandio and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve the agreement with Project Lead the Way was made by Mr. Lahoud and seconded by Dr. Sperandio. The motion carried unanimously.

**NEW BUSINESS:**

No new business.

There being no further business, Mr. Rolón moved to adjourn the meeting and seconded by Rev. Quiñones. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:40 PM.

**The next regular BoT meeting will be at the RCCS Administration Building on January 16, 2024, at 7:00 PM.**

\_\_\_\_\_  
Dr. Lynn Columba, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Alexander Rolón, Secretary

\_\_\_\_\_  
Date

**Roberto Clemente Charter School  
Executive Session Meeting  
Building Committee  
February 9, 2024**

**Attendees:** Charles Boger, Bill Breiner, Dr. Kathy Dolgos, Raymond Lahoud, Esq., Alyssa Mace, Alex Rolón,  
Dr. Jill Sperandio

The RCCS Building Committee entered executive session to discuss legal issues and real estate matters on 2/9/2024 at 4:02 PM. The Board Committee left executive session at 4:30 PM.



## CEO Report

Tuesday, February 20, 2024

Mrs. Alyssa Mace

### 1. In Memory of Mrs. Heather Harstine

- It is with great sadness that I report Mrs. Heather Harstine passed away on Tuesday, January 30, 2024. Known by many as Ms. King before marrying her husband, Mrs. Harstine was an instrumental member of the middle/high school teaching staff for 15 years. She was a source of kindness, positivity, and stability for the many students and staff who had the pleasure of being taught by her or working with her.

### 2. Enrollment

- As of Friday, February 16, 2024

Grade	# of Students
K	50
1	50
2	50
3	49
4	50
5	50
6	50
7	50
8	50
9	48
10	50
11	36
12	45
Total	<b>628</b>

- To receive preference during kindergarten registration, all siblings of currently enrolled RCCS students who turn 5 on or before September 1, 2024, must submit a pre-enrollment form by Friday, February 23, 2024.

### 3. Education Committee

- Monday, February 12, 2024
  - Finished student/parent handbook review of all sections preceding the code of conduct.



4. School Safety & Security

- K-12 Threat Assessment Team Meeting- Wednesday, January 17, 2024
  - Reviewed expectations for identifying and responding to threats to the school community, expectations for internal documentation, and an individualized management plan template for future use.
- ACT 55 Training
  - Secondary Trauma Awareness module released to all staff on Monday, January 22, 2024.
  - 3 hours of required annual training have been provided to RCCS staff as mandated.

5. Acting Pay (motion)

- Cory Snyder- Elementary Instructional Coach

6. Agreement

- Transportation Plan between RCCS & Lehigh County Office of Children & Youth Agency (LCCYA) (2024-2027)
  - Transportation procedures to ensure the educational stability of foster care youth in accordance with the Every Student Succeeds Act (ESSA).

7. ESSA Monitoring

- RCCS is undergoing its cyclical federal programs monitoring. All documentation will be uploaded for review by March 31, 2024.

8. McKinney-Vento & ARP-HCY Monitoring

- RCCS will undergo a review of its homelessness program on April 8, 2024, via Zoom.

9. School Leadership Support Day

- Monday, January 29, 2024
  - Principals: Prioritizing and verifying areas of concerns, determining root causes
  - Assistant Principals: Coaching classroom management

10. Quarterly Leadership Meeting

- Tuesday, January 30, 2024
  - Reviewed 2023-2024 areas of focus and expectations for flexible instructional days, previewed federal monitoring documentation collection and end of year procedures.



## 11. Calendar Updates

- Tuesday, January 16, 2024
  - Flexible Instructional Day
- Friday, January 19, 2024
  - Flexible Instructional Day
- Tuesday, February 13, 2024
  - School Closed: Snow Day





CEO Report  
Tuesday, January 16, 2024  
Mrs. Alyssa Mace

1. Enrollment

Grade	# of Students
K	50
1	50
2	50
3	50
4	50
5	50
6	50
7	50
8	51
9	46
10	50
11	38
12	45
Total	<b>630</b>

2. Education Committee

- January 8, 2024
  - Continued student/parent handbook alignment project.

3. School Safety & Security

- ACT 55 Training Requirements
  - Secondary Trauma Awareness will be released to all staff on January 22, 2024, satisfying the required annual school safety training.
- K-12 Threat Assessment Team meeting
  - Wednesday, January 17, 2024
- Preliminary PAYS data released for grades 6, 8, 10, 12

4. School Leadership Support Day

- Monday, January 29, 2024

5. State of the City Address- Mayor Tuerk

- Thursday, January 11, 2024, at The Waterfront



DUAL LANGUAGE PROGRAM - COLLEGE: IT'S WHAT WE DO!

**Elementary Principal's Report  
Tuesday, February 20, 2024  
Mr. Cory Snyder and Mr. Brendon Zapata**

➤ **Attendance (1.1.24 to 1.31.24)**

Grade	Attendance
Kindergarten	86.74%
Grade 1	89.76%
Grade 2	92.11%
Grade 3	91.01%
Grade 4	87.34%
Grade 5	91.45%
Total	89.73%

➤ **Academic Achievement**

- Marking Period 2 Benchmark Testing

October 2023 (Reading) [Marking Period 1 Assessment]		January 2024 (Reading) [Marking Period 2 Assessment]	
Grade	Students At/Above Benchmark	Grade	Students At/Above Benchmark
Grade 1	17.0%	Grade 1	15.0%
Grade 2	42.0%	Grade 2	45.0%
Grade 3	32.0%	Grade 3	27.0%
Grade 4	16.0%	Grade 4	24.0%
Grade 5	30.0%	Grade 5	36.0%

October 2023 (Math) [Marking Period 1 Assessment]		January 2024 (Math) [Marking Period 2 Assessment]	
Grade	Students At/Above Benchmark	Grade	Students At/Above Benchmark
Grade 1	60.0%	Grade 1	49.0%
Grade 2	34.0%	Grade 2	28.0%
Grade 3	36.0%	Grade 3	27.0%
Grade 4	20.0%	Grade 4	19.0%
Grade 5	29.0%	Grade 5	17.0%

➤ **Discipline Data (1.1.24 to 1.31.24)**

Handbook Infraction Levels	Incident Total
Level 1	21
Level 2	12
Level 3	8
Level 4	3
Total Number of Incidents	44

Discipline Consequences	Total
Conference with Student	41
Revoking Privileges	1
Detention (Lunch)	12
In School Suspension (ISS)	2
Out of School Suspension (OSS)	5
Referral to Counselor	1

➤ **College & Career Activities/Events/Information**

- Allentown EMS and Allentown Fire Department (1.25.24)



➤ **Other Information/Updates/Events/Activities**

- Vision to Learn
  - Completed 51 vision exams for students in grades K-5 between 1.29.24 to 2.2.24.
- Positive Office Referrals

Month	Total
August	1
September	6
October	40
November	17
December	6
January	7

➤ **Upcoming Calendar of Events**

- 2.21.24—1:00 Dismissal
- 3.8.24—School Closed-Professional Development
- 3.15.24—Spanish Spelling Bee
- 3.20.24—1:00 Dismissal
- 3.28.24 and 3.24.29—School Closed for Spring Holiday

**Elementary Principal's Report**  
**Tuesday, January 16, 2024**  
**Mr. Cory Snyder and Mr. Brendon Zapata**

➤ **Attendance (12.1.23 to 12.31.23)**

Grade	Attendance
Kindergarten	93.73%
Grade 1	92.93%
Grade 2	95.35%
Grade 3	92.80%
Grade 4	95.60%
Grade 5	94.40%
Total	94.13%

➤ **Academic Achievement**

- Marking Period 2 Benchmark Testing
  - Reading Benchmark Testing occurred between 1.5.24 through 1.11.24.
  - Math Benchmark Testing is scheduled for 1.12.24 through 1.19.24.

➤ **Discipline Data (12.1.23 to 12.31.23)**

Handbook Infraction Levels	Incident Total
Level 1	25
Level 2	4
Level 3	2
Level 4	0
Total Number of Incidents	31

Discipline Consequences	Total
Conference with Student	30
Revoking Privileges	6
Detention (Lunch)	6
In School Suspension (ISS)	1
Out of School Suspension (OSS)	1
Referral to Counselor	0

➤ **College & Career Activities/Events/Information**

- Attorney General's Office
  - Social Media Presentation to students in grades 3 and 4 on 1.11.24.





DUAL LANGUAGE PROGRAM - COLLEGE: IT'S WHAT WE DO!



- Career Speakers
  - Looking to schedule Career Speakers/Presenters in the upcoming months.
- **Other Information/Updates/Events/Activities**
  - Mobile Dentist
    - Completed 55 dental visits for students in grades K-5 between 1.5.24 and 1.9.24.
  - Positive Office Referrals

Month	Total
August	1
September	6
October	40
November	17
December	6

- **Upcoming Calendar of Events**
  - 1.17.24—1:00 Dismissal
  - 1.22.24—School Closed (Professional Development)
  - 2.15.24—Parent Teacher Conferences
  - 2.16.24 and 2.19.24—School Closed (President's Day)



**Principal's Report  
Middle High School  
February 20, 2024**

**Attendance – January 2024**

Grade	Daily Attendance %
6	88%
7	90%
8	90%
9	91%
10	91%
11	90%
12	93%
<b>AVG</b>	<b>91%</b>

**Academic Achievement**

2023-24 Quarter 3 Benchmark Results – ELA

Grade	Q3 Percent Proficient/Advanced	Increase/Decrease from Q2	Q2 Percent Proficient or Advanced
6	29	↓	36
7	36	↓	44
8	32	↑	30
9	32	↓	33
10	10	=	10
11	46	↑	24
12	18	↑	8

2023-24 Quarter 3 Benchmark Results – Math

Grade	Q3 Percent Proficient/Advanced	Increase/Decrease from Q2	Q2 Percent Proficient or Advanced
6	13	↑	2
7	10	↑	2
8	5	↑	4
9	15	↑	8
10	3	↑	0
11	15	↑	14
12	3	↓	9

## Discipline: January 2024

Level	Number of Incidents
1	114
2	74
3	16
4	0

Consequences	Total
Afterschool Detention	31
Lunch Detention	19
ISS	31
OSS	11
Student Conference	68
Parent Contact	43
Loss of Privilege	1
Removal from Class/Activity	0
Referral to Counselor	1
Peer Mediation/Conflict Resolution	0

## College & Career Update

- 28 Students accepted to 4-year College, 2-year College, or trade school
  - Multiple students with 10+ acceptances
- Lincoln Tech visiting 2/27/24
- Visit to LCCC on 3/21/24
- Middle School College Visits:
  - 8<sup>th</sup> grade visiting PSU Lehigh Valley on 3/12/24
  - 7<sup>th</sup> grade visiting LCCC on 3/22/24
- 8<sup>th</sup> grade students completed individual career plan projects
- 6<sup>th</sup> and 7<sup>th</sup> graders focusing on SEL and healthy relationship skills

## Other Important Updates/Events/Activities

- Q2 Honors Breakfasts
  - 2/9/24 – 15 MS family members in attendance
  - 2/12/24 – 25 HS family members in attendance

## Upcoming Events

- Professional Learning Days: February 21 and March 8
- Annual Title I Meeting: February 23, 9 am
- Family Trivia Night: Monday, March 4, 6 – 8 pm

# About Me

By Crystal P

### Entrepreneurship

Entrepreneurship is people who like to work with others.

- Influencing
- Leading
- Marketing
- Managing
- Organizing

### Investigation

Investigation is people who observe.

- Analyze
- Evaluate
- Problem Solver
- Listener

### Realistic

Realistic is people who are athletic or mechanical ability.

- Hand-worler
- Hard-worler
- Observer
- Hands on

### My Goals

- Make enough to do the homework
- Learn how to budget
- Save a couple
- Adopt pets
- Travel
- Work on friendships
- Improve others
- Own my own house
- Maintain a job to pay myself through school
- Find my passion
- Graduate with High Grades
- Start a family

### Career Paths

#### Lawyer or Architecture

**Lawyer**

**Description:** Analyze the probable outcome of the case using knowledge, facts, evidence.

**ARCHITECTURE:** The process of planning, designing, construction buildings and structures.

**Skills and Knowledge:** Lawyer: Safety, Government, Listening, Business, Engineering, Technology, People, Technology, Problem Solving.

**ARCHITECTURE:** Engineering, Technology, Designing, Math, Science, Arts and Allocated in Business, Study, Work, Learning, Problem solving, People, Technology.

### SKILLS AND KNOWLEDGE

Lawyer: Safety, Government, Listening, Business, Engineering, Technology, People, Technology, Problem Solving.

Architecture: Engineering, Technology, Designing, Math, Science, Arts and Allocated in Business, Study, Work, Learning, Problem solving, People, Technology.

# MAURENY'S PLAN

## About ME

Part 1

Part 2

### Goals

- To graduate high school
- To have a job I enjoy
- To attend college
- To travel to a different place
- To live in a comfortable home

### Stepping Stone

Part 3

High School years

College/adulthood

Skills n Knowledge

Communication

Problem Solving

Critical Thinking

Attention to Detail

Dental

Part 4

High School Diploma

Dental Degree

Background Education

# ABOUT ME

Teamwork

Leader

Encouraging

Working with others

Good Communication

Understanding

Helper

Admire

Look for success

Improve self

Look forward

Learn about

Keep up with new things

Kind words best

Realistic

Mechanical

Good endurance

Hard worker

Be on your best

Endurance

Athletic Skills

Stones

Get good grades

good studying

Study about my future Career

write in high school

Get better at basketball

Practice skill

Keep up new things

Be healthy

Have a family

Have a nice home

a pet

Place

Stable relationship

Good job

My career

College

Graduate

Ultra Sound tech

Diploma

Dachhaus Degree

Mercedes benz

Side business

Visit Italy with my Partner

Good grades

Settle down

Good friends

House

Skills n Knowledge

like anatomy, be detailed, precise

attention to imaging processes

Keen eye for subtle changes

Communication

attention to details

Earn a high school Diploma

take certification exam

Get anatomical understanding





**Principal's Report  
Middle High School  
January 16, 2024**

**Attendance – December 2023**

<b>Grade</b>	<b>Daily Attendance %</b>
6	93
7	89
8	92
9	92
10	87
11	88
12	94
<b>AVG</b>	<b>91</b>

**Academic Achievement**

- Winter Keystone Exams, WIDA Exams, and Semester 1 Senior Project Presentations took place from January 4 – January 11

**Discipline: December 2023**

<b>Level</b>	<b>Number of Incidents</b>
1	148
2	75
3	22
4	4

<b>Consequences</b>	<b>Total</b>
Afterschool Detention	38
Lunch Detention	15
ISS	17
OSS	18
Student Conference	84
Parent Contact	64
Loss of Privilege	1
Removal from Class/Activity	7
Referral to Counselor	3
Peer Mediation/Conflict Resolution	3

## **College & Career Update**

- 24 Students accepted to 4-year Colleges
  - Multiple students with 10+ acceptances
- 2 Students accepted to Trade School (Automotive Training Center)
- Middle School Grade Level Projects:
  - 6<sup>th</sup> Grade: Career Research and Reading Body Language
  - 7<sup>th</sup> Grade: Appropriate Workplace Behaviors
  - 8<sup>th</sup> Grade: Individualized Career Plans
  - All MS students have completed Interest Profile
- Middle School Career Fair is scheduled for Friday, April 19, 2024

## **Other Important Updates/Events/Activities**

- Fourteen family members attended FAFSA + College Night on January 8.

## **Upcoming Events**

- Professional Learning Days: January 17 & 22
- Family Trivia Night: Monday, February 5, 6 – 8 pm



# Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | [www.myrccs.com](http://www.myrccs.com)

## Human Resources Report

February 20, 2024

### I. Personnel Updates for board approval, including addenda:

#### a. Personnel Appointments and New Hires

Name	Location	Job Title	Date	Status
Jasmin Mendez	ES	Instructional Assistant	1/9/2024	Full-time
Patricia Zayas	ADM	LPN/Nurse Asst.	2/21/2024	Full-time
Adrian Garcia	ES	Instructional Assistant	2/26/2024	Full-time

#### b. Personnel Resignations and Dismissals

Name	Location	Job Title	Date	Status
Jasmin Mendez	ES	Instructional Assistant	1/25/2024	Resignation
Ivettelise Sierra	ADM	LPN/Nurse Asst.	2/9/2024	Dismissal
Akeda Riley	MHS	Special Ed Teacher	2/14/2024	Resignation
Krista Maugle	MHS	Asst. Principal	2/16/2024	Resignation

#### c. Employment Agreement Addendums – *Additional Duties at the Middle/High School*

- Joanne Safi-Battle
- Michael Boyko

#### d. Employment Agreement Addendums - *Substitute Stipend for Instructional Assistant*

- Zahra Sabounji
- DeShaun Newland
- Adrian Garcia

### II. Current and Future Job Postings:

Title	Location
Special Education Teacher	Elementary School
Special Education Teacher	Middle/High School
Building Substitute Teacher – Full-time	Middle/High School
Long-term Substitute - English	Middle/High School
Instructional Assistant – Part-time	Middle/High School

### III. Policies & Procedures

- a. Unpaid Leave of Absence Policy
- b. Paid Time Off Policy - *revision*
- c. Inclement Weather Procedure



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## Human Resources Report

January 16, 2024

### I. Personnel Updates for board approval, including addenda:

#### a. Personnel Appointments and New Hires

Name	Location	Job Title	Date	Status
Jasmin Mendez	ES	Instructional Assistant	1/9/2024	Full-time

#### b. Personnel Resignations and Dismissals

Name	Location	Job Title	Date	Status
None				

#### c. Employment Agreement Addendums – *Substitute Stipend for Instructional Assistant*

- Zahra Sabounji
- DeShaun Newland
- Jasmin Mendez

### II. Current and Future Job Postings:

Title	Location
Special Education Teacher	Elementary School
Special Education Teacher	Middle/High School
Building Substitute Teacher – Full-time	Middle/High School
Long-term Substitute - English	Middle/High School
Instructional Assistant – Part-time	Middle/High School

### III. Policies (for approval)

- Unpaid Leave of Absence Policy**
- Paid Time Off Policy – *revision***



# Roberto Clemente Charter School

## Paid Time Off Policy

<b>Effective Date</b>	7/1/2022
<b>PURPOSE</b>	
To provide a policy on employee paid time off eligibility and use. This policy is only applicable to covered employees of RCCS and those <b>not</b> eligible for Paid Time Off.	
<b>Applicable to</b>	Full-time and Part-time (>30 hrs./wk.) employees
<b>Eligibility Requirements:</b>	
<p>1. Full and part-time employees who normally work a minimum of 30 hours a week are eligible. Part-time employees who normally work less than thirty (30) hours a week and on-call employees are not eligible.</p> <p>2. Full-time and part-time employees will earn paid time off in accordance with the following eligibility tables:</p>	
<b>Salaried Employees: 12-month Contract, full-time</b>	
<b>Amount Earned (fiscal year July to June)</b>	<b>Roll-Over (fiscal year July to June)</b>
20 days vacation; new hires after 3 months of service.	NONE – Must be used by June 30th
10 days sick; new hires after 3 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 3 months of service.	NONE – Must be used by June 30th
*1 day if hired after February 1 <sup>st</sup> .	
<b>Salaried Employees: 10-month Contract, full-time</b>	
<b>Amount Earned (academic year)</b>	<b>Roll-Over (academic year)</b>
10 days sick; new hires after 2 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 2 months of service.	NONE – Must be used by the last day of school
*1 day if hired after February 1 <sup>st</sup> .	



# Roberto Clemente Charter School

## Hourly Employees: 12-month Contract, full-time

Amount Earned (fiscal year July to June)	Roll-Over (fiscal year July to June)
10 days vacation; new hires after 3 months of service.	NONE – Must be used by June 30th
10 days sick; new hires after 3 months of service.	Accumulated time may not exceed 30 days
2* days personal; new hires after 3 months of service.  *1 day if hired after February 1st.	NONE – Must be used by June 30th

## Hourly Employees: 10-month, full-time

Amount Earned (academic year)	Roll-Over (academic year)
4 days sick; new hires after 2 months of service.	Accumulated time may not exceed 30 days
8 days personal; new hires after 2 months of service.  *1 day if hired after February 1st.	NONE – Must be used by the last day of school

## Hourly Employees: 12-month, part-time (>30 hrs./wk.)

Amount Earned (semiannually on July 1 and Jan. 1)	Roll-Over (fiscal year July to June)
3 days sick; new hires after 3 months of service.	NONE – Must be used by June 30th

## Hourly Employees: 10-month, part-time (>30 hrs./wk.)

Amount Earned (semiannually at the beginning of the Academic Semesters)	Roll-Over (academic year)
3 days sick; new hires after 2 months of service.	NONE – Must be used by the last day of school

3. For purposes of determining length of continuous service, the following will apply:

a. Leaves of absence will not be considered as interruptions in service; however, paid time off will not be earned during such periods of unpaid absence as permitted by state and federal law.

b. Paid time off hours will be earned in accordance with the eligibility table



# Roberto Clemente Charter School

above. Employee service must cover a full month (up to and including the anniversary day of hire) before that month's increment is earned. Example: Hired on June 16; must work through the 16th of any month to earn that month's increment.

c. Employees who reclassify from on-call to part- or full-time employment will be credited with continuous service from their original hire date for purposes of determining annual accrual amounts.

4. Paid time off hours may be used as they are earned, except as follows:
  - a. New employees may not use paid time off until they have been employed for the minimum period stated above. At that time, they may use the time they have earned. Exempt employees requesting time off before it is granted will be required to take a full day of unpaid leave. Non-exempt employees will take the amount of time absent unpaid.
  - b. Employees placed on furlough status may not substitute paid time off during the furlough period.
  - c. Employees will not be eligible to take any paid sick, vacation or personal days after a resignation notice has been given.

## Procedure:

1. Vacation paid time off schedules must be approved by a manager with at least a two (2) weeks' notice. Conflicts in paid time off scheduling will be resolved by management giving priority based on seniority, work performance and no pending disciplinary actions.
2. Paid time off must be used in increments of at least fifteen (15) minutes. A day's paid time off will equal the number of hours the employee is scheduled to work.

If an employee takes paid time off on a day they are scheduled to work a ten (10) or twelve (12) hour shift, they must record ten (10) or twelve (12) hours respectively as paid time off on their request.

Exempt employees will only be required to use up to forty hours of paid time off in a work week even if they regularly work more than forty hours.

3. Employees are not permitted to use paid time off on a day in which they have worked their full scheduled shift.
4. Paid time off pay will be computed at the straight-time hourly rate for each hour of paid time off used. Paid time off taken during the workweek will not be considered as time worked in the computation of overtime.
5. Paid time off hours cannot be converted into payment in lieu of actually taking paid time off.
6. Unused accrued paid time off hours will be forfeited under the following reasons:
  - a. Termination (Voluntary or Involuntary; with or without notice)





# Roberto Clemente Charter School

- b. After June 30<sup>th</sup> for 12-month contract employees and after the last day of school for 10-month contract employees.
  - c. If a full-time or benefit-earning part-time employee reclassifies to an on-call or part-time employee regularly scheduled to work less than thirty (30) hours per week, thus losing eligibility for paid time off benefits and any unused accrued paid time off as of the date of reclassification.
7. Vacation and Personal Top-Off: Employees may not carry over the amount of paid time off earned during the year to the next year. Any paid time off hours which an employee qualifies for must be used by no later than the cut-off of June 30<sup>th</sup> for 12-month contract employees or by the last day of school for 10-month contract employees. If all excess hours are not used by that date, any hours remaining will be topped-off and the employee's balance adjusted down to their allowed annual accrual for the upcoming fiscal/academic year.
  8. Special Extension Requests for Paid time off Use - Special extension requests to allow an employee to use excess paid time off hours beyond the top-off date (based on work-related reasons preventing the use of excess paid time off time) must be requested and approved by the CEO in writing and prior to May 1<sup>st</sup> of each year to be exempt from the annual top-off.
  9. Unless prohibited by law, if a leave of absence is required by an employee, they must use all earned sick and paid time off hours. This constitutes a paid leave of absence. Once this paid leave time is exhausted, the employee will be put on an unpaid leave of absence.
  10. Short-term and long-term disability insurance benefit eligible employees will be required to utilize disability insurance in accordance with policy eligibility guidelines and will not be permitted to combine that income with paid time off offered by RCCS.
  11. Management Administration reserves the right to schedule earned paid time off during a facility shutdown or holiday period.
  12. Continuous application of this policy is subject to the continuation of and the availability of funding.
  13. Paid time off may not be requested during required induction and orientation activities. Instructional Employees may not request paid time off during the first ten (10) instructional days of the school year or the last ten (10) instructional days of the school year.
  14. Exempt employees requesting time off after paid time off is depleted, will be required to take a full day of unpaid leave. Non-exempt employees will take the amount of time absent unpaid.

## **Paid time Off restitution**

The Roberto Clemente Charter School reserves the right to prorate the use of paid time off to recover paid benefits offered to any employee who separates from their job before the end of their year contract.



# Roberto Clemente Charter School

## Severe Weather/Emergency Cancellations

1. All full-time employees will be paid for cancellation workdays due to inclement weather or emergencies if no other PTO have previously been approved by the supervisor.
2. Part-time employees working 30 or more hours per week, will receive pay for any cancelled time beyond the second day of events, need not be consecutive, on an academic year period.

**Board Approval Date**

5/17/2022

**Revision Approval Date**

**Approval Signatures on file**

Dr. Lynn Columba, President  
Mr. Alex Rolón, Secretary

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE CHARTER AND/OR APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL.**

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The above policy update will replace/update former related policies and procedures per RCCS Policies and Procedures Manual of 2011-2012 and the Personnel Guidelines and Procedures of August 21, 2018.

# **Roberto Clemente Charter School**

## **Board of Trustees Policy**

### **UNPAID LEAVE OF ABSENCE**

The Board of Trustees of the Roberto Clemente Charter School (“Charter School”) recognize the need of employees to have leaves of medical, family, civic and personal absence for a variety of reasons.

The Chief Executive Officer (“CEO”) is authorized to develop regulations with approval by the Board of Trustees in accordance with the guidelines of this policy and provide each work location with a copy of the regulations.

The CEO shall continually evaluate the effectiveness of this policy, particularly in light of situations that arise, and make appropriate recommendations to the Board of Trustees for any needed revision or addition.

The Board of Trustees reserves the right to specify the conditions under which uncompensated leave may be taken.

#### Guidelines for Leave

There shall be printed regulations defining types of leaves, time limits for absence, permissible activities during leave, benefits, and salary, if applicable.

Proof of need for a leave of absence such as a physician's signed certification of illness or disability shall be presented by the employee as permitted by applicable law.

Any employee on leave shall be denied approval for engaging in any remunerative activity. Non-compliance of this provision will be a basis for employee dismissal from service.

#### Uncompensated Leave

The Board recognizes that in certain instances, an employee may request extended leave for personal reasons and the Charter School would benefit from the return to service of the employee. Requests for such leave shall be made in writing and submitted to the

CEO who will make a recommendation to the Board of Trustees for approval or disapproval. The Board of Trustees shall make the final decision in each case.

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.**

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



# Roberto Clemente Charter School

## Inclement Weather Procedure

<b>Procedure under</b>	School Calendar Policy
<b>Procedure Effective Date</b>	2/20/2024
<b>PURPOSE</b>	
<p>To establish a procedure which addresses how Roberto Clemente Charter School "RCCS" will be responding to school/office closures or delays should the need arise due to inclement weather or defined emergency.</p>	
<b>Applicable to</b>	All employees
<p>In the event of inclement weather, the CEO or designee, will post a generic message to local news and/or radio. Employees should not rely solely on the local news and/or radio alert. The CEO or designee will then send an "all staff" email with the general details of the closure/delay including the operating status of all three campuses. Supervisors will then be in contact with their direct reports regarding their reporting status for the day.</p> <p>The operating status of the administration building may differ from the school buildings.</p> <p>Every new school year, Human Resources will be responsible for gathering a list of employees who would like to be added to the Robocall Service by mid-November. Once enrolled, employees will have an opt-out option by following the prompts on future Robocalls. Employees should not rely solely on the Robocall Service.</p> <p>All employees who are unable to report to work when school/office operations continue should call their supervisor and report their absence 2 hours prior to the start of their workday.</p> <p><i>Early Closures</i></p> <p>On days when weather conditions worsen as the day progresses, RCCS may decide to close the schools early. Employees will be expected to remain at work until the appointed closing time, unless their scheduled day ends prior to that time, or unless they receive permission from their supervisor.</p> <p>Time absent from work due to inclement weather is not counted as hours worked when computing weekly overtime.</p> <p><i>Flexible Instruction Day</i></p> <p>When the school buildings are closed for inclement weather (or another defined emergency), RCCS may enact a Flexible Instructional Day "FID" which means RCCS will offer virtual learning to all students. Instructional employees and other defined staff are expected to work their regular contracted hours from home and be available and responsive to support student learning.</p>	



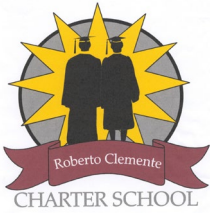
# Roberto Clemente Charter School

<b>Board Approval Date</b>	
<b>Approval Signatures on file</b>	Dr. Lynn Columba, President Mr. Alex Rolón, Secretary

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE CHARTER AND/OR APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL.**

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The above policy update will replace/update former related policies and procedures per RCCS Policies and Procedures Manual of 2011-2012.



# Roberto Clemente Charter School

## Business Report: February 20, 2024

Page 1 of 3

### Financial Activity (1/1-1/31/24)

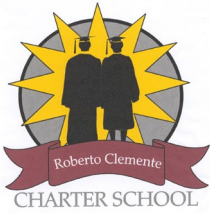
- Finance Committee meeting (Feb-16).
- 627 Students: Non-Special Ed (557), Special Ed (70)  
Allentown SD (594), Bethlehem Area SD (10), Catasauqua Area SD (3), East Penn SD (5), Panther Valley SD (1), Parkland SD (2), Southern Lehigh SD (3), Salisbury Township SD (3), Saucon Valley SD (2), Whitehall/Coplay SD (4)
- Total grant funds spent: Mental Health and Safety & Security grant/CARES (\$92,930 of \$140,000).
- Total grant funds spent: ESSER III (\$2,130,271 of \$3,403,099).
- 2<sup>nd</sup> Quarter state pension employer contributions submitted (\$173,291).
- Un-Assigned General Fund balance \$1,479,930 / 12.6% of the operating budget.
- \$1,062,441 Total monthly disbursements.
- Winter maintenance contract installment 3 of 4 paid. -*DMC Snow*
- Health claims paid out. -*HealthNow*
- 2<sup>nd</sup> Quarter state pension employer contributions. -*PSERS*

### Grants, Donations, & Reports

- Submitted (Jan-18) 2022/23 MHSS Grant Program Report for the PE 12/31/23.
- Filed (Jan-25) Funding Year 2024 E-rate FCC Form 471.
- 2023-24 School Mental Health Grant (\$70,000)- Period end date 12/31/25.
  - Social worker wages/benefits (\$67,407)
  - SEL Supplies (\$1,160)
  - SEL Professional Development (\$1,433)

### Contracts & Agreements

- Internet services (exercising first of two voluntary 1 year renewal options) -*PenTeleData*
  - 1 Gbps-Administration Building, 2 Gbps-Each School Building
  - \$51,480/yr
  - 90% Discounted through E-rate
- Staffing agency. -*Delta T Group*
  - Instructional Assistant, Licensed Practical Nurse, Registered Nurse.
    - \$30-\$60/hr; 40hrs/week
  - 2/21/24-6/10/24
  - Contract Buyout: Less than 750 Hrs- Greater of \$7,500 or 33% of compensation package
  - Non-exclusive; 30-day termination notice



# Roberto Clemente Charter School

## Business Report: February 20, 2024

Page 2 of 3

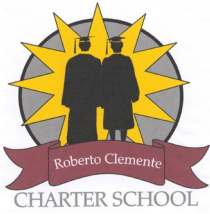
### Contracts & Agreements (continued)

- Staffing agency. -*Kopos MedX*
  - Instructional Assistant, Substitute, Teacher, Special Ed Teacher
    - \$28-\$65/hr; 40hrs/week
  - Licensed Practical Nurse, Registered Nurse.
    - \$48-\$60/hr; 40hrs/week
  - 2/21/24-2/20/25
  - Contract Buyout:
    - 1,040 Hrs- \$500
    - Less than 1,040 Hrs- Scaled percentage (5%-20%) of compensation package
  - Non-exclusive; 30-day termination notice
- Staffing agency. -*GHR Education*
  - Instructional Assistant, Licensed Practical Nurse, Registered Nurse.
    - \$34-\$60/hr; 40hrs/week
  - 2/21/24-2/20/25
  - Contract Buyout:
    - Less than 1,251 Hrs- Scaled percentage (5%-20%) of compensation package
  - Non-exclusive; 30-day termination notice

### Technology Update

- Department management meeting (1/26).
- 186 Service tickets received between 1/10-2/10.
- New copiers installed at the Elementary School. Technical issues are ongoing and are currently being addressed with the vendor's technicians.
- Collaborating with the Food Service Dept to develop a digital event calendar.
- Outdoor signage at the Elementary School is undergoing repairs.
- Sapphire module training scheduled.
- Provided support for student testing.
- Acquiring information on the next device fleet replacement cycle.
- Currently researching school website improvements in performance, accessibility, and maintainability.
- Researching next generation of VOIP phone system.
- Collaborating with the Facilities Dept to relocate and replace security equipment. Updating inventory and camera mapping.





# Roberto Clemente Charter School

## Business Report: February 20, 2024

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### Technology Update (continued)

- Developing an in-house, organization-wide tech inventory and equipment lifecycle tracking system.
- Environmental sensors under development.

### Facilities Update

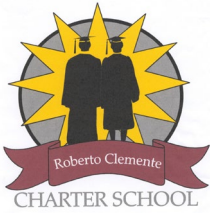
- Department management meeting (1/26).
- Building Committee meeting (2/9).
- 50 Service tickets received between 1/10-2/10.
- HVAC unit for Secondary School gym repaired.
- Collaborating with the Food Service Dept on equipment relocation.
- Department staff pallet lift training completed (1/22).
- Set up/breakdown of testing areas at the Secondary School.
- Calibrated metered faucets schoolwide.
- Reconfigured parking area at Elementary School.
- Reviewing parking lot configuration at the Administration Building.

### Food Service Update

- Department management meeting (1/26).
- Collaborating with the IT Dept to develop a digital event calendar.
- Working with the Financial Office to identify equipment grants.

### General Updates

- 2022/23 LEA audit draft under review.
- PA Commission on Crime and Delinquency monitored the period 4/1/23 to 9/30/23 of the 22/23 School Mental Health & Safety and Security grant.
- 2023/24 Federal ESSA monitoring assessment scheduled.
- Budget meetings: 2/23, 2/26, 2/27, 3/13, 3/15, 3/21, 3/22, 3/25, 3/26, 3/27, 4/12
- Statement of Financial Interest Forms-**DUE 5/1/24**



# Roberto Clemente Charter School

## Business Report: January 16, 2024

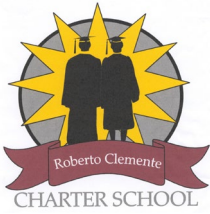
Page 1 of 3

### Financial Activity (12/1-12/31/23)

- Finance Committee meeting (Jan-12).
- 626 Students: Non-Special Ed (557), Special Ed (69)  
Allentown SD (590), Bethlehem Area SD (10), Catasauqua Area SD (3), East Penn SD (5), Panther Valley SD (1), Parkland SD (4), Southern Lehigh SD (3), Salisbury Township SD (3), Saucon Valley SD (2), Whitehall/Coplay SD (5)
- Allentown SD 2023/24 Form 363:
  - NonSpecial Ed- \$11,317.97/student (+\$537/student)
  - Special Ed- \$29,526.67/student (+\$2,252/student)
- Whitehall/Coplay SD 2023/24 Form 363:
  - NonSpecial Ed- \$13,005.28/student (+\$1,337/student)
  - Special Ed- \$31,368.64/student (+\$2,348/student)
- Total grant funds spent: Mental Health and Safety & Security grant/CARES (\$86,474 of \$140,000).
- Total grant funds spent: ESSER III (\$2,037,856 of \$3,403,099).
- Food Supply Chain Assistance funds (\$19,195).
- Submitted a redirection request to PDE for Panther Valley SD balance due.
- 12/1 Pay date (\$192,143) deposited on 11/30 released on 12/1.
- Health plan credits/refunds fully exhausted (\$301,194).
- Staffing agency deposit (\$12,015).
- First Quarter state pension employer contributions submitted (\$158,899).
- Right To Use payments through 12/31 applied to liability obligations (\$400,064).
- Un-Assigned General Fund balance \$1,458,952 / 12.4% of the operating budget.
- \$1,170,518 Total monthly disbursements.
- Payment on curriculum licenses and materials. -*Curriculum Associates LLC*
- Winter maintenance contract installment 2 of 4 paid. -*DMC Snow*
- 1<sup>st</sup> Quarter state pension employer contributions. -*PSERS*

### Grants, Donations, & Reports

- Certified (Dec-15) 2024/25 state pension employer contribution rate (33.9%).
- Received (Dec-15) 20/21 IDEA satisfactory determination letter.
- Certified (Dec-19) 2022/23 ARP ESSER Local Maintenance of Equity Requirements.
- Submitted (Dec-20) 2022/23 PDE 2057 Audit Certification.
- Filed (Dec-20) 2022/23 Title IV Final Expenditure Report.
- Filed (Dec-20) 2022/23 Child Nutrition Financial Report.



# Roberto Clemente Charter School

## Business Report: January 16, 2024

Page 2 of 3

### Grants, Donations, & Reports (continued)

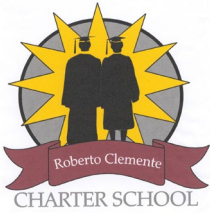
- Approved (Dec-27) 2023/24 Consolidated Application.
- Submitted (Jan-3) 2022/23 Consolidated Application Performance Goals update.
- Submitted (Jan-8) 2022/23 MHSS Grant Fiscal Report for the period ending 12/31/23.
- Submitted (Jan-8) 2021/22 ESSER III, Set-Aside, Homeless C&Y grant Cash Reconciliation Reports for the period ending 12/31/23.
- Updated (Jan-11) 2024 E-rate EPC data.

### Contracts & Agreements

- Staffing agency. -*Soliant Health LLC*
  - In-person special education teacher.
  - 1/17/24-6/10/24
  - \$86-\$90/hr; 40hr/week minimum
  - Deposit (upon teacher selection)- greater of 1 month billing or \$5,000
  - Non-exclusive; 30-day termination notice

### Technology Update

- Department management meeting (12/19).
- 156 Service tickets received between 12/10-1/10.
- New copiers installed at the Elementary School. Technical issues are ongoing and are currently being addressed with the vendor's technicians.
- Replaced damaged digital signage in the Secondary School cafeteria.
- Increased wireless network capacity in the Secondary School cafeteria.
- Outdoor signage at the Elementary School is undergoing repairs.
- Performed testing on server upgrades.
- Chromebook fleet update testing performed with no capacity issues and minor hardware issues.
- Sapphire module training scheduled.
- Acquiring information on the next Chromebook fleet replacement cycle.
- Implemented improvements to website security on code repository and currently researching improvements to performance, accessibility, and maintainability.
- Collaborating with the Facilities Dept to relocate and replace security equipment.
- Developing an in-house, organization-wide tech inventory and equipment lifecycle tracking system.
- Environmental sensors under development.



# Roberto Clemente Charter School

## Business Report: January 16, 2024

Page 3 of 3

### Facilities Update

- Department management meeting (12/19).
- 71 Service tickets received between 12/10-1/10.
- Secondary School iron fence repaired.
- Elementary School elevator inspections conducted.
- Routine school facility inspection conducted by the Bureau of Health at the Secondary School (12/15).
- Broken window replaced at the Secondary School.
- Modified and installed new steam table in the cafeteria at the Elementary School.
- Air purifiers serviced schoolwide.

### Food Service Update

- Department management meeting (12/19).
- Catered movie night at the Secondary School (12/4).
- Student of the Month breakfast at the Elementary School.
- Routine retail food facility inspection conducted by the Bureau of Health at the Secondary School (12/15).
- A/R review corrective action responses submitted (12/22).

### General Updates

- 2022/23 LEA audit ongoing.
- PA Commission on Crime and Delinquency monitoring the period ending 3/31/23 of the 22/23 School Mental Health & Safety and Security grant.
- 1/4 Right To Know Request satisfied (Jan-4).
- Statement of Financial Interest Forms-**DUE 5/1/24**

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current</b>	<b>2023-2024</b>	<b>Budget</b>	<b>Variance</b>	<b>2023-2024</b>
	<b>Month</b>	<b>Y-T-D</b>	<b>Y-T-D</b>		<b>Budget</b>
<b>Revenue-General Fund</b>					
<b>6000/9000 Local Sources &amp; Other Sources</b>					
6500 Interest	\$ 2,652.28	\$ 16,653.97	\$ 1,170.00	\$ 15,483.97	\$ 2,000.00
6700 Student Activities	40.00	1,009.50	5,050.00	(4,040.50)	10,100.00
6832 PassThru Federal Funds (IU)	6,674.51	35,384.03	30,374.50	5,009.53	60,749.00
6920 Other Local Grants & Contributions	0.00	500.00	0.00	500.00	1,505.00
6944 Regular Education Subsidies	532,451.53	3,779,440.42	3,884,881.00	(105,440.58)	6,659,796.00
6944 Special Education Subsidies	174,034.21	1,065,725.93	927,529.20	138,196.73	1,590,050.00
6990 Miscellaneous	4,851.60	6,872.10	891.62	5,980.48	1,700.00
9000 Other Sources	0.00	0.00	0.00	0.00	0.00
<i>Total Local Sources</i>	<i>720,704.13</i>	<i>4,905,585.95</i>	<i>4,849,896.32</i>	<i>55,689.63</i>	<i>8,325,900.00</i>
<b>7000 State Sources</b>					
7200 Specific Educational Programs	0.00	0.00	0.00	0.00	0.00
7320 Lease Reimbursement	0.00	0.01	0.00	0.01	104,556.00
7330 Health Services Reimbursement	0.02	0.02	0.00	0.02	11,000.00
7505 Ready To Learn Grant	273.90	18,135.68	14,273.00	3,862.68	28,546.00
<i>Total State Sources</i>	<i>273.92</i>	<i>18,135.71</i>	<i>14,273.00</i>	<i>3,862.71</i>	<i>144,102.00</i>
<b>8000 Federal Sources</b>					
8514 Title I	32,116.38	212,526.98	289,981.00	(77,454.02)	548,818.00
8515 Title II	2,275.36	22,231.36	25,671.66	(3,440.30)	48,794.00
8516 Title III	3,822.11	20,594.00	13,950.00	6,644.00	27,900.00
8517 Title IV	2,172.24	23,655.91	18,390.00	5,265.91	35,700.00
8700 ESSER	98,871.16	828,451.25	1,034,083.80	(205,632.55)	1,948,056.00
<i>Total Federal Sources</i>	<i>139,257.25</i>	<i>1,107,459.50</i>	<i>1,382,076.46</i>	<i>(274,616.96)</i>	<i>2,609,268.00</i>
<b>Food Service</b>					
6620 Sales	966.88	5,704.21	0.00	5,704.21	0.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	1,531.32	9,301.78	11,000.00	(1,698.22)	21,000.00
8531 Federal Sources	51,527.63	314,893.33	299,500.00	15,393.33	595,000.00
<i>Total Food Service</i>	<i>54,025.83</i>	<i>329,899.32</i>	<i>310,500.00</i>	<i>19,399.32</i>	<i>616,000.00</i>
<b>Total Revenue</b>	<b>914,261.13</b>	<b>6,361,080.48</b>	<b>6,556,745.78</b>	<b>(195,665.30)</b>	<b>11,695,270.00</b>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>Expenses-General Fund</b>					
<b>Instructional Services</b>					
<b>1100-Regular Programs</b>					
100 Salaries/Wages	\$ 253,483.92	\$ 1,410,926.91	\$ 1,595,818.40	(\$ 184,891.49)	\$ 2,901,488.00
200 Benefits	110,710.53	702,275.99	743,613.75	(41,337.76)	1,352,025.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	167.16	4,666.70	(4,499.54)	8,000.00
500 Other Services	0.00	2,274.00	3,000.00	(726.00)	6,000.00
600 Supplies/Books/Subscriptions	1,815.11	97,196.20	109,148.10	(11,951.90)	171,109.00
730 Capitalized Right To Use	1,945.18	13,388.38	13,160.00	228.38	22,560.00
800 Miscellaneous	0.00	375.40	2,500.00	(2,124.60)	5,000.00
<i>Total Regular Programs</i>	<i>367,954.74</i>	<i>2,226,604.04</i>	<i>2,471,906.95</i>	<i>(245,302.91)</i>	<i>4,466,182.00</i>
<b>1200-Special Programs</b>					
100 Salaries/Wages	24,690.91	133,238.23	223,027.05	(89,788.82)	402,231.00
200 Benefits	6,493.08	46,672.93	104,291.45	(57,618.52)	188,225.00
300 Contracted Professional & Technical Services	20,738.75	76,254.50	26,000.00	50,254.50	26,000.00
500 Other Services	0.00	0.00	291.70	(291.70)	500.00
600 Supplies/Books/Subscriptions	121.68	4,746.67	8,792.65	(4,045.98)	13,850.00
<i>Total Special Programs</i>	<i>52,044.42</i>	<i>260,912.33</i>	<i>362,402.85</i>	<i>(101,490.52)</i>	<i>630,806.00</i>
<b>1400/1691/1700-Other Programs &amp; Adult Education</b>					
100 Salaries/Wages	3,806.00	76,582.75	171,890.00	(95,307.25)	273,780.00
200 Benefits	943.07	19,790.52	46,341.00	(26,550.48)	73,789.00
300 Contracted Professional & Technical Services	550.00	3,365.87	9,000.00	(5,634.13)	12,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	3,493.00	3,493.00	2,500.00	993.00	5,000.00
600 Supplies/Books/Subscriptions	0.00	8,347.01	9,000.00	(652.99)	14,000.00
<i>Total Other Programs &amp; Adult Education</i>	<i>8,792.07</i>	<i>111,579.15</i>	<i>238,731.00</i>	<i>(127,151.85)</i>	<i>378,569.00</i>
<b>Support Services</b>					
<b>2100-Student Support (Guidance/Social Svc/Child Accounting/Special Ed)</b>					
100 Salaries/Wages	23,673.46	134,262.42	138,213.55	(3,951.13)	246,766.00
200 Benefits	7,287.13	51,553.79	69,759.10	(18,205.31)	123,540.00
300 Contracted Professional & Technical Services	15,693.09	36,604.62	42,400.00	(5,795.38)	84,800.00
336 Contracted Evaluations & Special Ed Services	0.00	15,593.75	40,000.00	(24,406.25)	200,000.00
500 Other Services	0.00	692.75	2,566.70	(1,873.95)	4,900.00
600 Supplies & Subscriptions	92.98	4,790.95	15,462.80	(10,671.85)	22,150.00
<i>Total Student Support</i>	<i>46,746.66</i>	<i>243,498.28</i>	<i>308,402.15</i>	<i>(64,903.87)</i>	<i>682,156.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>2200-Instructional Support (Technology/Library/Curriculum Dvlp/Staff Dvlp)</b>					
100 Salaries/Wages	\$ 23,559.20	\$ 157,343.21	\$ 162,166.10	(\$ 4,822.89)	\$ 286,499.00
200 Benefits	10,889.64	80,535.06	88,426.95	(7,891.89)	154,083.00
240 Tuition Reimbursement	900.00	2,700.00	14,000.00	(11,300.00)	24,000.00
300 Contracted Professional & Technical Services	0.00	0.00	12,812.35	(12,812.35)	21,964.00
360 Contracted Staff Development Services	1,280.00	22,804.99	52,971.00	(30,166.01)	77,730.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00	0.00	2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	1,305.36	1,305.36	3,452.15	(2,146.79)	5,148.00
600 IT Supplies & Subscriptions	1,368.95	6,538.57	12,633.45	(6,094.88)	18,800.00
600 Library Supplies & Subscriptions	0.00	0.00	14,558.95	(14,558.95)	15,788.00
600 Curriculum Development Supplies & Subscriptions	0.00	5,799.00	26,950.05	(21,151.05)	46,200.00
600 Staff Development Supplies & Subscriptions	633.08	19,522.92	10,244.05	9,278.87	14,108.00
730 Capitalized Right To Use	0.00	0.00	0.00	0.00	0.00
800 Miscellaneous	0.00	0.00	291.70	(291.70)	500.00
<i>Total Instructional Support</i>	<i>39,936.23</i>	<i>296,549.11</i>	<i>400,506.75</i>	<i>(103,957.64)</i>	<i>666,820.00</i>
<b>2310/2360-Administration (Board/CEO's Office/Legal &amp; Accounting)</b>					
100 Salaries/Wages	11,016.70	73,168.20	72,557.35	610.85	124,384.00
200 Benefits	6,308.22	44,910.30	46,459.60	(1,549.30)	79,645.00
300 School Board Professional Development Services	0.00	300.00	1,166.65	(866.65)	2,000.00
330 Legal & Accounting Services	2,028.13	30,562.13	48,333.35	(17,771.22)	65,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	268.19	1,208.30	(940.11)	1,800.00
600 Supplies & Subscriptions	22.05	924.06	2,482.10	(1,558.04)	4,255.00
800 Dues/Miscellaneous	0.00	3,240.92	4,291.65	(1,050.73)	4,500.00
<i>Total Board/CEO's Office/Legal &amp; Accounting</i>	<i>19,375.10</i>	<i>153,373.80</i>	<i>176,499.00</i>	<i>(23,125.20)</i>	<i>281,584.00</i>
<b>2380-Administration (Principal's Office)</b>					
100 Salaries/Wages	43,612.14	298,740.27	294,429.65	4,310.62	500,250.00
200 Benefits	14,194.64	97,396.61	95,989.20	1,407.41	163,940.00
400 Property Services-Maintenance/Repairs/Rentals	56.88	3,419.75	1,333.30	2,086.45	2,000.00
500 Other Services	502.00	2,042.64	1,866.75	175.89	3,200.00
600 Supplies & Subscriptions	99.81	6,088.94	10,268.85	(4,179.91)	16,175.00
730 Capitalized Right To Use	1,140.00	7,868.84	8,050.00	(181.16)	13,800.00
800 Miscellaneous	0.00	943.16	1,750.00	(806.84)	3,000.00
<i>Total Principal's Office</i>	<i>59,605.47</i>	<i>416,500.21</i>	<i>413,687.75</i>	<i>2,812.46</i>	<i>702,365.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current</b>	<b>2023-2024</b>	<b>Budget</b>	<b>Variance</b>	<b>2023-2024</b>
	<b>Month</b>	<b>Y-T-D</b>	<b>Y-T-D</b>		<b>Budget</b>
<b>2400-Pupil Health</b>					
100 Salaries/Wages	\$ 15,145.50	\$ 90,003.25	\$ 96,896.30	(\$ 6,893.05)	\$ 170,366.00
200 Benefits	8,469.48	61,841.54	54,082.20	7,759.34	96,447.00
300 Contracted Professional & Technical Services	0.00	550.00	1,500.00	(950.00)	3,000.00
500 Other Services	0.00	0.00	291.70	(291.70)	500.00
600 Supplies & Subscriptions	234.23	1,994.92	8,000.10	(6,005.18)	9,750.00
	<hr/>				
<i>Total Pupil Health</i>	<i>23,849.21</i>	<i>154,389.71</i>	<i>160,770.30</i>	<i>(6,380.59)</i>	<i>280,063.00</i>
<b>2500-Business</b>					
100 Salaries/Wages	19,895.20	126,584.04	133,445.70	(6,861.66)	228,764.00
200 Benefits	14,164.85	147,876.71	67,631.70	80,245.01	115,940.00
300 Contracted Professional & Technical Services	1,404.22	15,805.15	17,291.70	(1,486.55)	23,500.00
400 Property Services-Maintenance/Repairs/Rentals	269.19	4,426.51	6,250.00	(1,823.49)	10,400.00
500 Other Services	0.00	475.68	1,283.35	(807.67)	2,200.00
600 Supplies & Subscriptions	296.72	3,372.78	4,783.35	(1,410.57)	8,200.00
730 Capitalized Right To Use	319.47	2,236.29	2,275.00	(38.71)	3,900.00
800 Taxes/Fees/Miscellaneous	0.00	390.83	1,158.35	(767.52)	1,700.00
	<hr/>				
<i>Total Business</i>	<i>36,349.65</i>	<i>301,167.99</i>	<i>234,119.15</i>	<i>67,048.84</i>	<i>394,604.00</i>
<b>2600/2900-Plant Operations &amp; Maintenance</b>					
100 Salaries/Wages	28,571.27	195,686.11	201,072.15	(5,386.04)	344,695.00
200 Benefits	14,677.13	76,973.96	85,875.45	(8,901.49)	147,215.00
300 Contracted Professional & Technical Services	11,718.03	71,034.72	104,121.75	(33,087.03)	180,280.00
400 Property Services-Maintenance/Repairs/Rentals	25,435.32	123,322.28	108,604.50	14,717.78	166,550.00
500 Other Services	136.74	773.27	933.35	(160.08)	1,600.00
520 Property Insurance	3,929.15	27,479.40	26,658.35	821.05	45,700.00
538 Telecommunications	1,322.00	9,238.58	9,625.00	(386.42)	16,500.00
600 Supplies & Subscriptions	3,876.91	42,883.07	78,167.10	(35,284.03)	117,400.00
620 Utilities & Fuel	8,756.87	48,408.62	60,256.70	(11,848.08)	104,400.00
730 Capitalized Right To Use	59,441.72	416,092.04	416,092.85	(0.81)	713,302.00
800 Miscellaneous	0.00	158.59	583.35	(424.76)	1,000.00
810 Property Taxes	0.00	0.00	0.00	0.00	0.00
	<hr/>				
<i>Total Plant Operations &amp; Maintenance</i>	<i>157,865.14</i>	<i>1,012,050.64</i>	<i>1,091,990.55</i>	<i>(79,939.91)</i>	<i>1,838,642.00</i>



**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current</b>		<b>2023-2024</b>		<b>Budget</b>		<b>2023-2024</b>
	<b>Month</b>		<b>Y-T-D</b>		<b>Y-T-D</b>	<b>Variance</b>	<b>Budget</b>
<b>2800-Central (Human Resources/Information &amp; Data/Grant Administration)</b>							
100 Salaries/Wages	\$ 6,779.70	\$	293,186.70	\$	352,558.20	(\$ 59,371.50)	\$ 383,314.00
200 Benefits	5,533.59		69,628.04		48,745.95	20,882.09	56,728.00
300 Contracted Professional & Technical Services	0.00		0.00		0.00	0.00	0.00
360 Contracted Staff Development Services	440.00		2,485.00		25,687.90	(23,202.90)	36,349.00
500 Other Services	981.72		8,561.89		18,663.95	(10,102.06)	26,398.00
600 Supplies & Subscriptions	1,793.11		21,506.04		32,643.15	(11,137.11)	39,388.00
730 Capitalized Right To Use Payments	1,943.74		13,606.30		14,123.70	(517.40)	24,212.00
800 Miscellaneous	0.00		1,000.00		583.35	416.65	1,000.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Central (HR/Information &amp; Data/Grants)</i>	<i>17,471.86</i>		<i>409,973.97</i>		<i>493,006.20</i>	<i>(83,032.23)</i>	<i>567,389.00</i>
<b>Non-Instructional Services</b>							
<b>3200/3300/3400-Student Activities &amp; Community Services</b>							
100 Salaries/Wages	0.00		2,230.00		19,839.35	(17,609.35)	39,246.00
200 Benefits	0.00		948.07		6,680.70	(5,732.63)	13,003.00
300 Contracted Professional & Technical Services	384.65		384.65		0.00	384.65	0.00
500 Other Services	(789.37)		5,216.09		9,200.00	(3,983.91)	18,400.00
600 Supplies/Books/Subscriptions	872.84		6,528.44		15,500.05	(8,971.61)	28,000.00
800 Fundraisers/Fees/Miscellaneous	23.99		23.99		5,750.00	(5,726.01)	14,505.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Student Activities &amp; Community Services</i>	<i>492.11</i>		<i>15,331.24</i>		<i>56,970.10</i>	<i>(41,638.86)</i>	<i>113,154.00</i>
<b>3100-Food Services</b>							
100 Salaries/Wages	12,256.72		99,430.63		109,611.50	(10,180.87)	196,223.00
200 Benefits	4,827.14		33,733.82		33,363.25	370.57	58,576.00
300 Contracted Professional & Technical Services	0.00		3,220.00		4,318.20	(1,098.20)	7,500.00
400 Property Services-Maintenance/Repairs/Rentals	0.00		740.00		3,033.35	(2,293.35)	5,200.00
500 Other Services	0.00		0.00		583.35	(583.35)	1,000.00
600 Supplies & Subscriptions	2,158.54		21,203.86		32,733.35	(11,529.49)	54,900.00
630 Food & Dairy	29,950.22		168,713.08		185,200.00	(16,486.92)	350,900.00
800 Miscellaneous	60.00		110.39		291.70	(181.31)	500.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Food Services</i>	<i>49,252.62</i>		<i>327,151.78</i>		<i>369,134.70</i>	<i>(41,982.92)</i>	<i>674,799.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**January 31, 2024**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>Other Expenditures &amp; Financing Uses</b>					
<b>5110/5140/9200-Debt Service &amp; Financing Uses</b>					
700 Leases/Right To Use	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
770 Amortization	0.00	0.00	0.00	0.00	0.00
810 Fees	0.00	0.00	0.00	0.00	0.00
830 Interest	0.00	0.00	0.00	0.00	0.00
910 Principal	0.00	0.00	0.00	0.00	0.00
913 Lease Payments	0.00	0.00	0.00	0.00	0.00
914 Other Right To Use Payments	0.00	0.00	0.00	0.00	0.00
000 Proceeds	0.00	0.00	0.00	0.00	0.00
<i>Total Debt Service &amp; Financing Uses</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<hr/>					
<b>Total Expenses</b>	<b>879,735.28</b>	<b>5,929,082.25</b>	<b>6,778,127.45</b>	<b>(849,045.20)</b>	<b>11,677,133.00</b>
<hr/>					
<b>Net Operating Income (Loss)</b>	<b>\$ 34,525.85</b>	<b>\$ 431,998.23</b>	<b>(\$ 221,381.67)</b>	<b>\$ 653,379.90</b>	<b>\$ 18,137.00</b>
<hr/>					
<b>Capital Outlay (450/700)</b>					
1000 Instructional-Equipment & Furniture	0.00	21,332.20	0.00	21,332.20	0.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2300 Administrative-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2400 Health-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	0.00	9,535.27	8,000.00	1,535.27	8,000.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service- Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3200 NonInstructional Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlay</i>	<i>0.00</i>	<i>30,867.47</i>	<i>8,000.00</i>	<i>22,867.47</i>	<i>8,000.00</i>
<hr/>					
<b>Total Income (Loss)</b>	<b>\$ 34,525.85</b>	<b>\$ 401,130.76</b>	<b>(\$ 229,381.67)</b>	<b>\$ 630,512.43</b>	<b>\$ 10,137.00</b>
<hr/>					

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**January 31, 2024**

**ASSETS**

**Current Assets**

*Cash*

Main Operating Account	\$ 1,649,703.91
Auxiliary Account	7,149.92
Payroll Account	244,469.35
HIC Account	65,884.84
Executive Account	913.85
Principals' Accounts	1,507.97
Money Market Accounts	1,649,946.87
Petty Cash	<u>900.00</u>

*Total Cash* 3,620,476.71

*Accounts Receivable*

School Districts	730,311.37
State Government	1,531.32
Federal Government	80,237.15
Other	<u>766.00</u>

*Total Accounts Receivable* 812,845.84

*Other Current Assets*

Deposits	12,015.75
Capital Contribution- Pareto	65,419.41
Accrued Revenue	327,707.23
PrePaid Expenses	55,996.89
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	<u>2,542.21</u>

*Total Other Current Assets* 463,681.49

**Fixed Assets**

*Buildings & Equipment*

131 Hamilton Street Building (Administration)	1,112,680.87
850 N 5th Street Building (Elementary School)	566,149.67
136 S 4th Street Building (Secondary School)	864,312.28
Construction In Progress	0.00
Computer Equipment	1,045,281.76
Furniture & Equipment	1,039,938.83
Accumulated Depreciation	(2,677,592.74)
Food Service Equipment & Furniture	59,796.71
Food Service Accumulated Depreciation	(46,126.94)
Building Leases	4,923,720.78
Equipment Leases	130,144.29
Other Right-To-Use Assets	129,764.36
Accumulated Amortization	<u>(1,332,736.33)</u>

*Total Buildings & Equipment* 5,815,333.54

**Total Assets** **\$ 10,712,337.58**

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**January 31, 2024**

**LIABILITIES AND CAPITAL**

**Liabilities**

**Current Liabilities**

*Short-Term Payables*

Accounts Payable	\$	58,978.96
PSERS-Employer Contributions		49,082.50
403 B-Employer Contributions		6,106.13
Payroll Taxes & Deductions		(536.16)
Retirement-Employee Contributions		7,596.39
		7,596.39

*Total Short-Term Payables* 121,227.82

*Accrued Expenses & Other Current Liabilities*

Accrued Salaries & Benefits		390,763.85
Other Accrued Expenses		2,500.00
Interfund Payable		291.15
UnEarned Revenue		45,028.12
Deposits		0.00
Scholarship Funds		3,015.00
		3,015.00

*Total Accrued Expenses & Other Current Liabilities* 441,598.12

**NonCurrent Liabilities**

Lease Obligations-Buildings		3,524,477.29
Lease Obligations-Equipment		55,221.95
Other Right To Use Obligations		43,452.70
		43,452.70

*Total NonCurrent Liabilities* 3,623,151.94

**Total Liabilities** 4,185,977.88

**Capital**

**Assigned General Funds**

Assigned Funds-Operating (Budget Impasse)		1,440,000.00
Assigned Funds-Capital Expenses & Projects		1,052,274.38
Assigned Funds-Technology Replacement		18,667.80
Assigned Funds-Scholarships & Awards		750.00
Assigned Funds-Budget Shortfall		222,000.00
Assigned Funds-Board Designated Emergency		50,000.00
		50,000.00

*Total Assigned Funds* 2,783,692.18

**Other Fund Balances & Net Positions**

Non-Spendable		68,012.64
Net Investment In Capital Assets & Right To Use		2,192,181.60
Agency Funds (Students)		2,542.21
UnAssigned General Funds		1,078,800.31
Net Income (Loss)		401,130.76
		401,130.76

*Total Other Fund Balances & Net Position* 3,742,667.52

**Total Capital** 6,526,359.70

**Total Liabilities & Capital** **\$ 10,712,337.58**

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**January 31, 2024**

**PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:**

**DEFERRED OUTFLOW OF RESOURCES**

Deferred Outflow of Resources-PSERS	\$	921,013.15
Deferred Outflow of Resources-OPEB		<u>107,608.00</u>
<b>Total Deferred Outflow of Resources</b>	<b>\$</b>	<b><u>1,028,621.15</u></b>

**DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION**

Deferred Inflow of Resources-PSERS		983,777.00
Deferred Inflow of Resources-OPEB		125,112.00
Long-Term Pension Liability		6,847,000.00
Long-Term OPEB Liability		<u>283,000.00</u>
Total Deferred Inflow of Resources/Liabilities		8,238,889.00
Pension Fund Net Position		(6,909,763.85)
OPEB Fund Net Position		<u>(300,504.00)</u>
<b>Total Deferred Inflow of Resources/Liabilities &amp; Net Position</b>	<b>\$</b>	<b><u>1,028,621.15</u></b>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>Revenue-General Fund</b>					
<b>6000/9000 Local Sources &amp; Other Sources</b>					
6500 Interest	\$ 2,333.26	\$ 14,001.69	\$ 1,004.00	\$ 12,997.69	\$ 2,000.00
6700 Student Activities	460.90	969.50	4,040.00	(3,070.50)	10,100.00
6832 PassThru Federal Funds (IU)	10,860.52	28,709.52	24,299.60	4,409.92	60,749.00
6920 Other Local Grants & Contributions	0.00	500.00	0.00	500.00	1,505.00
6944 Regular Education Subsidies	655,313.33	3,246,988.89	3,329,898.00	(82,909.11)	6,659,796.00
6944 Special Education Subsidies	221,770.11	891,691.72	795,025.04	96,666.68	1,590,050.00
6990 Miscellaneous	35.80	2,020.50	849.96	1,170.54	1,700.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Local Sources</i>	<i>890,773.92</i>	<i>4,184,881.82</i>	<i>4,155,116.60</i>	<i>29,765.22</i>	<i>8,325,900.00</i>
<b>7000 State Sources</b>					
7200 Specific Educational Programs	0.00	0.00	0.00	0.00	0.00
7320 Lease Reimbursement	0.00	0.01	0.00	0.01	104,556.00
7330 Health Services Reimbursement	0.00	0.00	0.00	0.00	11,000.00
7505 Ready To Learn Grant	465.84	17,861.78	11,418.40	6,443.38	28,546.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total State Sources</i>	<i>465.84</i>	<i>17,861.79</i>	<i>11,418.40</i>	<i>6,443.39</i>	<i>144,102.00</i>
<b>8000 Federal Sources</b>					
8514 Title I	37,389.39	180,410.60	232,385.20	(51,974.60)	548,818.00
8515 Title II	7,046.00	19,956.00	20,737.34	(781.34)	48,794.00
8516 Title III	8,858.72	16,771.89	11,160.00	5,611.89	27,900.00
8517 Title IV	2,624.79	21,483.67	14,820.00	6,663.67	35,700.00
8700 ESSER	120,439.65	729,580.09	851,289.36	(121,709.27)	1,948,056.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Federal Sources</i>	<i>176,358.55</i>	<i>968,202.25</i>	<i>1,130,391.90</i>	<i>(162,189.65)</i>	<i>2,609,268.00</i>
<b>Food Service</b>					
6620 Sales	848.68	4,737.33	0.00	4,737.33	0.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	1,417.90	7,770.46	9,000.00	(1,229.54)	21,000.00
8531 Federal Sources	65,685.90	263,365.70	240,400.00	22,965.70	595,000.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Food Service</i>	<i>67,952.48</i>	<i>275,873.49</i>	<i>249,400.00</i>	<i>26,473.49</i>	<i>616,000.00</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Revenue</b>	<b>1,135,550.79</b>	<b>5,446,819.35</b>	<b>5,546,326.90</b>	<b>(99,507.55)</b>	<b>11,695,270.00</b>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>Expenses-General Fund</b>					
<b>Instructional Services</b>					
<b>1100-Regular Programs</b>					
100 Salaries/Wages	\$ 264,211.50	\$ 1,157,442.99	\$ 1,305,669.60	(\$ 148,226.61)	\$ 2,901,488.00
200 Benefits	430,998.90	591,565.46	608,411.25	(16,845.79)	1,352,025.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	70.24	167.16	4,000.04	(3,832.88)	8,000.00
500 Other Services	2,274.00	2,274.00	2,400.00	(126.00)	6,000.00
600 Supplies/Books/Subscriptions	4,566.66	95,381.09	92,504.64	2,876.45	171,109.00
730 Capitalized Right To Use	1,945.18	11,443.20	11,280.00	163.20	22,560.00
800 Miscellaneous	0.00	375.40	2,000.00	(1,624.60)	5,000.00
<i>Total Regular Programs</i>	<i>704,066.48</i>	<i>1,858,649.30</i>	<i>2,026,265.53</i>	<i>(167,616.23)</i>	<i>4,466,182.00</i>
<b>1200-Special Programs</b>					
100 Salaries/Wages	27,404.81	108,547.32	183,203.95	(74,656.63)	402,231.00
200 Benefits	7,359.64	40,179.85	85,639.55	(45,459.70)	188,225.00
300 Contracted Professional & Technical Services	13,806.03	55,515.75	26,000.00	29,515.75	26,000.00
500 Other Services	0.00	0.00	250.04	(250.04)	500.00
600 Supplies/Books/Subscriptions	222.45	4,624.99	7,775.18	(3,150.19)	13,850.00
<i>Total Special Programs</i>	<i>48,792.93</i>	<i>208,867.91</i>	<i>302,868.72</i>	<i>(94,000.81)</i>	<i>630,806.00</i>
<b>1400/1691/1700-Other Programs &amp; Adult Education</b>					
100 Salaries/Wages	10,100.75	72,776.75	151,512.00	(78,735.25)	273,780.00
200 Benefits	2,321.72	18,847.45	40,851.40	(22,003.95)	73,789.00
300 Contracted Professional & Technical Services	450.00	2,815.87	8,400.00	(5,584.13)	12,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	0.00	0.00	2,000.00	(2,000.00)	5,000.00
600 Supplies/Books/Subscriptions	222.45	8,347.01	8,000.00	347.01	14,000.00
<i>Total Other Programs &amp; Adult Education</i>	<i>13,094.92</i>	<i>102,787.08</i>	<i>210,763.40</i>	<i>(107,976.32)</i>	<i>378,569.00</i>
<b>Support Services</b>					
<b>2100-Student Support (Guidance/Social Svc/Child Accounting/Special Ed)</b>					
100 Salaries/Wages	24,375.50	110,588.96	115,158.06	(4,569.10)	246,766.00
200 Benefits	5,926.37	44,266.66	58,471.27	(14,204.61)	123,540.00
300 Contracted Professional & Technical Services	10,170.10	20,911.53	33,920.00	(13,008.47)	84,800.00
336 Contracted Evaluations & Special Ed Services	8,950.00	15,593.75	32,000.00	(16,406.25)	200,000.00
500 Other Services	0.00	692.75	2,100.04	(1,407.29)	4,900.00
600 Supplies & Subscriptions	411.37	4,697.97	14,125.36	(9,427.39)	22,150.00
<i>Total Student Support</i>	<i>49,833.34</i>	<i>196,751.62</i>	<i>255,774.73</i>	<i>(59,023.11)</i>	<i>682,156.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current</b>		<b>2023-2024</b>		<b>Budget</b>		<b>2023-2024</b>
	<b>Month</b>		<b>Y-T-D</b>		<b>Y-T-D</b>	<b>Variance</b>	<b>Budget</b>
<b>2200-Instructional Support (Technology/Library/Curriculum/Staff Development)</b>							
100 Salaries/Wages	\$ 26,751.21	\$	\$ 133,784.01	\$	\$ 138,999.52	(\$ 5,215.51)	\$ 286,499.00
200 Benefits	11,271.95		69,645.42		75,794.54	(6,149.12)	154,083.00
240 Tuition Reimbursement	0.00		1,800.00		12,000.00	(10,200.00)	24,000.00
300 Contracted Professional & Technical Services	0.00		0.00		10,982.02	(10,982.02)	21,964.00
360 Contracted Staff Development Services	4,499.99		21,524.99		45,228.00	(23,703.01)	77,730.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00		0.00		2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00		0.00		0.00	0.00	0.00
500 Other Services	0.00		0.00		3,049.02	(3,049.02)	5,148.00
600 IT Supplies & Subscriptions	435.29		5,169.62		11,400.14	(6,230.52)	18,800.00
600 Library Supplies & Subscriptions	0.00		0.00		13,813.14	(13,813.14)	15,788.00
600 Curriculum Supplies & Subscriptions	5,799.00		5,799.00		23,100.06	(17,301.06)	46,200.00
600 Staff Development Supplies & Subscriptions	10,533.95		18,889.84		9,336.06	9,553.78	14,108.00
730 Capitalized Right To Use	0.00		0.00		0.00	0.00	0.00
800 Miscellaneous	0.00		0.00		250.04	(250.04)	500.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Instructional Support</i>	<i>59,291.39</i>		<i>256,612.88</i>		<i>345,952.54</i>	<i>(89,339.66)</i>	<i>666,820.00</i>
<b>2310/2360-Administration (Board/CEO's Office/Legal &amp; Accounting)</b>							
100 Salaries/Wages	11,919.50		62,151.50		62,192.02	(40.52)	124,384.00
200 Benefits	8,552.67		38,602.08		39,822.52	(1,220.44)	79,645.00
300 School Board Professional Development Services	0.00		300.00		999.98	(699.98)	2,000.00
330 Legal & Accounting Services	0.00		28,534.00		44,000.02	(15,466.02)	65,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00		0.00		0.00	0.00	0.00
500 Other Services	0.00		268.19		1,049.96	(781.77)	1,800.00
600 Supplies & Subscriptions	260.95		902.01		2,127.52	(1,225.51)	4,255.00
800 Dues/Miscellaneous	140.92		3,240.92		4,249.98	(1,009.06)	4,500.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Board/CEO's Office/Legal &amp; Accounting</i>	<i>20,874.04</i>		<i>133,998.70</i>		<i>154,442.00</i>	<i>(20,443.30)</i>	<i>281,584.00</i>
<b>2380-Administration (Principal's Office)</b>							
100 Salaries/Wages	48,179.31		255,128.13		253,265.58	1,862.55	500,250.00
200 Benefits	14,762.31		83,201.97		82,399.04	802.93	163,940.00
400 Property Services-Maintenance/Repairs/Rentals	1,989.81		3,362.87		999.96	2,362.91	2,000.00
500 Other Services	251.00		1,540.64		1,600.10	(59.46)	3,200.00
600 Supplies & Subscriptions	182.98		6,504.69		9,087.62	(2,582.93)	16,175.00
730 Capitalized Right To Use	1,140.00		6,728.84		6,900.00	(171.16)	13,800.00
800 Miscellaneous	568.39		943.16		1,500.00	(556.84)	3,000.00
	<hr/>		<hr/>		<hr/>	<hr/>	<hr/>
<i>Total Principal's Office</i>	<i>67,073.80</i>		<i>357,410.30</i>		<i>355,752.30</i>	<i>1,658.00</i>	<i>702,365.00</i>



**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current</b>	<b>2023-2024</b>	<b>Budget</b>	<b>Variance</b>	<b>2023-2024</b>
	<b>Month</b>	<b>Y-T-D</b>	<b>Y-T-D</b>		<b>Budget</b>
<b>2400-Pupil Health</b>					
100 Salaries/Wages	\$ 17,117.95	\$ 74,857.75	\$ 80,569.70	(\$ 5,711.95)	\$ 170,366.00
200 Benefits	8,335.34	53,372.06	44,667.80	8,704.26	96,447.00
300 Contracted Professional & Technical Services	0.00	550.00	1,200.00	(650.00)	3,000.00
500 Other Services	0.00	0.00	250.04	(250.04)	500.00
600 Supplies & Subscriptions	0.00	1,760.69	7,650.12	(5,889.43)	9,750.00
<i>Total Pupil Health</i>	<i>25,453.29</i>	<i>130,540.50</i>	<i>134,337.66</i>	<i>(3,797.16)</i>	<i>280,063.00</i>
<b>2500-Business</b>					
100 Salaries/Wages	21,758.17	106,688.84	114,382.04	(7,693.20)	228,764.00
200 Benefits	28,931.45	133,711.86	57,970.04	75,741.82	115,940.00
300 Contracted Professional & Technical Services	935.15	14,400.93	13,250.04	1,150.89	23,500.00
400 Property Services-Maintenance/Repairs/Rentals	70.31	4,157.32	5,200.00	(1,042.68)	10,400.00
500 Other Services	21.55	475.68	1,100.02	(624.34)	2,200.00
600 Supplies & Subscriptions	453.45	3,221.23	4,100.02	(878.79)	8,200.00
730 Capitalized Right To Use	319.47	1,916.82	1,950.00	(33.18)	3,900.00
800 Taxes/Fees/Miscellaneous	30.00	390.83	1,050.02	(659.19)	1,700.00
<i>Total Business</i>	<i>52,519.55</i>	<i>264,963.51</i>	<i>199,002.18</i>	<i>65,961.33</i>	<i>394,604.00</i>
<b>2600/2900-Plant Operations &amp; Maintenance</b>					
100 Salaries/Wages	33,491.18	167,114.84	172,347.58	(5,232.74)	344,695.00
200 Benefits	11,794.90	62,296.83	73,607.54	(11,310.71)	147,215.00
300 Contracted Professional & Technical Services	16,920.88	60,166.69	88,890.10	(28,723.41)	180,280.00
400 Property Services-Maintenance/Repairs/Rentals	35,948.20	97,886.96	60,055.40	37,831.56	166,550.00
500 Other Services	92.22	636.53	800.02	(163.49)	1,600.00
520 Property Insurance	3,924.15	23,550.25	22,850.02	700.23	45,700.00
538 Telecommunications	1,321.91	7,916.58	8,250.00	(333.42)	16,500.00
600 Supplies & Subscriptions	4,476.91	38,156.16	70,000.52	(31,844.36)	117,400.00
620 Utilities & Fuel	7,994.46	39,778.65	48,240.04	(8,461.39)	104,400.00
730 Capitalized Right To Use	59,441.72	356,650.32	356,651.02	(0.70)	713,302.00
800 Miscellaneous	86.10	158.59	500.02	(341.43)	1,000.00
810 Property Taxes	0.00	0.00	0.00	0.00	0.00
<i>Total Plant Operations &amp; Maintenance</i>	<i>175,492.63</i>	<i>854,312.40</i>	<i>902,192.26</i>	<i>(47,879.86)</i>	<i>1,838,642.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current</b>	<b>2023-2024</b>	<b>Budget</b>	<b>Variance</b>	<b>2023-2024</b>
	<b>Month</b>	<b>Y-T-D</b>	<b>Y-T-D</b>		<b>Budget</b>
<b>2800-Central (Human Resources/Information &amp; Data/Grant Administration)</b>					
100 Salaries/Wages	\$ 8,097.50	\$ 286,407.00	\$ 346,407.04	(\$ 60,000.04)	\$ 383,314.00
200 Benefits	9,714.20	64,094.45	43,549.54	20,544.91	56,728.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
360 Contracted Staff Development Services	0.00	2,045.00	22,889.72	(20,844.72)	36,349.00
500 Other Services	911.75	7,580.17	17,069.22	(9,489.05)	26,398.00
600 Supplies & Subscriptions	676.46	19,052.20	31,294.18	(12,241.98)	39,388.00
730 Capitalized Right To Use Payments	1,943.74	11,662.56	12,106.04	(443.48)	24,212.00
800 Miscellaneous	0.00	1,000.00	500.02	499.98	1,000.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Central (HR/Information &amp; Data/Grants)</i>	<i>21,343.65</i>	<i>391,841.38</i>	<i>473,815.76</i>	<i>(81,974.38)</i>	<i>567,389.00</i>
<b>Non-Instructional Services</b>					
<b>3200/3300/3400-Student Activities &amp; Community Services</b>					
100 Salaries/Wages	0.00	2,230.00	17,508.02	(15,278.02)	39,246.00
200 Benefits	0.00	948.07	5,897.44	(4,949.37)	13,003.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	3,341.46	6,005.46	7,360.00	(1,354.54)	18,400.00
600 Supplies/Books/Subscriptions	1,241.34	5,655.60	12,900.06	(7,244.46)	28,000.00
800 Fundraisers/Fees/Miscellaneous	0.00	0.00	4,700.00	(4,700.00)	14,505.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Student Activities &amp; Community Services</i>	<i>4,582.80</i>	<i>14,839.13</i>	<i>48,365.52</i>	<i>(33,526.39)</i>	<i>113,154.00</i>
<b>3100-Food Services</b>					
100 Salaries/Wages	18,346.11	87,173.91	92,289.20	(5,115.29)	196,223.00
200 Benefits	6,491.66	28,906.68	28,320.70	585.98	58,576.00
300 Contracted Professional & Technical Services	1,120.00	3,220.00	3,681.84	(461.84)	7,500.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	740.00	2,600.02	(1,860.02)	5,200.00
500 Other Services	0.00	0.00	500.02	(500.02)	1,000.00
600 Supplies & Subscriptions	2,648.21	19,045.32	28,300.02	(9,254.70)	54,900.00
630 Food & Dairy	23,998.01	138,762.86	152,060.00	(13,297.14)	350,900.00
800 Miscellaneous	0.00	50.39	250.04	(199.65)	500.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total Food Services</i>	<i>52,603.99</i>	<i>277,899.16</i>	<i>308,001.84</i>	<i>(30,102.68)</i>	<i>674,799.00</i>

**ROBERTO CLEMENTE CHARTER SCHOOL**

**Financial Report for the Month Ending**

**December 31, 2023**

	<b>Current Month</b>	<b>2023-2024 Y-T-D</b>	<b>Budget Y-T-D</b>	<b>Variance</b>	<b>2023-2024 Budget</b>
<b>Other Expenditures &amp; Financing Uses</b>					
<b>5110/5140/9200-Debt Service &amp; Financing Uses</b>					
700 Leases/Right To Use	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
770 Amortization	0.00	0.00	0.00	0.00	0.00
810 Fees	0.00	0.00	0.00	0.00	0.00
830 Interest	0.00	0.00	0.00	0.00	0.00
910 Principal	0.00	0.00	0.00	0.00	0.00
913 Lease Payments	0.00	0.00	0.00	0.00	0.00
914 Other Right To Use Payments	0.00	0.00	0.00	0.00	0.00
000 Proceeds	0.00	0.00	0.00	0.00	0.00
<i>Total Debt Service &amp; Financing Uses</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>Total Expenses</b>	<b>1,295,022.81</b>	<b>5,049,473.87</b>	<b>5,717,534.44</b>	<b>(668,060.57)</b>	<b>11,677,133.00</b>
<b>Net Operating Income (Loss)</b>	<b>(\$ 159,472.02)</b>	<b>\$ 397,345.48</b>	<b>(\$ 171,207.54)</b>	<b>\$ 568,553.02</b>	<b>\$ 18,137.00</b>
<b>Capital Outlay (450/700)</b>					
1000 Instructional-Equipment & Furniture	0.00	21,332.20	0.00	21,332.20	0.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2300 Administrative-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2400 Health-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	0.00	9,535.27	8,000.00	1,535.27	8,000.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service- Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3200 NonInstructional Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlay</i>	<i>0.00</i>	<i>30,867.47</i>	<i>8,000.00</i>	<i>22,867.47</i>	<i>8,000.00</i>
<b>Total Income (Loss)</b>	<b>(\$ 159,472.02)</b>	<b>\$ 366,478.01</b>	<b>(\$ 179,207.54)</b>	<b>\$ 545,685.55</b>	<b>\$ 10,137.00</b>

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**December 31, 2023**

**ASSETS**

**Current Assets**

*Cash*

Main Operating Account	\$ 1,715,321.90
Auxiliary Account	9,275.42
Payroll Account	282,341.98
HIC Account	73,194.12
Executive Account	913.85
Principals' Accounts	1,815.26
Money Market Accounts	1,647,294.59
Petty Cash	<u>900.00</u>

*Total Cash* 3,731,057.12

*Accounts Receivable*

School Districts	738,034.84
State Government	1,417.90
Federal Government	46,490.03
Other	<u>766.00</u>

*Total Accounts Receivable* 786,708.77

*Other Current Assets*

Deposits	12,015.75
Capital Contribution- Pareto	65,419.41
Accrued Revenue	399,200.47
PrePaid Expenses	40,378.63
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	<u>2,341.14</u>

*Total Other Current Assets* 519,355.40

**Fixed Assets**

*Buildings & Equipment*

131 Hamilton Street Building (Administration)	1,112,680.87
850 N 5th Street Building (Elementary School)	566,149.67
136 S 4th Street Building (Secondary School)	864,312.28
Construction In Progress	0.00
Computer Equipment	1,045,281.76
Furniture & Equipment	1,039,938.83
Accumulated Depreciation	(2,677,592.74)
Food Service Equipment & Furniture	59,796.71
Food Service Accumulated Depreciation	(46,126.94)
Building Leases	4,923,720.78
Equipment Leases	130,144.29
Other Right-To-Use Assets	129,764.36
Accumulated Amortization	<u>(1,332,736.33)</u>

*Total Buildings & Equipment* 5,815,333.54

**Total Assets** \$ 10,852,454.83

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**December 31, 2023**

**LIABILITIES AND CAPITAL**

**Liabilities**

**Current Liabilities**

*Short-Term Payables*

Accounts Payable	\$	175,415.57
PSERS-Employer Contributions		173,303.74
403 B-Employer Contributions		73.99
Payroll Taxes & Deductions		(92.16)
Retirement-Employee Contributions		24,093.46
		24,093.46

*Total Short-Term Payables* 372,794.60

*Accrued Expenses & Other Current Liabilities*

Accrued Salaries & Benefits		307,511.65
Other Accrued Expenses		2,426.90
Interfund Payable		201.07
UnEarned Revenue		53,791.53
Deposits		0.00
Scholarship Funds		3,015.00
		3,015.00

*Total Accrued Expenses & Other Current Liabilities* 366,946.15

**NonCurrent Liabilities**

Lease Obligations-Buildings		3,583,919.01
Lease Obligations-Equipment		58,626.60
Other Right To Use Obligations		43,452.70
		43,452.70

*Total NonCurrent Liabilities* 3,685,998.31

**Total Liabilities** 4,425,739.06

**Capital**

**Assigned General Funds**

Assigned Funds-Operating (Budget Impasse)		1,440,000.00
Assigned Funds-Capital Expenses & Projects		1,052,274.38
Assigned Funds-Technology Replacement		18,667.80
Assigned Funds-Scholarships & Awards		750.00
Assigned Funds-Budget Shortfall		222,000.00
Assigned Funds-Board Designated Emergency		50,000.00
		50,000.00

*Total Assigned Funds* 2,783,692.18

**Other Fund Balances & Net Positions**

Non-Spendable		52,394.38
Net Investment In Capital Assets & Right To Use		2,129,335.23
Agency Funds (Students)		2,341.14
UnAssigned General Funds		1,092,474.83
Net Income (Loss)		366,478.01
		366,478.01

*Total Other Fund Balances & Net Position* 3,643,023.59

**Total Capital** 6,426,715.77

**Total Liabilities & Capital** \$ 10,852,454.83

**ROBERTO CLEMENTE CHARTER SCHOOL**  
**Financial Report for the Month Ending**  
**December 31, 2023**

**PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:**

**DEFERRED OUTFLOW OF RESOURCES**

Deferred Outflow of Resources-PSERS	\$	921,013.15
Deferred Outflow of Resources-OPEB		<u>107,608.00</u>
<b>Total Deferred Outflow of Resources</b>		<b><u>\$ 1,028,621.15</u></b>

**DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION**

Deferred Inflow of Resources-PSERS		983,777.00
Deferred Inflow of Resources-OPEB		125,112.00
Long-Term Pension Liability		6,847,000.00
Long-Term OPEB Liability		<u>283,000.00</u>
Total Deferred Inflow of Resources/Liabilities		8,238,889.00
Pension Fund Net Position		(6,909,763.85)
OPEB Fund Net Position		<u>(300,504.00)</u>
<b>Total Deferred Inflow of Resources/Liabilities &amp; Net Position</b>		<b><u>\$ 1,028,621.15</u></b>

Roberto Clemente Charter School  
Payment List  
For the Period 1/1/24 through 1/31/24

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002847	1/1/24	HISPANIC AMERICAN ORG	<i>136 S 4th Street lease</i>	\$ 36,823.92	1/2/24	X
002848	1/1/24	HISPANIC AMERICAN ORG	<i>850 N 5th Street lease</i>	\$ 22,617.80	1/2/24	X
002849	1/11/24	All City Management Services, Inc	<i>Crossing guards</i>	\$ 2,534.28	1/12/24	X
002850	1/11/24	ALL-AMERICA GRAPHICS LLC		\$ 572.40	1/12/24	X
002851	1/11/24	RUBICON WEST LLC	<i>Classroom subscription</i>	\$ 5,799.00	1/12/24	X
002852	1/11/24	BLICK ART MATERIALS		\$ 73.65	1/12/24	X
002853	1/11/24	William Breiner	<i>Travel reimbursement</i>	\$ 137.27	1/12/24	X
002854	1/11/24	Joshua Burak	<i>Tuition reimbursement</i>	\$ 1,200.00	1/12/24	X
002855	1/11/24	Derstine's	<i>Dairy/food</i>	\$ 2,882.14	1/12/24	X
002856	1/11/24	DMC SNOW	<i>Winter weather maintenance installment</i>	\$ 21,000.00	1/12/24	X
002857	1/11/24	EDU HEALTHCARE	<i>Staffing agency</i>	\$ 7,000.00	1/12/24	X
002858	1/11/24	Flinn Scientific Inc		\$ 77.71	1/12/24	X
002859	1/11/24	Hershey Lodge	<i>Conference-lodging</i>	\$ 1,305.36	1/12/24	X
002860	1/11/24	Kegel's Produce		\$ 572.00	1/12/24	X
002861	1/11/24	MBI Heating & Air Conditioning	<i>HVAC preventative maintenance contract/repairs</i>	\$ 5,307.00	1/12/24	X
002862	1/11/24	MCIU/PaTTAN		\$ 970.00	1/12/24	
002863	1/11/24	PESI, Inc.		\$ 199.99	1/12/24	X
002864	1/11/24	PLAZA HARDWARE		\$ 100.74	1/12/24	X
002865	1/11/24	ProShred Security		\$ 156.00	1/12/24	X
002866	1/11/24	SCHOOL NURSE SUPPLY		\$ 234.23	1/12/24	X
002867	1/11/24	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 4,961.77	1/12/24	X
002868	1/11/24	STS Education		\$ 464.13	1/12/24	X
002869	1/11/24	Uline		\$ 183.33	1/12/24	X
002870	1/11/24	VERIZON CONNECT NWF, INC		\$ 38.00	1/12/24	X
002871	1/11/24	VIPER PEST SERVICES		\$ 150.00	1/12/24	X
002872	1/24/24	All in One Poster Company, Inc		\$ 894.50	1/26/24	
002873	1/24/24	Bimbo Bakeries USA		\$ 506.64	1/26/24	X
002874	1/24/24	EDU HEALTHCARE	<i>Staffing agency</i>	\$ 6,477.50	1/26/24	X
002875	1/24/24	JP Mascaro & Sons	<i>Refuse/recycling</i>	\$ 1,896.06	1/26/24	X
002876	1/24/24	Kegel's Produce	<i>Fresh produce</i>	\$ 1,125.25	1/26/24	X
002877	1/24/24	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 3,476.20	1/26/24	
002878	1/24/24	Project Lead the Way		\$ 750.00	1/26/24	
002879	1/24/24	Procure Therapy	<i>Staffing agency</i>	\$ 3,862.50	1/26/24	
002880	1/24/24	School Nutrition Association		\$ 60.00	1/26/24	X
002881	1/24/24	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 5,105.25	1/26/24	X
002882	1/24/24	Super Teacher Worksheets		\$ 375.00	1/26/24	
002883	1/24/24	Valley Youth House	<i>Student counseling</i>	\$ 15,693.09	1/26/24	X
002884	1/24/24	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 2,028.60	1/26/24	X

Roberto Clemente Charter School  
Payment List  
For the Period 1/1/24 through 1/31/24

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
<b>EFT</b>						
2129775	1/2/24	The Queensboro Shirt Company		\$ 1,465.23	1/2/24	X
100007171712	1/2/24	UGI UTILITIES, INC.	Gas utility	\$ 1,433.54	1/2/24	X
100007174383	1/2/24	UGI UTILITIES, INC.		\$ 333.34	1/2/24	X
100007174390	1/2/24	UGI UTILITIES, INC.		\$ 950.73	1/2/24	X
12282023-	1/2/24	Unum Life Insurance Company of America	STD/LTD/LI insurance	\$ 3,428.96	1/2/24	X
01032023	1/3/24	HealthNow Administrative Services	Health insurance	\$ 39,622.88	1/3/24	X
95416174	1/8/24	ArbiterPay.com	Basketball game officials	\$ 1,288.00	1/8/24	X
01122024	1/12/24	PHILADELPHIA INSURANCE COMPANIES	Liability insurance package installment	\$ 9,190.86	1/12/24	X
100007219195	1/12/24	UGI UTILITIES, INC.		\$ 368.99	1/12/24	X
1324TKOB	1/12/24	NATIONAL FED OF STATE HS ASSOC.		\$ 38.41	1/12/24	X
93587002	1/12/24	Webstaurantstore		\$ 176.09	1/12/24	X
14804047	1/12/24	TOSHIBA FINANCIAL SERVICES	Copier leases	\$ 2,503.41	1/12/24	X
240112-191208	1/12/24	AMAZON CREDIT PLAN	Classroom/office/IT supplies	\$ 1,795.27	1/12/24	X
24011202	1/12/24	PPL ELECTRIC UTILITIES		\$ 816.13	1/12/24	X
24011213	1/12/24	PPL ELECTRIC UTILITIES	Electric	\$ 2,493.95	1/12/24	X
24011234	1/12/24	PPL ELECTRIC UTILITIES		\$ 35.44	1/12/24	X
24011287	1/12/24	PPL ELECTRIC UTILITIES	Electric	\$ 1,502.49	1/12/24	X
254791436	1/12/24	STAPLES ADVANTAGE	Classroom/office supplies	\$ 2,282.27	1/12/24	X
254797914	1/12/24	UNIVERSAL PREMIUM FLEETCARD		\$ 126.90	1/12/24	X
3136807375	1/12/24	Toshiba Financial Services		\$ 901.24	1/12/24	X
5432597208	1/12/24	T-Mobile		\$ 469.62	1/12/24	X
6112749256154	1/12/24	HOME DEPOT CREDIT SERVICES	Maintenance supplies	\$ 1,250.59	1/12/24	X
612395949	1/12/24	US FOODS	Food	\$ 7,383.16	1/12/24	X
67198059	1/12/24	PURCHASE POWER		\$ 251.00	1/12/24	X
1270984241	1/26/24	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 252.04	1/26/24	X
1270985475	1/26/24	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 241.75	1/26/24	X
1270987697	1/26/24	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 78.12	1/26/24	X
67421058	1/26/24	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 269.19	1/26/24	X
419497049	1/26/24	US FOODS		\$ 185.50	1/26/24	X
81546688039	1/26/24	RCN		\$ 423.38	1/26/24	X
qaw5m9oixf2ist	1/26/24	Highmark Blue Shield		\$ 663.29	1/26/24	X
012620243	1/26/24	ReadyRefresh by Nestle		\$ 3.98	1/26/24	X
010620241	1/26/24	ReadyRefresh by Nestle		\$ 53.40	1/26/24	X
01262024	1/26/24	Unum Life Insurance Company of America	STD/LTD/LI insurance	\$ 3,459.27	1/26/24	X
012620242	1/26/24	ReadyRefresh by Nestle		\$ 94.97	1/26/24	X
100007255505	1/26/24	UGI UTILITIES, INC.	Gas utility	\$ 1,135.20	1/26/24	X
100007255645	1/26/24	UGI UTILITIES, INC.	Gas utility	\$ 1,425.97	1/26/24	X
647960	1/26/24	PenTeleData		\$ 429.00	1/26/24	X
P-282285720	1/28/24	ZOOM		\$ 12.79	1/28/24	X
02012024-224	1/31/24	HealthNow Administrative Services	Health insurance	\$ 41,498.68	1/31/24	X



Roberto Clemente Charter School  
 Payment List  
 For the Period 1/1/24 through 1/31/24

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
<b>Health Insurance Claims (HIC)</b>						
12272023M 12/	1/2/24	HealthNow	Health Claims-PE 12/26/23	\$ 252.28	1/2/24	X
12202023M12/1	1/8/24	HealthNow	Health Claims-PE 1/2/24	\$ 137,427.68	1/8/24	X
1102024M	1/16/24	HealthNow	Health Claims-PE 1/9/24	\$ 8,649.63	1/16/24	X
1172024M	1/22/24	HealthNow	Health Claims-PE 1/16/24	\$ 6,757.97	1/22/24	X
1242024M - 1/2	1/29/24	HealthNow	Health Claims-PE 1/23/24	\$ 4,221.72	1/29/24	X
<b>Payroll</b>						
7222328 PPE 1	1/2/24	VOYA Financial		\$ 633.21	1/2/24	X
4000737 12/23	1/3/24	P.S.E.R.S.EMPLOYEE # 9254	EE State pension contributions	\$ 16,445.94	1/3/24	X
18437541 PPE1	1/3/24	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 7,636.12	1/3/24	X
AW PPE 12/23/	1/8/24	ADP		\$ 623.00	1/8/24	X
51610745	1/12/24	Roba Bozakis	Contracted nutritionist	\$ 490.00	1/12/24	X
51610746	1/12/24	Janine M Wargo	Special ed support services	\$ 3,712.50	1/12/24	X
000220 PPE 1/€	1/12/24	NYS Child Support Processing Center		\$ 232.00	1/12/24	X
000282 PPE 1/€	1/12/24	PA SCDU		\$ 293.54	1/12/24	X
AW PPE 1/6/20	1/12/24	Payroll/Taxes	ACH payroll & taxes	\$ 188,097.64	1/12/24	X
7270906 PPE 1	1/12/24	VOYA Financial		\$ 621.73	1/12/24	X
3408128-0000	1/17/24	ADP		\$ 464.81	1/17/24	X
1845556 PPE 1	1/17/24	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 13,057.92	1/17/24	X
18000069 4QT :	1/18/24	P.S.E.R.S.EMPLOYER# 9254	ER State pension contributions (2nd Qtr)	\$ 173,291.43	1/18/24	X
651219174	1/22/24	ADP		\$ 781.22	1/22/24	X
0051616436	1/26/24	McKenna Snyder LLC	Legal services	\$ 978.13	1/26/24	X
7327733 PPE 1	1/26/24	VOYA Financial		\$ 643.90	1/26/24	X
000280 PPE 1/€	1/26/24	PA SCDU		\$ 293.54	1/26/24	X
000220 PPE 1/€	1/26/24	NYS Child Support Processing Center		\$ 232.00	1/26/24	X
AW PPE 1/20/2	1/26/24	Payroll/Taxes	ACH payroll & taxes	\$ 197,343.56	1/26/24	X
30000470 1/202	1/30/24	P.S.E.R.S.EMPLOYEE # 9254		\$ 11,006.06	1/30/24	X
<b>CEO's Account (Central Administration)</b>						
<i>No Activity</i>						
<b>Principal's Account (Elementary School)</b>						
<i>No Activity</i>						
<b>Principal's Account (Secondary School)</b>						
401117333497	1/11/24	DINO'S PIZZA-TERIA	Pizza for students	\$ 307.29	1/11/24	X
				<b>\$ 1,062,441.16</b>		

Roberto Clemente Charter School  
Payment List  
For the Period 12/1/23 through 12/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002781	12/1/23	HISPANIC AMERICAN ORG	<i>850 N 5th Street lease</i>	\$ 22,617.80	12/1/23	X
002782	12/1/23	HISPANIC AMERICAN ORG	<i>136 S 4th Street lease</i>	\$ 36,823.92	12/1/23	X
002783	12/1/23	All City Management Services, Inc	<i>Crossing guards</i>	\$ 1,810.20	12/1/23	X
002784	12/1/23	Bimbo Bakeries USA		\$ 502.32	12/1/23	X
002785	12/1/23	BLICK ART MATERIALS		\$ 67.08	12/1/23	X
002786	12/1/23	William Breiner	<i>Travel reimbursement</i>	\$ 56.71	12/1/23	X
002787	12/1/23	COMPASS MARK		\$ 325.00	12/1/23	X
002788	12/1/23	Derstine's	<i>Dairy/food</i>	\$ 5,409.55	12/1/23	X
002789	12/1/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 5,703.76	12/1/23	X
002790	12/1/23	Gold Star Foods		\$ 230.88	12/1/23	X
002791	12/1/23	Hershey Lodge	<i>Conference hotel reservations</i>	\$ 1,012.32	12/1/23	X
002792	12/1/23	Kegel's Produce		\$ 586.25	12/1/23	X
002793	12/1/23	MBI Heating & Air Conditioning	<i>HVAC maintenance</i>	\$ 4,265.00	12/1/23	X
002794	12/1/23	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 3,496.78	12/1/23	X
002795	12/1/23	EMILY MULCAHY	<i>HRA Payout</i>	\$ 4,705.64	12/1/23	X
002796	12/1/23	OVERGRAD	<i>Student information management license</i>	\$ 1,770.00	12/1/23	X
002797	12/1/23	PLAZA HARDWARE		\$ 305.91	12/1/23	X
002798	12/1/23	SCHINDLER ELEVATOR CORPORATION	<i>Contracted elevator maintenance services</i>	\$ 4,369.32	12/1/23	X
002799	12/1/23	SCHOOL NURSE SUPPLY		\$ 159.68	12/1/23	X
002800	12/1/23	SHANTHI PROJECT		\$ 500.00	12/1/23	X
002801	12/1/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,045.70	12/1/23	X
002802	12/1/23	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 1,943.42	12/1/23	X
002803	12/1/23	VIPER PEST SERVICES		\$ 200.00	12/1/23	X
002804	12/14/23	All City Management Services, Inc	<i>Crossing guards</i>	\$ 2,624.79	12/15/23	X
002805	12/14/23	Bimbo Bakeries USA		\$ 313.50	12/15/23	X
002806	12/14/23	Curriculum Associates LLC	<i>Curriculum licenses and supplies</i>	\$ 12,350.00	12/15/23	X
002807	12/14/23	Derstine's	<i>Dairy/food</i>	\$ 3,483.57	12/15/23	X
002808	12/14/23	DMC SNOW	<i>Contracted winter maintenance</i>	\$ 21,000.00	12/15/23	X
002809	12/14/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 3,350.00	12/15/23	X
002810	12/14/23	Kegel's Produce	<i>Fresh produce</i>	\$ 1,510.25	12/15/23	X
002811	12/14/23	MBI Heating & Air Conditioning	<i>HVAC maintenance</i>	\$ 1,035.00	12/15/23	
002812	12/14/23	Penn Jersey Paper Co.		\$ 50.09	12/15/23	X
002813	12/14/23	PETTY CASH		\$ 180.97	12/15/23	X
002814	12/14/23	Procure Therapy	<i>Contracted staffing service-deposit</i>	\$ 12,015.75	12/15/23	X
002815	12/14/23	Rittenhouse & Sons, Inc	<i>Plumbing services</i>	\$ 3,659.00	12/15/23	X
002816	12/14/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,805.56	12/15/23	X
002817	12/14/23	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,300.00	12/15/23	X
002818	12/14/23	United Electric Supply		\$ 448.90	12/15/23	X
002819	12/14/23	Valley Youth House	<i>Contracted student counseling</i>	\$ 7,998.91	12/15/23	X
002820	12/14/23	Venus Supplies and Services	<i>Food service/janitorial supplies</i>	\$ 2,850.18	12/15/23	X
002821	12/14/23	VERIZON CONNECT NWF, INC		\$ 76.00	12/15/23	X

Roberto Clemente Charter School  
 Payment List  
 For the Period 12/1/23 through 12/31/23

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
002822	12/22/23	ADAMS GLASS & ALUMINUM, INC		\$ 499.00	12/29/23	
002823	12/22/23	Anchor Fence Co.	<i>Fence repair</i>	\$ 1,895.00	12/29/23	
002824	12/22/23	Anchor Fire Protection Co., INC		\$ 645.00	12/29/23	
002825	12/22/23	APEX ELEVATOR INSPECTION		\$ 65.00	12/29/23	
002826	12/22/23	Lara Ashworth	<i>Tuition reimbursement</i>	\$ 1,215.37	12/29/23	
002827	12/22/23	Bimbo Bakeries USA		\$ 251.78	12/29/23	
002828	12/22/23	Derstine's	<i>Dairy/food</i>	\$ 1,025.94	12/29/23	
002829	12/22/23	DOMINION ELEVATOR INSPECTION SERVICES		\$ 104.00	12/29/23	
002830	12/22/23	EDU HEALTHCARE	<i>Contracted staffing service</i>	\$ 4,086.03	12/29/23	
002831	12/22/23	Gold Star Foods		\$ 199.94	12/29/23	
002832	12/22/23	JP Mascaro & Sons	<i>Refuse/recycling</i>	\$ 1,896.06	12/29/23	
002833	12/22/23	Kegel's Produce		\$ 617.00	12/29/23	
002834	12/22/23	Taren Kobyra	<i>Tuition reimbursement</i>	\$ 2,400.00	12/29/23	
002835	12/22/23	Alyssa Mace	<i>Tuition reimbursement/travel reimbursement</i>	\$ 1,247.70	12/29/23	
002836	12/22/23	Kara McGill	<i>Travel reimbursement</i>	\$ 22.26	12/29/23	
002837	12/22/23	THE MCGRAW-HILL SCHOOL EDUCATION LLC		\$ 751.93	12/29/23	
002838	12/22/23	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 3,144.54	12/29/23	
002839	12/22/23	MONK'S SECURITY SYSTEMS		\$ 250.00	12/29/23	
002840	12/22/23	Norman's Bus Services Inc	<i>Bus services</i>	\$ 6,076.00	12/29/23	
002841	12/22/23	PETTY CASH		\$ 229.72	12/29/23	
002842	12/22/23	PLAZA HARDWARE		\$ 199.00	12/29/23	
002843	12/22/23	STANDING STONE CONSULTING INC	<i>Contracted security</i>	\$ 3,363.60	12/29/23	
002844	12/22/23	Valley Youth House	<i>Contracted student counseling</i>	\$ 10,170.10	12/29/23	
002845	12/22/23	VIPER PEST SERVICES		\$ 200.00	12/29/23	
002846V	12/22/23	HISPANIC AMERICAN ORG	<i>Incorrect date</i>	\$ 22,617.80	12/22/23	<b>*Void Date</b>
<b>EFT</b>						
100007102287	12/4/23	UGI UTILITIES, INC.		\$ 71.11	12/4/23	<b>X</b>
100007102516	12/4/23	UGI UTILITIES, INC.		\$ 226.88	12/4/23	<b>X</b>
3136052985	12/4/23	Toshiba Financial Services		\$ 319.47	12/4/23	<b>X</b>
100007102703	12/4/23	UGI UTILITIES, INC.		\$ 405.14	12/4/23	<b>X</b>
12042023	12/4/23	Unum Life Insurance Company of America	<i>STD/LTD/LI insurance</i>	\$ 3,251.32	12/4/23	<b>X</b>
410867027	12/4/23	US FOODS	<i>Food</i>	\$ 10,672.77	12/4/23	<b>X</b>
231204-124747	12/4/23	AMAZON CREDIT PLAN	<i>Classroom/office supplies</i>	\$ 1,127.35	12/4/23	<b>X</b>
zocpirqmcpnysy	12/4/23	Highmark Blue Shield		\$ 694.93	12/4/23	<b>X</b>
23120455	12/4/23	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 1,714.75	12/4/23	<b>X</b>
23120492	12/4/23	PPL ELECTRIC UTILITIES		\$ 33.25	12/4/23	<b>X</b>
249280388	12/4/23	UNIVERSAL PREMIUM FLEETCARD		\$ 188.47	12/4/23	<b>X</b>
23120498	12/4/23	PPL ELECTRIC UTILITIES		\$ 728.27	12/4/23	<b>X</b>
1211374977	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 703.00	12/4/23	<b>X</b>
1211392167	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 342.42	12/4/23	<b>X</b>

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
1211397291	12/4/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 85.66	12/4/23	X
ch_30JcNQBB:	12/4/23	Montgomery County Intermediate #23		\$ 325.00	12/4/23	X
ch_30JcRZBB2	12/4/23	Montgomery County Intermediate #23		\$ 325.00	12/4/23	X
337769	12/4/23	PenTeleData		\$ 429.00	12/4/23	X
44910619	12/4/23	Momentive Inc. FKA Survey Monkey Inc		\$ 384.00	12/4/23	X
92442580	12/4/23	Webstaurantstore		\$ 689.00	12/4/23	X
26271507	12/4/23	4imprint	Staff shirts	\$ 1,564.61	12/4/23	X
12082023	12/8/23	ArbiterPay.com		\$ 688.00	12/8/23	X
12082023	12/8/23	HealthNow Administrative Services	Health insurance	\$ 42,639.83	12/8/23	X
231215-175238	12/15/23	AMAZON CREDIT PLAN		\$ 910.82	12/15/23	X
907246105	12/15/23	T-Mobile		\$ 469.62	12/15/23	X
548068751	12/15/23	US FOODS	Food	\$ 11,680.12	12/15/23	X
550997078	12/15/23	US FOODS	Food	\$ 2,775.94	12/15/23	X
66730932	12/15/23	PITNEY BOWES GLOBAL FINANCIAL SERVICES		\$ 113.22	12/15/23	X
6312497856697	12/15/23	HOME DEPOT CREDIT SERVICES	Maintenance/safety supplies	\$ 1,023.77	12/15/23	X
2504270-2563 1	12/15/23	TOSHIBA AMERICA BUSINESS SOLUTIONS		\$ 202.87	12/15/23	X
3136307546	12/15/23	Toshiba Financial Services		\$ 581.77	12/15/23	X
12182023	12/18/23	TOSHIBA AMERICA BUSINESS SOLUTIONS	Copier leases	\$ 2,017.14	12/18/23	X
121820231	12/18/23	ReadyRefresh by Nestle		\$ 5.97	12/18/23	X
80486807039	12/18/23	RCN		\$ 423.29	12/18/23	X
14641336	12/18/23	TOSHIBA FINANCIAL SERVICES	Copier leases	\$ 1,279.92	12/18/23	X
23121824	12/18/23	PPL ELECTRIC UTILITIES	Electric	\$ 2,555.76	12/18/23	X
44173125	12/18/23	ReadyRefresh by Nestle		\$ 53.40	12/18/23	X
632888106	12/28/23	US FOODS	Food	\$ 6,578.62	12/28/23	X
q5y1vxfczdr2aw	12/28/23	Highmark Blue Shield		\$ 574.71	12/28/23	X
1235651761	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 78.09	12/28/23	X
1235661035	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 248.45	12/28/23	X
12282023	12/28/23	ReadyRefresh by Nestle		\$ 3.98	12/28/23	X
66908598	12/28/23	PURCHASE POWER		\$ 251.00	12/28/23	X
231228-190410	12/28/23	AMAZON CREDIT PLAN	Classroom/maintenance/office supplies	\$ 2,513.46	12/28/23	X
1235636207	12/28/23	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 580.50	12/28/23	X
488283	12/28/23	PenTeleData		\$ 429.00	12/28/23	X
VP_2DBGR995	12/28/23	Vistaprint Netherlands B.V.		\$ 36.03	12/28/23	X
12292023	12/29/23	ZOOM		\$ 12.79	12/29/23	X
5027804173	12/29/23	TOSHIBA FINANCIAL SERVICES	Copier leases	\$ 1,223.49	12/29/23	X
<b>Health Insurance Claims (HIC)</b>						
122623	12/26/23	NEW TRIPOLI BANK		\$ 30.00	12/26/23	X
12222023M 12/	12/27/23	HealthNow	Health Claims-PE 12/19/23	\$ 7,241.88	12/27/23	X

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<b>Payroll</b>						
111723 PPE111	12/1/23	VOYA Financial		\$ 668.96	12/1/23	X
111723 PPE111	12/1/23	VOYA Financial		\$ 4.00	12/1/23	X
0051591346	12/1/23	McKenna Snyder LLC	<i>Legal services</i>	\$ 784.00	12/1/23	X
AW PPE 11/25/	12/1/23	Payroll/Taxes	<i>ACH payroll &amp; taxes</i>	\$ 190,821.92	12/1/23	X
000220 PPE 11	12/1/23	NYS Child Support Processing Center		\$ 232.00	12/1/23	X
000282 PPE 11	12/1/23	PA SCDU		\$ 293.54	12/1/23	X
000498 PPE 11	12/1/23	Berkheimer		\$ 48.77	12/1/23	X
18397499 PPE1	12/1/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,881.95	12/1/23	X
18397499 PPE1	12/1/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,960.83	12/1/23	X
18399505 PPE1	12/2/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,842.79	12/2/23	X
342000261 11/2	12/8/23	P.S.E.R.S.EMPLOYEE # 9254	<i>EE State pension contributions</i>	\$ 10,996.93	12/8/23	X
120123 PPE 11	12/11/23	VOYA Financial		\$ 630.78	12/11/23	X
18411563 PPE1	12/12/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,437.57	12/12/23	X
AW PPE 11/25/	12/14/23	ADP		\$ 612.14	12/14/23	X
AW PPE 12/9/2	12/15/23	Payroll/Taxes	<i>ACH payroll &amp; taxes</i>	\$ 191,444.38	12/15/23	X
000220 PPE 12	12/15/23	NYS Child Support Processing Center		\$ 232.00	12/15/23	X
0002820 PPE 1	12/15/23	PA SCDU		\$ 293.54	12/15/23	X
000519 PPE 12	12/15/23	Berkheimer		\$ 121.75	12/15/23	X
000498 PPE 12	12/15/23	Berkheimer		\$ 42.73	12/15/23	X
121523 PPE 12	12/15/23	VOYA Financial		\$ 654.50	12/15/23	X
51598317	12/15/23	Susan Kamber	<i>Art program</i>	\$ 500.00	12/15/23	X
51598316	12/15/23	Roba Bozakis	<i>Contracted nutritionist</i>	\$ 630.00	12/15/23	X
51598318	12/15/23	McKenna Snyder LLC	<i>Legal services</i>	\$ 1,453.50	12/15/23	X
51598319	12/15/23	Janine M Wargo	<i>Special ed support services</i>	\$ 6,643.75	12/15/23	X
352000319 3rd	12/18/23	P.S.E.R.S.EMPLOYER# 9254	<i>ER State pension contributions (1st Qtr)</i>	\$ 158,899.15	12/18/23	X
18419049 PPE	12/18/23	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 13,748.89	12/18/23	X
649071118 PPE	12/19/23	ADP		\$ 323.01	12/19/23	X
AW PPE 12/23/	12/29/23	Payroll/Taxes	<i>ACH payroll &amp; taxes</i>	\$ 196,984.41	12/29/23	X
000220 PPE 12	12/29/23	NYS Child Support Processing Center		\$ 232.00	12/29/23	X
000282 PPE 12	12/29/23	PA SCDU		\$ 293.54	12/29/23	X
51604984	12/29/23	Susan Kamber	<i>Art program</i>	\$ 450.00	12/29/23	X
51604985	12/29/23	Janine M Wargo	<i>Special ed support services</i>	\$ 5,237.50	12/29/23	X
<b>CEO's Account (Central Administration)</b>						
88716	12/13/23	PHOEBE FLORAL	<i>Sympathy flowers</i>	\$ 140.92	12/13/23	X
12142023	12/14/23	SUPER 8	<i>Hotel for student with housing needs</i>	\$ 351.96	12/14/23	X
408430	12/15/23	WAWA, INC	<i>Gift card for student with housing needs</i>	\$ 100.00	12/15/23	X

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Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
<b>Principal's Account (Elementary School)</b>						
121823	12/5/23	SAM'S CLUB MC/SYNCB	<i>Holiday supplies</i>	\$ 274.05	12/5/23	<b>X</b>
752129	12/5/23	Dollar Tree	<i>Holiday supplies</i>	\$ 113.75	12/5/23	<b>X</b>
<b>Principal's Account (Secondary School)</b>						
307230	12/5/23	ALDI	<i>Spirit week supplies</i>	\$ 25.83	12/5/23	<b>X</b>
034396	12/16/23	Dollar Tree	<i>Winter olympics supplies</i>	\$ 38.48	12/16/23	<b>X</b>
489062	12/17/23	Weis	<i>Winter olympics/student activity supplies</i>	\$ 53.37	12/17/23	<b>X</b>
				<b><u>\$ 1,170,518.71</u></b>		